



Eastern Idaho Regional Sewer District

Join Zoom Meeting

<https://zoom.us/j/91304844313>

Meeting ID: 913 0484 4313

May 19, 2026, 9 AM Regular Board Meeting Minutes

BOARD MEMBERS PRESENT: Jeff Cox (Chairman/President), Frank Lemmo (Vice President), Sid Hamberlin, Craig Cutler, Robert Planesi

OTHER PARTICIPANTS:

Scott Hall (NHPT Law), Alan Giesbrecht (J-U-B), Scott Barry (EIRSD), Nicole Mangum (EIRSD), Shaun Robinson (EIRSD), Kyle Jones (HLE, Inc), Charlie Smith (G3 Water Engineers), Jordon Johnson (City of Shelley), Justin Johnson (City of Shelley), Kim Westergard (City of Shelley), Brian Powell (City of Ammon), Micah Austin (City of Ammon), Nathan Ribblet (City of Ammon), Jordan Parker (J-U-B), Sean Cenarrusa (GSE), Paul Snarr (Eagle Rock Engineering), Nate Clark (Rockwell Homes),

1. Call to order @ 9:01 AM

2. Consent Items

a. Approval of regular meeting minutes – Action Item

[Action Item]: Mr. Hamberlin motioned to approve the regular meeting minutes for the 4/21/2026. Mr. Cutler seconded. Approved unanimously.

b. Review and approval of bills – Action Item

[Action Item]: Mr. Lemmo motioned to approve the bills. Mr. Hamberlin seconded. Approved unanimously.

c. Review and approval of construction bills – Action Item

[Action Item]: Mr. Cutler motioned to approve payment of Construction Bill Draw No. 39 for GSE in the amount of \$1,068,268.00. Mr. Lemmo seconded the motion. The motion was approved unanimously.

[Action Item]: Mr. Cutler motioned to approve payment of Construction Bill Draw No. 40 for J-U-B Engineers in the amount of \$40,355.60. Mr. Planesi

seconded the motion. The motion was approved unanimously.

3. Action Item – Public Hearing:

a. Leachate: fee increase from \$412.50 to \$500.00 per 5,000 gallons.

President Cox opened the public hearing for discussion regarding the proposed increase of the leachate fee from \$412.50 to \$500.00 per 5,000 gallons at 9:06 a.m. Notice of the public hearing was published twice in the Post Register. No public comments were received. President Cox closed the public hearing at 9:08 a.m.

[Action Item]: Mr. Cutler motioned to approve increasing the Leachate Fee from \$412.50 to \$500.00 per 5,000 gallons, effective October 1, 2026. Mr. Lemmo seconded the motion. The motion was approved unanimously.

b. Annexation Fee: fee increase for each annexation into EIRSD from \$1,200.00 to \$1,800.00.

President Cox opened the public hearing for discussion regarding the proposed increase of the EIRSD annexation fee from \$1,200.00 to \$1,800.00 at 9:10 a.m. Notice of the public hearing was published twice in the Post Register. No public comments were received. President Cox closed the public hearing at 9:11 a.m.

[Action Item]: Mr. Planesi motioned to approve increasing the EIRSD annexation fee from \$1,200.00 to \$1,800.00, effective May 19, 2026. Mr. Hamberlin seconded the motion. The motion was approved unanimously.

c. Approval of EIRSD FY 2027 Budget.

President Cox opened the public hearing for discussion and approval of the FY 2027 Budget at 9:11 a.m and to increase the monthly operation and maintenance sewer rate by 8% from \$15.70 to \$16.96. Notice of the public hearing was published twice in the Post Register. No public comments were received. President Cox closed the public hearing at 9:12 a.m.

[Action Item]: Mr. Planesi motioned to approve the EIRSD Fiscal Year 2027 budget, including an 8% increase effective October 1, 2026. Mr. Hamberlin seconded the motion. The motion was approved unanimously.

4. Action Item – Approval of Industrial Wastewater Pretreatment Permit

a. Western Smokehouse Partners – Shelley, Idaho (G3 Water Engineers; purchase of 262 ERUs for industrial flow and 23 ERUs for sanitary flow; 285 ERUs total)

[Action Item]: Mr. Cutler motioned to table approval of the Industrial

Wastewater Pretreatment Permit at 9:27 a.m. until a representative of Western Smokehouse Partners (WSP) could arrive to discuss the matter. Mr. Planesi seconded the motion. The motion was approved unanimously.

Mr. Smith with G3 Water Engineers arrived to represent WSP. He discussed the permit with the Board. The intent is that the permit would be effective when the Phase 2 project is complete and operational. This is currently estimated to be March 1, 2027. The permit would be for a 5 year period. WSP plans to testing the performance of the current pretreatment system in July 2026 and will be provide test results to EIRSD to confirm that the system is capable of meeting the proposed permit limits. No additional comments or concerns were brought forward.

[Action Item]: Mr. Cutler motioned to approve the Industrial Wastewater Pretreatment Permit as a five-year permit, anticipated to be effective March 1, 2027 through February 29, 2032. Mr. Lemmo seconded the motion. The motion was approved unanimously.

5. Action Item – Will Serve Letter:

- a. Copper Meadows II Division No. 1 – Bingham/Bonneville County, Idaho**
(Rockwell Homes / Eagle Rock Engineering; 25 ERUs)

[Action Item]: Mr. Planesi motioned to approve the Will Serve Letter for Copper Meadows II Division No. 1, contingent upon receipt of the corrected letter from the City of Shelley reflecting the updated division name. Mr. Cutler seconded the motion. The motion was approved unanimously.

- b. Western Smokehouse Partners – Shelley, Idaho** (G3 Water Engineers; purchase of 262 ERUs for industrial flow and 23 ERUs for sanitary flow; 285 ERUs total)

[Action Item]: Mr. Cutler motioned to approve the Will Serve Letter for Western Smokehouse Partners for a total of 285 ERUs, with monthly billing to commence upon wastewater flow to the plant. Billing will be processed through the City of Shelley. Mr. Lemmo seconded the motion. The motion was approved unanimously.

6. Discussion Item – J-U-B/GSE – Upgrades Project:

- a. Project Upgrade**

Mr. Cenarrusa of GSE provided an update of the upgrades project. Construction continues to go well and on schedule. The coatings in the Process Building are underway, work continues at the Headworks and Riverbend Lift Station, and paving is anticipated around the end of July.

7. Discussion Item – Office Manager’s Report

Ms. Mangum presented the financial reports for the month of April and provided the Board with an overview of the District’s current financial position. Ms. Mangum discussed that she has successfully reconciled October and November 2026 within the new QuickBooks accounting system and is continuing the reconciliation process. She explained that the transition is taking additional time as all customer invoices are being migrated into the new system one month at a time. 46 ERU’s were added.

8. Discussion Item – Manager’s Report

Mr. Barry reported to the Board that the plant is running smoothly and that four employees are scheduled to test in the upcoming weeks. Mr. Barry also informed the Board that he will be on vacation for one week at the end of May.

9. Executive Session pursuant to Idaho Code § 74-206(1)(f) to communicate with legal counsel regarding pending/imminently likely litigation.

Mr. Cutler motioned to enter into Executive Session as referenced. Mr. Planesi seconded the motion. The motion was approved unanimously. The Board entered the Executive Session at 9:49 a.m.

The Board exited the Executive Session at 10:52 a.m.

10. Action Item – EIRSD Line Repair:

- a. EIRSD line repair on N 1400, Bingham County, Idaho

[Action Item]: No action was taken.

11. Executive Session to discuss personnel matters pursuant to Idaho Code §74-206(1)(a)

Mr. Cutler motioned to enter into Executive Session as referenced. Mr. Planesi seconded the motion. The motion was approved unanimously. The Board entered the Executive Session at 9:49 a.m.

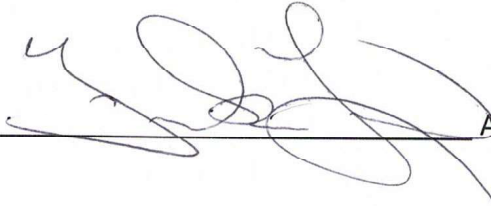
The Board exited the Executive Session at 10:52 a.m.

12. Public Comment:

Mayor Westergard of the City of Shelley commented to the Board that she appreciates each of them and the work they do. No additional comments were made.

13. Adjournment

Mr. Hamberlin motioned to adjourn the board meeting at 9:48 a.m. Mr. Cutler seconded. Approved unanimously. The Board then entered into the Executive Sessions per the above agenda items.

Approved:  Attest: Scott Ray
6/16/26