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# SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

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## BOARD OF COMMISSIONERS MEETING

### MINUTES

Monday, April 11, 2023  
El Centro  
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Board of Commissioners meeting at El Centro, 14720 Old Hammond Hwy, Baton Rouge, LA 70816 on Monday, April 11, 2023, at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

- I. Chairman **Denise Gautreaux** called the meeting to order at 6:31 p.m.

**Roll Call – Maggie Miller** called roll and a quorum was recognized.

**Commissioners Present:**

Phil Fetterman  
Denise Gautreaux  
Teresa Haralson  
Gary Smith

**Commissioners Absent:**

John Macus

**Guests Present:**

Maggie Miller  
Jim Murray  
Jason Palmer  
Gary Patureau

- II. **Approval of Minutes.** **Gary Smith** suggested a change to the January 16, 2023, minutes. He suggested that the location change from St. Thomas Moore Coffee Shop to St. Thomas More Meeting Room. **Denise Gautreaux** also noted that there is only one “o” in More. **Maggie Miller** noted that she would make the suggested changes. **Mr. Smith** made a motion to approve the January 16, 2023, minutes with

noted changes. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously.

### III. Financial Reports.

**a. 2023 Proposed Budget Changes.** **Maggie Miller** presented the proposed budget changes for 2023. **Ms. Miller** reminded the board of the suggested changes from the January meeting. The changes are as follows: \$1,500.00 was added to code 63302 – Insurance – Deductible – D&O, a new code was created and labeled “Camera 17” as a line item under code 63307 – Electrical. The board requested \$2,500 be allocated to Camera 17. Under the Accounts Receivable section of the budget, the words “parcel fee” were added to code 11500 – Due from Other Governments. The code now reads “Due from Other Governments Parcel Fee.” **Gary Smith** made a motion to accept the 2023 proposed budget with changes. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously.

**b. March Financials.** **Denise Gautreaux** presented the finances for March. **Phil Fetterman** asked **Ms. Miller** to look into the interest rates being offered at Capital One Bank. **Ms. Miller** agreed to call the bank and send the rates to the board. **Teresa Haralson** made a motion to accept the March finances. **Phil Fetterman** seconded the motion. There were no objections and the motion passed unanimously.

### IV. New Business.

**a. Security Patrol Report.** A security report was delivered by **Denise Gautreaux**.

Due to the death of David Poirrier and the loss of Sherwood Forest Crime District’s police security coordinator, **Teresa Haralson** made a motion to amend the agenda to approve **Jason Palmer** as the new security coordinator for Sherwood Forest Crime District. **Gary Smith** seconded the motion. There were no objections and the motion passed unanimously.

**b. Maintenance Signs/Solar Lights – 4 Entrance Signs.** The board reviewed photographs of the neighborhood entrance signs showing the wear and tear and the need for refurbishing. **Ms. Miller** reported to the board that the signs were last refurbished six years ago. **Gary Smith** made a motion to approve refurbishing the entrance signs with a budget of not more than \$10,000 for all four signs. **Teresa Haralson** seconded the motion. There were no objections and the motion passed unanimously. **Ms. Miller** presented samples of solar lights for the entrance signs. **Teresa Haralson** made a motion to approve the purchase of solar lights for \$1000 for all four signs. **Phil Fetterman** seconded the motion. There were no objections and the motion passed unanimously.

**c. Board Resolution for Sgt. David Poirrier.** **Chairman Denise Gautreaux** stated that it is with great honor to ask the board to consider a resolution for Sgt. David Poirrier for his many years of service with the Baton Rouge Police Department and his work with the Sherwood Forest Crime Prevention District.

*On motion, duly seconded and passed, the Sherwood Forest Crime Prevention Neighborhood Improvement District Board of Commissioners unanimously approved that the minutes of the meeting held on April 11, 2023, in Baton Rouge, Louisiana reflect our deep sorrow in Sergeant David Poirrier’s death on March 26, 2023, and in his memory adopt the following resolution:*

*Whereas, Sergeant David Poirrier was a long standing officer of the Baton Rouge Police Department of seventeen years, and*

*Whereas, he diligently served and supported the services of this organization with his unwavering tenacity and demanding leadership style, and*

*Whereas, he served as a licensed helicopter pilot and trained tactical flight officer representing Baton Rouge Police Department Air Support Unit, and*

*Whereas, his expertise in the field of law enforcement was often called upon, and*

*Whereas, his unselfish service to others and generous service to his country may never be forgotten,*

*Be it resolved that this organization hereby give formal expression of its loss in the death of our friend and colleague Sergeant David Poirrier and does hereby note in its records the passing of life of this man who was loved and respected by his associates.*

*Be it resolved that this organization express to the Poirrier family, the sincere regret of each member of his absence, and further that a copy of this resolution be tendered to his family as our humble expression of sympathy.*

With unanimous consent of all board members, the board motioned and seconded approval of the resolution. **Chairman Denise Gautreaux** stated being no objections the resolution will be recorded in the minutes as presented.

**IV. Old Business.**

- a. **Security Cameras.** Ms. Miller reported that all sixteen license plate readers were not functioning properly as of this date and she was working with LA tech and the BRPD to resolve the problems.
- b. **Status SFCD Board of Vacancies.** Chairman Denise Gautreaux reported that she will be working on finding candidates to fill the vacancies in the coming weeks.

**VI. Chairman's Report. No Report.**

**VII. Public Comment. No public comment.**

**VIII. Adjournment.** Gary Smith made a motion to adjourn the meeting. Teresa Haralson seconded the motion. The meeting was adjourned at 7:50 p.m.

Respectively submitted:

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John Macus, Secretary

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Approval Date