

TOWN OF SUGAR CITY
REGULAR MEETING MINUTES
11/15/2023

CALL TO ORDER 7:00 pm by Mayor John Del Rio

PLEDGE OF ALLEGIANCE Led by Mayor John Del Rio

ROLL CALL Markus, Roberts, Cloer, Del Rio, Willis, Massey, via zoom Larsen, Mr. Buchner

APPROVAL OF MINUTES Motion to approve the minutes dated 11/08/2023 made by Willis, 2nd by Markus, motion carried. Cloer abstaining.

ADDITIONS/CHANGES TO THE AGENDA None

APPROVE CHANGES TO THE AGENDA n/a

PUBLIC COMMENT

Nate Knutsen – new driver for trash introduction

Corina Arellanos – Mr. Mayor could you give a brief description of what each member does on council. **Del Rio** – Scarlett helps Davida with grants, Janet is over the maintenance, Mark assists with water, I cover the office and help watch water, Joan is over code enforcement, Brian is the cemetery, Gary helps maintain trash.

Do you get together once a month to discuss what is going on? **Del Rio**: Yes, once a month.

What is your goal before end of term? **Del Rio**: Better the town and get grants to help.

What are you going to do to make sure we get along with that? **Del Rio**: Yes, try to get it done.

What are you bringing to the table, before leaving in April? **Del Rio**: I might run again.

What are you focused on? **Del Rio**: Get the street asphalted, keep the trash service going, try to get ahead of the water leak repair, and get grants to get new piping.

Any other council want to say something? **Roberts**: Check with maintenance about every three days. **Willis**: Talk to Crystal about everyday and go out and do rounds with her once or twice a month. **Massey**: Focus on making the trash more efficient. Had a price drop due to the efficiency, guys work hard. Hoping to implement a recycling program soon. **Cloer**: Make sure we have water. **Larsen**: Been working on this corner with DOT. In charge of the cemetery, waiting for more names of interest for the board. Checked the boarder in the cemetery. **Markus**: Trying to get people interested in the planning and zoning board. Last meeting got the engineer of record now waiting on the grant applications.

Thank you.

STAFF REPORTS

Trash – None

Clerk (Moreland): Triad quote with some Dell quotes. Not sure which way you wanted to go. Discussion over reason for new server. Decision made to use Triad since they are our IT Department.

Motion to purchase server from Triad for \$3,779.95 made by Willis, seconded by Massey, motion carried. Cloer against.

Next year's dates, have holidays and regular meeting dates. Worked out a schedule for both Tuesday and Friday court since not sure which day we are going to have court. (attached).

Fernando: did not receive his vacation when he left, my mistake, forgot to pay it out. He would like to get it paid out now, can he? Discussion over vacation pay, Decision made to pay Fernando out the 64.40 vacation time accrued from previous employment.

CRW: 43rd annual conference is coming up again in March. Located in Loveland again. No discussion.

Vacation request. Davida requested December 7 and 8 off. Decision made Davida can take two vacation days.

CML has set up to pay dues via ACH, would like to do this? Discussion over cost. Decision made to pay through ACH payments.

Microsoft right now town pays 9.99 each month, pay for full year it is 119.88, saves \$20 each year. Discussion over Microsoft. Decision made to pay for full year and save \$20.

USDA rural development housing programs updated their list from eligible to ineligible. No discussion.

Ordinances: does the town want to continue to 1st and 2nd reading or switch to a single reading and publication? Discussion over passing an ordinance. Decision made to stay with 1st and 2nd reading.

Invoice for Elliot- new truck. KS State Bank will have the loan on the next agenda. No discussion.

Mail: received 2 cards about the PFAS and the settlement, also a card about taxes. Sent around. No discussion.

Wendy Hawthorne – letter to participate with the State of Colorado's Thriving Communities Program. Discussion over letter. Decision made to participate. (attached).

Caselle: have all customers entered into caselle. Now need to get everything to tie together. No discussion.

Need to schedule a water board meeting to go over the changes made on the pipelines. Both came in and said that the water bill for their respective pipeline was incorrect. Discussion over bills and next meeting. Decision made to schedule the water board meeting on December 5th, 2023, at 6:00 pm.

Cloer: the holiday schedule for Juneteenth would have to be on the 14th not the 19th.

Willis: Did you hear about the term limits for board members? **Moreland:** No.

OLD BUSINESS:

Ordinance 2023-1 read aloud. 1st reading.

Municipal court: Discussion over judges and paying a salary not hourly. Discussion over current attorney not knowing what is going on due to no knowledge of what has happened. **Mr.**

Buchner: Need a prosecutor for the cases. Decision made to hire Mr. Boyce on salary.

Motion to hire Mr. Boyce as town judge for \$1,200 per year made by Cloer, 2nd by Willis.

Roll Call:

Markus – No
Roberts – Aye
Cloer – Aye
Del Rio – No
Willis – Aye
Massey – Aye
Larsen – Aye
Motion carried.

Everett Buhrlle: Received quotes for the altitude valve (attached). Discussion over the cost and which would be more efficient. Discussion over the pits and maintaining them daily.

Motion to cancel previous order and order the stainless steel from pipestone made by Cloer, 2nd by Markus, motion carried.

Discussion over person to install. Mr. Buhrlle stated that he would charge \$600 to install the part.

Motion to hire Mr. Everett Buhrlle to install the part at \$600.00 made by Cloer, 2nd by Willis, motion carried.

NEW BUSINESS

None

APPROVAL OF BILLS:

Willis: Why are we buying Keurig coffee pods. **Moreland:** That started in 2021 and is still going.

Massey: In 2021 the coffee pot in the shop broke and instead of buying another one we gave them the Keurig from the office. **Moreland:** Trash employees are the only ones that use the Keurig. None of the office staff use it, nor the code enforcement, even the maintenance doesn't use it.

Motion to purchase a coffee pot for the shop made by Willis, 2nd by Massey, motion carried. Markus abstaining.

Roberts: Truck 7? Jackson Mechanic? Discussion over the maintenance and Jackson Mechanic.

Streetlights: Discussion over the streetlights and purchasing solar powered streetlights. Decision made to contact Black Hills and see about switching over to high efficiency lighting (LED).

Tabled.

Motion to pay bills in the amount of \$25,120.44 made by Markus, 2nd by Willis.

Roll Call:

Markus: Aye
Roberts: Aye
Cloer: No
Del Rio: Aye
Willis: Aye
Larsen: Aye

Massey: Aye
Motion carried.

TRUSTEE REPORTS:

Markus: Writing grants working on securing some.
Neighbor issues, taking broken parts of the street and broke one of my windows.

Roberts: No Comment.

Cloer: Secured a Santa for the 1st Saturday in December, be of no cost to the town. When do we need Santa here? Discussion over craft fair, Santa, chili dinner, and bon fire. Decision made Santa is from 4 pm to 5 pm.

Streetlights: What are we going to do to bring down the electric bill for the town? Asked someone who works with another municipality looking into other options.

Del Rio: No Comment

Willis: Are any other council members that will help with Christmas? Brian, Mark, and Gary will assist.

Crystal and myself meet with the attorney before court.

Massey: New truck is in Denver.

Truck 7 is down.

Larsen: Tap at the Garden Club. Is that attached to the resident's line? **Short:** Used a setter that has been dead for years. It is not tied to her meter, there is no extra cost to Wilson.

Motion to go into executive session at 8:38 pm made by Willis, 2nd by Cloer, motion carried.

Executive Session pursuant to §24-6-402(4)(f), C.R.S., Discussion of Personnel matters, regarding Terry Short, Maintenance Supervisor.

Motion to adjourn at 9:00 pm made by Willis, 2nd by Cloer, motion carried.

Mayor

Clerk