



Finger Printing Information

As of January 4, 2018 the process of fingerprinting and background checks has changed for the state of NC.

Henderson County Sheriff's Office - (Electronic fingerprints)

100 Grove Street; Hendersonville (@ new Sheriff's office beside new courthouse)
697-4596

Tuesday 9 am - 12 noon

Thursday 1 pm - 4 pm

Cost: \$13.00

For your inconvenience, fingerprints can only be taken by appointment at the **Sheriff's Department**. Go to <https://www.hendersoncountync.gov/sheriff/page/non-weapon-related-fingerprinting> complete the required forms and pay to schedule an appointment.

Buncombe County - City County Bureau of Identification

20 Davidson Dr.; Asheville (Behind the Jail)

250-4685

Monday- Thursday 8:00am - 6:45pm; Fridays 8:00 - 4:45

Please note: Deputies may tell you to mail in your fingerprints. In most cases this is not necessary because they have filed them electronically with the state. (Save you fingerprint pages for your information in case something goes wrong) Please follow up on this website several day later to make sure you background is in process.

Criminal Background Check Information

Must be completed within 3 days of fingerprint submission.

To complete your Criminal Records Check online go to:

<https://ncchildcarecbc.nc.gov/>

Follow the directions from there. If you don't have a NCID you will need to create one. There are videos and tutorials on this page.

You will be required to pay \$26.50 for background. HH will reimburse, please submit receipts to Office Manager.

Please note: Bubble sheets are no longer needed