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Dear Town of Sugar City,

At the July 5, 2023, town meeting, that did not have an agenda or other documents available to the public, I was presented a document entitled, "Brian Larsen, Trustee, Response to Cindy Karle for July 5, 2023 Meeting." In this document, Brian Larsen uses the term, "We", whereby it appears that Trustee Larsen is speaking for and on behalf of the Board of Trustees. By using "we" he has engaged in conduct outside the scope of his authority.

It is interesting that the document is not signed and does not have a signature line.

It is true that I do not make every meeting. This is why it is so important that the intent of the Sunshine Laws be faithfully executed so that we can have an educated and informed electorate. Although the agenda and the minutes are not supposed to contain a word-for-word accounting of the entirety of the meeting, they are supposed to contain enough information so we can see what was discussed and what items were voted upon, and how each elected member of the Board of Trustees voted. The letter to me acknowledges that that only the date and time of the meetings is available, but no the agenda or any other documents.

Additionally, the minutes that are provided to us changed over time. The minutes that are adopted by the Board at the next meeting are not the minutes that were provided to my colleague. I have yet to see a set of minutes that have the mayor's signature and contain the items that were acted upon in full.

In the letter that Trustee Larsen wrote, he acknowledges that the user-error why "other is being listed on our monthly bills, instead of the actual charge, it states, "There is likely a way to get Quickbooks to list these like Casselle does, if that operator understands the software well enough." Apparently, Mr. Larson did not ask any questions of the office staff, or he would know that neither of these systems are used for the billing of the water bills. Nor did he ask the clerk if she had reached out to neighboring communities to fix the issues, to which her answer should have been yes, but that she still in the end, said that Quickbooks was a problem and that she had to go back to Casselle. It would seem to be that every problem that comes up with the financial software or even the billing software, the town is switching to another program. I would like to know if there is a completed backup of all the software that is saved, so that it can be submitted with the audits that need to be done during that time.

Although the letter states that the forensic audit isn't worth the paper it is printed on, the fact of the matter remains that the forensic audit documented current irregularities and discrepancies with the handling of money, such as not have a computer system that is able to generate and print financial

records. Also, the forensic audit showed how the Town was still susceptible to fees for services that don't align, such as spending over \$150.00 in paper products for a town BBQ for employees.

I think what the letter fails to comprehend is that the Board hired a Town Clerk, and that the Town Clerk works for the citizens and the Board. The Board does not work for the Clerk, and the citizens are tired of not having proper resources because of user-error. Although the letter acknowledges that the town is not eligible for grants or federal money until the audits have been caught us, the issue still remains that the audits are not being performed and that the information needed to complete the audits does not exist.

Based upon these on-going uses, I don't know if the current Board has been included in all of the communications with the previous attorney. I would like to request that in a public meeting that the Board be willing to exercise its attorney-client communications rights so that they can see for themselves whether the clerk has been sharing with them all of the attorney information that has been provided to the clerk and Board.

Thank you,

Cindy Karle