
SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS MEETING

Parcel Fee expires December 31, 2033. Hold parcel fee renewal election by December 31, 2031.

MINUTES

Monday, December 9, 2024
EBR Main Library – 2D
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Board of Commissioners meeting at the EBR Main Library – Room 2D, 7711 Goodwood Blvd, Baton Rouge, LA 70806 on Monday, August 12, 2024, at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

- I. Chairman **Denise Gautreaux** called the meeting to order at 6:34 p.m.

Roll Call – Denise Gautreaux called roll and a quorum was recognized.

Commissioners Present:

Allison Claudet
Denise Gautreaux
Brian Haldane
Teresa Haralson
Anna Magazine
Jim Murray

Guests Present:

Amelie Husers
Jason Palmer
Maggie Guillory
Jackie Gray

Commissioners Absent:

Shelly Harrison

- II. **Approval of Minutes.** **Denise Gautreaux** presented August 12, 2024, meeting minutes. **Allison Claudet** made a motion to approve the August 12, 2024, minutes provided in the packet. **Jim Murray** seconded the motion. There were no objections and the motion passed unanimously.

III. Financial Report.

- a. **Year to Date Finances.** **Denise Gautreaux** presented the year-to-date finances. **Brian Haldane** made a motion to accept the year-to-date finances. **Jim Murray** seconded the motion. There were no objections and the motion passed unanimously.
- b. **Potential Budget Adjustment for Electrical.** **Denise Gautreaux** reported that the two camera poles identified by Entergy as not having electrical boxes previously will result in a budget shortage of \$1,500. She proposed to move \$2,000 from the budget category of Police Patrol to the budget category of Electrical. **Anna Magazine** made a motion to approve the budget adjustment. **Brian Haldane** seconded the motion. There were no objections and the motion passed unanimously.
- c. **Potential Budget Adjustment for Beautification.** **Denise Gautreaux** reported that the landscaping budget balance after the bill paid in October will be \$1,170. She proposed to move \$8,000 from the Surplus to the budget category of Beautification in anticipation of receipt of the final invoice for the year. **Jim Murray** made a motion to approve the budget adjustment. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously.
- d. **Potential Budget Adjustment for Maintenance under Camera.** **Denise Gautreaux** reported that an adjustment is needed due to the In-telecom maintenance contract. She proposed to move \$700 from the budget category of Legal to the budget category of Maintenance. **Allison Claudet** made a motion to approve the budget adjustment. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously.
- e. **2025 proposed Budget.** The board reviewed the 2025 proposed budget. **Jim Murray** made a motion to approve the budget as presented. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously.

IV. New Business.

- a. **Security Patrol Report.** A security report was delivered by **Jason Palmer**.
- b. **2025 Meeting Dates.** The board decided to continue meeting on even months.

V. Old Business.

- a. **Security Cameras.** No report.
- b. **Policy Regarding Selling Camera Footage.** **Amelie Husers** reported that Sheri Morris is still working on the policy.

- VI. **Chairman's Report.** **Denise Gautreaux** reported that she met with Lyn Marie regarding potentially upgrading Sherwood Forest Crime District's License Plate Reader cameras and is waiting on a formal proposal.

VI. Public Comment. No public comment.

Adjournment. Anna Magazine made a motion to adjourn the meeting. Teresa Haralson seconded the motion. The meeting was adjourned at 7:20 p.m.

Respectively submitted:

James (Jim) Murray, Secretary

Approval Date