



Exhibit C – EIRSD Service Policy

Eastern Idaho Regional Sewer District

The following represents Eastern Idaho Regional Sewer District's (EIRSD) policy regarding the commitment of service to Future Customers (i.e., users or owners of connections to EIRSD's collection and treatment systems). The attached flowchart (see [Attachment 1](#) titled, "Overview of EIRSD Service Policy") summarizes the process and steps involved in obtaining service from EIRSD. Related policies are stated below.

1. Location of Parcel

- 1.1. A parcel not located within EIRSD's current boundaries and desiring to receive service from EIRSD shall complete EIRSD's annexation process as outlined in EIRSD's Annexation Procedure document.
- 1.2. All EIRSD fees for parcels within City service areas shall be paid directly to the applicable City Building Department. EIRSD fees for parcels outside City service areas shall be paid directly to EIRSD.

2. Commitment to Serve Letters

- 2.1. New developments desiring to proceed with design review by the Idaho Department of Environmental Quality and construction prior to receiving a Will-Serve letter may request a Commitment to Serve letter from EIRSD.
 - 2.1.1. Approval by the EIRSD Board is required prior to issuance of a Commitment to Serve letter.
- 2.2. All provisions of the Commitment to Serve letter shall apply.

3. Will-Serve Letters

- 3.1. For an individual lot (3 ERUs or less) located within the service areas of the City of Ammon or the City of Shelley or other sewer districts, the Future Customer shall apply for a Will-Serve letter from that entity. For all other individual lots, the Future Customer shall apply for a Will-Serve letter from EIRSD. Payment of EIRSD's capital replacement fee is required before issuance of any Will-Serve letters.
- 3.2. For all subdivisions, including those within City service areas, the Future Customer shall request a Will-Serve letter from the EIRSD District Manager.
 - 3.2.1. Approval by the EIRSD Board is required prior to issuance of a Will-Serve letter. The letter will not be issued if capacity is not currently available to serve the lots.
 - 3.2.2. Payment of EIRSD's capital replacement fees for all lots is required prior to issuance of a Will-Serve letter and prior to EIRSD signing the final plat.
- 3.3. All provisions of the Will Serve letter shall apply.

4. Previously Issued Will-Serve Letters and ERU Certificates

4.1. Regarding Future Customers that were issued a Will-Serve letter or ERU Certificate from EIRSD prior to the date of this policy, each of the following provisions shall apply:

- 4.1.1. All limitations in the originally issued Will-Serve letter or ERU Certificate from EIRSD shall continue to apply, including but not limited to expiration dates.
- 4.1.2. The possession of a previously issued Will-Serve letter shall not approve or guarantee the right to a sewer connection or sewer service. Sewer connection and service from EIRSD will be provided on a “first come, first served” basis.
- 4.1.3. Future Customers holding previously issued Will-Serve letters shall pay EIRSD’s capital replacement fee and any applicable inspection fee prior to connection.

Attachments:

- 1. Flowchart titled, “Overview of EIRSD Service Policy”

Approved by the EIRSD Board on March 26, 2024.

Signed by:

A handwritten signature in cursive script, appearing to read "Brian Powell", written over a horizontal line.

Brian Powell (EIRSD Board Chairman)