



Eastern Idaho Regional Sewer District

Policy #2026-01: Annexations into EIRSD

Background

The Eastern Idaho Regional Sewer District (EIRSD) may consider annexing additional parcels into the sewer district from time to time. This document summarizes EIRSD's policy for considering approval of annexation petitions.

Authority

Idaho Code § 42-3218 and § 63-215 and State Tax Commission Regulation 225 provide regulatory authority for sewer district annexations.

The following section from EIRSD's adopted Bylaws and Policy Manual addresses the consideration of annexations:

7.2 Annexations

Any property owner may petition the EIRSD Board of Directors for annexation into the EIRSD in accordance with the procedures established by the EIRSD.

- 1) Proposed annexations will be reviewed by the EIRSD for impacts to the entire sewer service area and system and capacity.
- 2) The petitioner must pay an annexation fee and agree to the Terms and Conditions of Annexation imposed by the Board of Directors.
- 3) Sewer service to the annexed lands must meet all EIRSD specifications and comply with the Facility Plan, and
- 4) The Board retains sole discretion to approve, approve with conditions, or deny any annexation petition based on its determination of the best interests of the EIRSD.
- 5) If the owner is requesting a de-annexation or exclusion from the EIRSD the process is the same as an annexation. A petition and fee must be submitted.

Definitions

- COLLECTION Sewer – A sewer pipe to which individual services are connected. May also be referred to as lateral or connector lines.
- INTERCEPTOR Sewer – A sewer pipe to which individual services are not connected, generally providing regional conveyance to the treatment facility. May also be referred to as trunk lines.

Policy

The EIRSD Board of Directors has applied and will continue to apply the following policy when considering the approval of annexation petitions:

1. EIRSD was created primarily for the purpose of serving the City of Ammon and the City of Shelley by conveying wastewater from these communities and treating it.
2. EIRSD was created and its systems were designed with the intention of primarily treating domestic or residential strength wastewater.
3. Annexation petitions must follow the requirements and steps outlined in EIRSD's Annexation Procedures document.
4. EIRSD owns, operates, and maintains INTERCEPTOR sewers, lift stations, and the treatment facility only.
5. EIRSD does not own and/or maintain COLLECTION sewers. COLLECTION sewers discharging to EIRSD, including service connections, must be owned and maintained by a municipality, the property owner (at EIRSD's sole discretion), or a separate sewer district. Ownership and maintenance by a homeowners association or other non-sewer district entity is not acceptable.
6. In county areas, EIRSD will not annex property, even if contiguous, if it requires COLLECTION sewer lines.
7. For residential properties, EIRSD does not do major billings, collections, or lien property for non-payment. Therefore, whether separated by some distance or adjoining EIRSD's boundary, residential properties must be included in a separate sewer district for the ownership and maintenance of COLLECTION sewers unless there is direct property connection to an EIRSD INTERCEPTOR sewer.
8. EIRSD has allowed and allows residential properties in Bonneville County and Bingham County that are not part of a sewer district to discharge wastewater to EIRSD's system if the property is able to directly connect to an EIRSD INTERCEPTOR sewer. In these cases, the property must be annexed into EIRSD. The property to be annexed into EIRSD must be contiguous to the existing EIRSD boundary, except if separated by a public street, road, highway, alley, water body, or irrigation canal.
9. Commercial and industrial properties that were previously annexed into EIRSD must own and maintain their own COLLECTION sewers. If these properties wish to be converted to residential properties, they must de-annex from EIRSD and form or join a separate sewer district.
10. EIRSD has allowed and may allow other sewer districts, at EIRSD's sole discretion, to connect to an EIRSD INTERCEPTOR sewer and contract with EIRSD only for conveyance through EIRSD's INTERCEPTOR sewers and treatment. Sewer districts are not prohibited

from contracting with other entities to maintain lines and facilities within that sewer district.

EIRSD Board Chair



4/21/26

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