

TOWN OF SUGAR CITY  
REGULAR MEETING MINUTES  
05/17/2023

**CALL TO ORDER** 7:00 pm by Mayor John Del Rio

**PLEDGE OF ALLEGIANCE** Led by Mayor John Del Rio

**ROLL CALL** Roberts, Del Rio, Willis, Massey, Larsen, Cloer. Not – present Hjar

**MINUTES Motion** to approve minutes dated 05/03/2023 made by Cloer, 2<sup>nd</sup> by Massey, motion carried.

**PUBLIC COMMENT**

Crystal Scott: Rain in the last few days, water damage done; re-do roof. Discussion over roof. Decision made to have maintenance check and check with insurance company to see about claim.

Window has leak and is damaging wall. Discussion over window and wall. Decision made to board window. **Cloer:** Thank you.

Debra Larsen: Garden Club cleaning up by gates, when are we going to get the tap in. Discussion over putting in hydrant and tap in the area.

Tent City: Weeds are terrible. Discussion over tent city.

Porta-Potty placed at Tent City. Discussion over Porta-Potty.

Can we get a trash can placed at Tent City. No discussion. Decision made to place tote.

Tom Florez: March 28<sup>th</sup>, water was disconnected. Would like to see water policy for the disconnection. Retired vet and you cannot turn off my water. It is currently disconnected, and the dormant fees will apply. The Colorado Revised Statutes and the American Disabilities Act, both say you can't disconnect a vet's water. Thank you.

Shyann: Could we get the track cleaned? Discussion over track and owner.

Terry: Town Clean-up, not over the department, not over the staff. Please contact the supervisor of that department. No discussion.

**7:16 Hjar arrived.**

Check the roof tomorrow and locate the tap. No discussion.

Mark Cloer: Read letter aloud. Discussion over 'other'. Decision made to close office on June 2<sup>nd</sup>, 2023 to work on getting Caselle ready to bill.

**REPORTS**

Clerk: We are due for the appraisal in 2024, last one in 2016. Discussion over rebuilding or coming out early.

David's hours. Tony in and out of hospital my hours are going to be a little crazy. Can I take

vacation/sick time to fill to 40 hours. Discussion over hours. Decision made to allow.

Drafts: Entry/Seizure, protection order, infectious disease control plan. (Attached).

Mr. Shultz: Begin collection process with Flow Right, M-Bar Farms, and Steven Levy enterprises.

Discussion over each company and reason for collection.

He is updating our contracts for the pipelines.

Demolition permit needs a resolution (attached), could you approve that. We can get it on the agenda for the next meeting.

Burn Permit resolution (attached): liability for insurance. Discussion over. Decision to find out insurance policy.

Employee handbook: Attorney still wanting to use one from Bent County, do not update the one from Sugar City. Discussion over his work.

Invoice for truck 1: Trade in for \$140,000. No discussion.

Facility Agreement for the Alumni. No discussion.

Vacation days: Vickie and Anthony. Both approved.

Update from Eide Bailly (attached). No discussion.

Rural Philanthropy days: Having a conference in September, any one to attend? Discussion over conference. Decision made to look into cost without funding anything.

Attorney recommended from CML: Discussion over attorney. Decision made to schedule a interview.

Olney Springs renewed trash with Valley. No discussion.

Dog Ordinance revised. Discussion over dog update on ordinance.

Phone: Could we give the extra phone to town maintenance? Discussion over phone. Decision made to pay the back balance (18 months) and get current.

Deputy Clerk: Retirement party: ordered two cakes planned for June 24<sup>th</sup> at 1:00 pm. Put on the water bill for the retirement party.

Work a couple of Saturdays to get everything caught up on the website. Discussion over work to be completed. Decision made to have no phone on Wednesdays to focus on work.

Citizens would like to know when we are going to clean up the parks. Discussion over what needs completed.

## **OLD BUSINESS**

Employee training July 18<sup>th</sup> and 19<sup>th</sup>: Discussion over training classes and food. Decision made to find out who provides what.

Rocky Ford Clean up days June 16<sup>th</sup> and 17<sup>th</sup>. No discussion.

Employee Picnic: Discussion over date. Decision made to have on July 11<sup>th</sup> at 2:00 pm.

Town Festival. Discussion over an event to have. Decision made to look into options for a good event.

Town Yard Sale. Discussion over other towns having one. Decision made to contact the other towns to select a weekend.

Pest control: Cut Above Pest Control: \$50.00 a month. Discussion over service times and extra service. Decision made to proceed with pest control.

Truck Cams: TadiBrothers have digital cameras that come with a rear cam and a seven-inch monitor for inside the truck. Have a price of \$500.00 per truck. Discussion over budget, cost, and insurance. **Motion** to purchase 3 cameras for \$500.00 each plus shipping made by Cloer, 2<sup>nd</sup> by Massey, motion carried. Willis opposing.

Judge: Skylar would like to still be judge. Discussion over judge. **Motion** made to offer Skylar \$50.00 an hour for the judgeship made by Cloer, 2<sup>nd</sup> by Willis, motion carried.

## **NEW BUSINESS**

None

**APPROVAL OF BILLS:** **Motion** to pay bills in the amount of \$31,986.42 made by Willis, 2<sup>nd</sup> by Cloer, motion carried.

## **TRUSTEE REPORT**

Hijar: 3 clerks in office, down to two in the next month.

Need to cut spending

Dog catcher is doing nothing.

Look into the Christmas lights.

Roberts: No Comment

Cloer: Copy of all the 'warrant' papers

Progress on vehicles, truck or camper

Dogs with no tags. Discussion over tags. No decision.

Del Rio: No Comment

Willis: Follow Code Enforcement. Discussion over code enforcement. No decision.

Legal to hold a dog? Discussion over holding a dog.

Larsen: Men's toilet – tiny leak. Discussion over leak. Decision made to get fixed if less than \$50.00.

Kennel License – No dog registration, send a letter that citizen is in risk of losing kennel licenses if dogs are not registered.

10-days brought in travel trailer. Discussion over having an RV dump station. No decision made.

Massey: No Comment

DISCUSSION OVER SCHEDULING WORKSHOP. DECISION MADE TO SCHEDULE WORKSHOP ON JUNE 8<sup>TH</sup> AT 10:00 AM.

**ADJOURN:** **Motion** to adjourn at 9:27 made Willis, 2<sup>nd</sup> by Cloer, motion carried.

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Mayor

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Clerk