
SHERWOOD FOREST CRIME PREVENTION AND NEIGHBORHOOD IMPROVEMENT DISTRICT

BOARD OF COMMISSIONERS MEETING

MINUTES

Monday, September 11, 2023
EBR Main Library – 2A
Baton Rouge, LA

The Sherwood Forest Crime Prevention and Neighborhood Improvement District (“District”) held its Board of Commissioners meeting at the EBR Main Library – Room 2A, 7711 Goodwood Blvd, Baton Rouge, LA 70806 on Monday, September 11, 2023, at 6:30 p.m.

Agenda (See Attachment 1 – 1 page)

- I. Chairman **Denise Gautreaux** called the meeting to order at 6:30 p.m.

Roll Call – Maggie Miller called roll and a quorum was recognized.

Commissioners Present:

Allison Claudet
Denise Gautreaux
Brian Haldane
Shelley Harrison
Teresa Harlason
Anna Magazine
Jim Murray

Guests Present:

Amelie Husers
Maggie Miller
Sherri Morris
Gary Patureau
Debra Simino

- II. **Approval of Minutes.** **Jim Murray** made a motion to approve the July 10, 2023, minutes provided in the packet. **Brian Haldane** seconded the motion. There were no objections and the motion passed unanimously.

III. Financial Reports.

- a. **August Financials.** **Denise Gautreaux** presented the finances for August. **Shelley Harrison** made a motion to accept the August finances. **Allison Claudet** seconded the motion. There were no objections and the motion passed unanimously.
- b. **Budget Adjustment.** **Maggie Miller** recommended the board increase line item 66701 accounting services from \$1,600 to \$2,800. **Teresa Harlson** made a motion to accept the proposed budget changes. **Jim Murray** seconded the motion. There were no objections and the motion passed unanimously.

IV. New Business.

- a. **Swearing in New Board Members.** Legal Counsel, **Sherri Morris**, Daigle Fisse and Kessenich swore in five new Sherwood Forest Board Members. **Mrs. Morris** asked them to stand, state their name, and recite the oath of office. Upon finalizing the process, **Chairman Denise Gautreaux** thanked and welcomed **Allison Claudet**, **Brian Haldane** with Guaranty Media, **Shelley Harrison** with Kean Miller LLP, **Anna Magazine**, and **James Murray** to the board. All new board members will serve a four-year term and will expire September 11, 2028.
- b. **Switching Banks from Capital One.** **Denise Gautreaux** recommended that the organization transition from Capital One Bank to Gulf Coast Bank in order to implement ACH payment procedures. **Maggie Miller** reported that the transition will be complete by the new year. **Jim Murray** made a motion to move all Sherwood Forest banking needs from Capital One Bank to Gulf Coast Bank. **Anna Magazine** seconded the motion. There were no objections and the motion passed unanimously.
- c. **Security Patrol Report.** A security report was delivered by **Denise Gautreaux**.

IV. Old Business.

- a. **Security Cameras.** **Denise Gautreaux** gave a report detailing the sixteen Sherwood Forest cameras and license plate reader operations to new board members. She explained the processes, locations, and vendors who are responsible for the camera and license plate reader operations. She reported that all cameras and license plate readers were fully operational and working.

VI. **Chairman's Report.** **Denise Gautreaux** thanked the new board members for getting involved and helping the neighborhood.

VII. **Public Comment.** No public comment.

VIII. **Adjournment.** **Shelley Harrison** made a motion to adjourn the meeting. **Jim Murray** seconded the motion. The meeting was adjourned at 7:41 p.m.

Respectively submitted:

James (Jim) Murray, Secretary

Approval Date