
SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS MEETING

MINUTES

Monday, July 10, 2023
EBR Main Library – 2A
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Board of Commissioners meeting at the EBR Main Library – Room 2A, 7711 Goodwood Blvd, Baton Rouge, LA 70806 on Monday, July 10, 2023, at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

- I. Chairman **Denise Gautreaux** called the meeting to order at 6:34 p.m.

Roll Call – Maggie Miller called roll and a quorum was recognized.

Commissioners Present:

Phil Fetterman
Denise Gautreaux
Teresa Haralson
John Macus
Gary Smith

Guests Present:

Mike Buchardt
Scott Giurintano
Amelie Husers
Maggie Miller
Jim Murray
Jason Palmer
Gary Patureau
Deborah Simoneaux

- II. **Approval of Minutes.** **Gary Smith** suggested a change to the April 11, 2023, minutes. He suggested that the discussion of Capital One Bank interest rates be added to the financial section. **Maggie Miller** noted that she would make the suggested change. **Teresa Haralson** made a motion to approve the

April 11, 2023, minutes with noted changes. **John Macus** seconded the motion. There were no objections and the motion passed unanimously.

III. **Financial Reports.**

June Financials. **Denise Gautreaux** presented the finances for June. **Gary Smith** made a motion to accept the June finances. **Teresa Harlason** seconded the motion. There were no objections and the motion passed unanimously.

IV. **New Business.**

a. **Security Patrol Report.** A security report was delivered by **Jason Palmer**.

b. **Group Home Opinion.** The board discussed the group home situation within the neighborhood. The board unanimously voted to postpone the discussion until further notice.

c. **Electronic Payment Procedure Approval.** **Maggie Miller** discussed changing accounts payable for the Commission to electronic payments. After much discussion, the board decided to move forward with the electronic payment process. **John Macus** made a motion to proceed with an electronic payment process. **Phil Fetterman** seconded the motion. There were no objections and the motion passed unanimously.

d. **Letters to Habitual Parking Violators.** **Denise Gautreaux** reported on the chronic parking violators in the neighborhood. She proposed sending letters to the individuals who continue to violate the parking rules in order to decrease the number of violations.

e. **Additional Security Man Hours to 300 per Month.** **Denise Gautreaux** requested feedback on increasing monthly security patrol hours to 300. The board agreed. **Phil Fetterman** made a motion to increase monthly security patrol hours to 300 hours. **Gary Smith** seconded the motion. There were no objections and the motion passed unanimously.

IV. **Old Business.**

a. **Security Cameras.** **Denise Gautreaux** proposed a new camera maintenance plan with In-Telecom. **Mrs. Gautreaux** explained that the total of the plan was \$4,323.52 with a monthly services fee of \$1,075.00. **Gary Smith** made a motion to adopt the maintenance plan as presented. **Teresa Harlason** seconded the motion. There were no objections and the motion passed unanimously.

b. **Status SFCD Board of Vacancies. No report.**

c. **Maintenance Signs/Solar Lights – 4 Entrance Signs Status.** **Denise Gautreaux** reported that the project is a work in progress.

VI. **Chairman’s Report. No Report.**

VII. **Public Comment.** **Micke Buchardt** thanked the board for the work they do on behalf of the residents in the neighborhood.

VIII. Adjournment. Gary Smith made a motion to adjourn the meeting. Teresa Haralson seconded the motion. The meeting was adjourned at 8:06 p.m.

Respectively submitted:

John Macus, Secretary

Approval Date