

Eastern Idaho Regional Sewer District

June 18, 2024, 9 AM Regular Board Meeting Minutes

BOARD MEMBERS PRESENT: Brian Powell (President), Craig Cutler (Vice President), Sid Hamberlin, Frank Lemmo, Jeff Cox

OTHER PARTICIPANTS: Scott Hall (NHPT Law), Alan Giesbrecht (J-U-B), Alyssa Jones (J-U-B), Scott Barry (EIRSD), Jordan Johnson (City of Shelley), Micah Austin (City of Ammon), Allan Johnson (DEQ), Chris Street (HLE), Justin Johnson (City of Shelley), Cameron High (Rockwell), Neil Humphreys (Eagle Rock Engineering), Justin Bickle (GSE), Tyler Wood (GSE)

1. Call to order @ 9:02 AM

2. Consent Items

a. Approval of minutes – Action Item

- i. May 21, 2024 Regular Board Meeting
- ii. May 29, 2024 Special Board Meeting

b. Review and approval of bills – Action Item

[Action Item]: Mr. Sid Hamberlin called for a motion to approve the minutes from the May 21 and May 29 board meetings and the bills. Mr. Frank Lemmo seconded. Approved unanimously.

3. Public hearing for FY 25 Budget – Discussion Item

Mr. Brian Powell reported that the FY 2025 Budget was published in the Post Register on June 1 and June 8 and opened the public hearing for comments. Mr. Scott Barry mentioned the budget includes a 3% increase in the O&M rate which will change the monthly cost from \$14.80 to \$15.24. This will provide funds for critical needs including the training budget. The increase will be effective October 1, 2024.

No other public comments were received, and Mr. Powell closed the public hearing.

4. Approval of FY 25 Budget – Action Item

[Action Item]: Mr. Frank Lemmo motioned to approve the FY 2025 Budget. Mr. Craig Cutler seconded. Approved unanimously.

5. Will Serve – Action Item

a. Wind River Division 5 – 14 lots

Chris Street with HLE represented Wind River Division 5 which is requesting a Will Serve letter for 14 lots. This will be the last division in this development located in Shelley. The design was approved by DEQ in 2019, but DEQ has provided an extension for this approval. Mr. Barry noted that 125 ERUs remain left from the additional 250 ERUs approved by the board for Will Serves. The board discussed the need to confirm the division is located within the district boundary and asked Mr. Alan Giesbrecht to verify.

[Action Item]: Mr. Hamberlin motioned to approve 14 ERUs for the Wind River Division 5 with the contingency that the division is within the EIRSD boundary. Mr. Lemmo seconded. Approved unanimously.

b. Hidden Valley Division 4 – 30 lots

Mr. Neil Humphreys with Eagle Rock Engineering represented Hidden Valley Division 4 which is requesting a Will Serve letter for 30 ERUs. A Commitment to Serve letter was issued 4/10/24 right after the development was annexed into the district. This is the last division of the development. Connections in this division likely will not be made until next year.

[Action Item]: Mr. Lemmo motioned to approve 30 ERUs for Hidden Valley Division 4. Mr. Hamberlin seconded. Approved unanimously.

6. J-U-B Engineers – Alan Giesbrecht

a. Update on legal descriptions for EIRSD boundary and zone boundaries – Discussion Item

Mr. Giesbrecht mentioned that the boundary map and legal descriptions have been submitted to the Tax Commission for review. The Board discussed how to handle the Target Holdings parcel which is 5 acres or greater but never consented to be annexed into the district but is still being served. Mr. Powell will email them with their options to pay the fee and be annexed, pay an increased service fee, or be shut off.

7. J-U-B/GSE - Upgrades Project

a. Project updates – Discussion Item

Mr. Giesbrecht reported that Clearwater Financial and Stephanie Bonney are preparing documents for a loan application for the Open Market option for Project 2 funding per the Board's previous approval and direction.

Mr. Tyler Wood with GSE commented that everything on Project 1 is going well and that everything is basically on schedule for completion in Q1 of 2025. They are done with the concrete pours on the basin and have passed the leak inspection. Project 2 will likely begin in the next 12 weeks assuming funding is secured. Project 2 bid solicitations are being prepared, and advertisements will be published next week. The results of this information will be presented to the Board in late July or early August.

8. Manager's Report – Discussion Item

Mr. Barry congratulated Shaun Robinson on being Idaho Operator of the Year. Mr. Giesbrecht presented charts of the recent flow and loadings to the plant. The Board discussed the need to have accurate flow measurements of the wastewater from each of the cities to see where increased flow is coming from. Mr. Powell asked Mr. Giesbrecht to work with GSE to see what options (cost and sites) are available to measure flows coming into the lines from the cities. The BOD loading data are more uniform now that the unreliable lab has been eliminated.

Mr. Barry discussed the Sunnyside Road sludge spill that took place. Continued disposal of sludge at an approved landfill is needed as additional treatment processes to stabilize the sludge would be needed to land apply it. Mr. Barry commented how helpful the City of Ammon was in dealing the situation. Mr. Allan Johnson of DEQ noted that in hindsight, the Idaho Falls DEQ office should have been notified immediately as well.

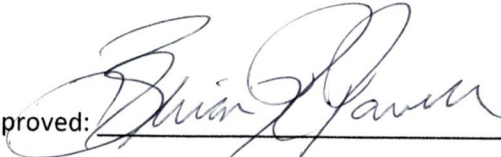
Mr. Barry reported that the average daily May flow was 1.76 mgd and the max daily was 1.86 mgd.

9. Public Comment

No public or zoom comments were made.

10. Adjournment

Mr. Hamberlin motioned to adjourn board meeting @ 10:19AM. Mr. Lemmo seconded. Approved unanimously.

Approved:  Attest: 