



Eastern Idaho Regional Sewer District

Join Zoom Meeting

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Meeting ID: 945 0635 6798

January 21, 2025, 9 AM Regular Board Meeting Minutes

BOARD MEMBERS PRESENT: Brian Powell (Chairman/President), Craig Cutler (Vice President), Sid Hamberlin, Jeff Cox, Frank Lemmo

OTHER PARTICIPANTS: Scott Hall (NHPT Law), Alan Giesbrecht (J-U-B), Scott Barry (EIRSD), Tyler Wood (GSE), Craig Tibbitts (LPL Financial), Jace Perry (Clearwater Financial), Justin Johnson (City of Shelley), Micah Austin (City of Ammon), Nicole Mangum (EIRSD), Caden Fuhriman (Eagle Rock Engineering)

1. Call to order @ 9:04 AM

2. Consent Items

a. Approval of minutes – Action Item

[Action Item]: Mr. Lemmo motioned to approve the meeting minutes for the 12/17/2024 regular board meeting and the bills. Mr. Hamberlin seconded. Approved unanimously.

b. Review and approval of bills – Action Item

[Action Item]: Mr. Lemmo motioned to approve payment of the bills. Mr. Cox seconded. Approved unanimously.

c. Review and approval of construction bills – Action Item

[Action Item]: Mr. Hamberlin motioned to approve payment of the construction bills. Mr. Lemmo seconded. Approved unanimously.

3. Public hearing for annexation petitions-Action Item

a. Petition #2023-9: Target Annexation – Action Item

[Action Item]: Mr. Hamberlin motioned to approve Petition #2023-9 Target Annexation. Mr. Lemmo seconded. Approved unanimously.

b. Petition #2024-9: Copper Meadows – Action Item

[Action Item]: Mr. Lemmo motioned to approve Petition #2024-9 Copper Meadows. Mr. Cox seconded. Approved unanimously.

No public comments were received for these annexations, and Chairman Powell closed the public hearing at 9:12 AM.

4. High Ridge Commerce 50 ERU's (Eagle Rock Engineering)-Commitment to Serve Request-Action Item

Caden Fuhrman (Eagle Rock Engineering) stated there will be a total of 50 Commercial Lots for High Ridge Commerce, 20 lots in Phase 1 with a total of 4 Phases. Sewer will be installed during Phase 1. These are Commercial lots and some of these lots may require more than just 1 ERU depending on what is going to be inside the Commercial units. Board mentioned they are willing to approve 50 ERU's at this time, and when more is needed, High Ridge Commerce will need to return to the Board for approval of more ERU's.

[Action Item]: Mr. Cox motioned to approve the 50 ERU's to High Ridge Commerce. Mr. Lemmo seconded. Approved unanimously.

5. J-U-B Engineers – Alan Giesbrecht

a. Update on legal descriptions for EIRSD boundary and zone boundaries – Discussion Item

Mr. Giesbrecht reported that during the Tax Commission's final review of the legal description and map for the original district boundary, they found several locations where legal descriptions for parcels in the New Sweden area have discrepancies causing conflicts with the sewer district boundary. Also, there are a few areas where descriptions of other districts conflict with EIRSD's legal description. J-U-B's surveyor and GIS technician are working to help the Tax Commission address these areas so that final approval can be given.

6. J-U-B/GSE - Upgrades Project

a. Project updates – Discussion Item

Mr. Giesbrecht reviewed the December influent flow and load data with the board. Average flows were 1.55 mgd with a max day flow of 1.63 mgd. Average BOD loading was 3,249 ppd and max day was 3,609 ppd. The board asked about the number of Conditions of Occupancy that are generally being added each year. Mr. Austin estimated 230 ERUs from Ammon, Mr. Johnson estimated 90 ERUs from Shelley, and Mr. Barry estimated 20 ERUs from county areas for a total of 340 ERUs annually.

The board discussed the need to proceed with applying for a reuse permit from DEQ to obtain Class A certification for the plant and to allow land application of the treated effluent on EIRSD's surrounding property. The board directed Mr. Giesbrecht to contact DEQ to get the permitting process started.

Mr. Wood of GSE summarized the construction progress which is going well. Phase 1 is anticipated to start-up around the first part of April, and work on Phase 2 is beginning.

7. Office Manager Report – Discussion Item

a. Office Manager Report- Discussion Item:

Ms. Mangum introduced Craig Tibbitts from LPL Financial and Jace Perry from Clearwater Financial to the board to go over any questions the board has with moving forward on investing two of EIRSD accounts with LPL Financial.

Ms. Mangum went over questions regarding ERU connections on the recordkeeping spreadsheet. Ms. Mangum mentioned to the board that she has updated the spreadsheet from December 2024 and these are the numbers she is confident in giving as of today. She has agreed to keep recording the ERU's to the spreadsheet and get accurate numbers to the board.

8. Manager's Report – Discussion Item

a. Manager's Report-Discussion Item:

Mr. Barry reported that the 65th and Hitt Road manhole is currently in progress of being repaired. He also reported that Headworks Building fine screen has been repaired, and the operators are preparing the membranes for a winter clean.

Mr. Barry reported to the board that EIRSD has sold 8 connections since January 1, 2025. Mr. Barry also mentioned that Audric Reid, an operations employee at EIRSD, is moving forward on preparing to schedule and take his Class 4 certification.

9. Public Comment

No other public comments or questions.

10. Adjournment

Mr. Cox motioned to adjourn the board meeting at 10:47 AM. Mr. Cox seconded. Approved unanimously.

Approved:  Attest: 