

“A Very Country Christmas Market” Vendor Application

Name: _____

Address: _____

Phone: _____ and Cell _____

e-mail: _____

Please list all items you wish to sell and send photos of items to valleyviewagsociety@gmail.com.

Are your products home crafted by you? Do you feel that they are unique and relevant?

Yes No

Please mark one box

I carry insurance for my business

I do not carry insurance for my business

Do you have the certification required to make and sell your products? (IE Bath & Body, Food etc). If it is required, you will be required to have the certification visible at your booth during show hours. You will be unable to sell products that would require missing certification.

Yes. No

Do you require Electrical Service?

Yes. No

If accepted, I will abide by all the Valleyview Agricultural Society’s “A Very Country Christmas Market” Rules. As well as the regulations for food vendors that can be found on Alberta Health Services website, and any municipal, provincial or federal regulations that apply to your products.

Signature

_____, _____, 2020
Date

“ A Very Country Christmas Market Rules”

Vendors, please initial each section showing you understand and will comply with all rules set out in each section

Show Date, Hours, Facility and Cost:

Saturday Dec 5, 2020 11-4pm at the Valleyview Agricultural Society Hall. Cost is 26.50 per table (if market cancelled due to changes in guidelines and regulations by the Government of Alberta or the Town of Valleyview due to status changes in COVID-19, vendors will be issued refunds) to a maximum of 1 table per vendor (may be changed to 2 if spaces are available)

_____ (initial)

Electrical Services:

If power is required, please request via your application form as spaces with access to electrical outlets is limited due to space, layout and design constraints. We will require vendors requiring power to provide their own extension cords.

_____ (initial)

Signage and Booth Decoration:

All booth signage and banners are to fit within the confines of your rented space. There are to be no materials or decorations affixed to the walls, windows, drapery or ceilings of the venue by any means including nails and tape. Failure to comply with this rule may result in an additional charge to cover damages. Signage may be affixed ONLY to the fabric covered wall spaces located against the outside walls

_____ (initial)

Set Up/ Take Down:

Set up will be Friday from 6-8 and Saturday Morning 9-10:30. Boxes, packing material and product must be out of the aisles by 10:30am.

Because this is a sponsored event, Take Down can not start until 4:00. We endeavour to have every customer that comes in, no matter how late they may arrive, have the same shopping experience! Please remember that clients are there to shop for your products!!! If you are found to be packing your table before 4:00 it will be noted and will affect your application to any future events hosted by the Valleyview Agricultural Society.

_____ (initial)

Certification:

If your product requires provincial, municipal or federal certification to sell, ensure that your certificate is visible at your rented space for the duration of the event (Food Safe certification for food vendor, approvals for bath and body products, etc)

_____ (initial)

Contract and Cancellation:

Once the application is accepted, the following payment and cancellation refund policy applies:

Payment is due within 5 days of notice of Approval by e-transfer, cash or cheque to valleyviewagsociety@gmail.com.

Refunds will be given up to 24 hours before the show for Covid isolation requirements or family emergencies. If you are unable to attend, you may have someone attend in your place to sell your products (switching with another business is not allowed due to the juried approvals).

_____ (initial)

COVID-19 Safety:

We will be implementing measures Alberta Health Services & The Town of Valleyview have set out in their guidelines & regulations. Please be sure to abide by the COVID-19 guidelines & regulations as you will be representing not only your business, but the Valleyview Agricultural Society and our sponsors as well. The Alberta government website also has Tradeshow COVID-19 Guidelines at this link: <https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-trade-shows-exhibits.pdf> If you can not maintain 6' social distancing between you and customers or have an open concept booth you must wear a face shield/mask when customers are in your booth. You must provide your own hand and surface sanitizers. Please be mindful that not everyone can handle scented products. You must provide your own masks/face shields. Vendors may be asked to have their temperature taken before entering the building and may be asked to fill out and sign Covid symptom and safety sheets. _____ (initial)

Non-Assumption of Claim Disclaimer:

The applicant hereby agrees to indemnify, defend and protect the Valleyview Agricultural Society against, and hold and save the Valleyview Agricultural Society and it's Directors harmless from any and all claims, demands, suits, liability, damages, loss, costs, attorney fees, and expenses of any nature which may arise out of any action or failure to act of the applicant or any of its officers, agents, employees or representatives, included but not limited to claims of damages or loss of property, or from or out of any damage, loss, harm or injury to the person or any property of the applicant or any of its officers, agents, employees or representatives. Please sign and return this page with your application, by signing this form, you agree to all terms listed above and understand the information provided in the terms listed above. Please note that your completed application is not an approval or guaranteed space. All applications will be juried by the organizers to ensure a fair and balanced market that everyone can enjoy.

_____ (initial)

Name. _____ Signature. _____

Date . _____, _____, 2020