

This is the privacy notice of **THE CAREER CROWD PODCAST**

**Effective Date: 14 July 2021**

### **What personal information do we collect about you?**

When you contact The Career Crowd Podcast we will collect and process the following information about you:

- your name;
- email address;

### **How do we use your personal information?**

Your personal information will only be used for the purposes of recording who has contacted us and how we can respond to your enquiry.

If you are simply browsing our website we will not collect any personal information which will identify you however, we will collect information using cookies and/or traffic data which uses IP addresses or other numeric identifiers which analyse navigation and use of the website.

Our policy complies with UK law accordingly implemented, including that required by the EU General Data Protection Regulation (GDPR).

### **Who will your personal information be shared with?**

We will not disclose your personal information to any third parties for marketing purposes.

We will not share your personal information with third parties unless we are obliged to disclose personal data by law, or the disclosure is necessary for purposes of national security, taxation and criminal investigation, or we have your consent.

We will only share your data with a third party under the agreement that they will be permitted to use it for our internal analysis only. They will sign a non-disclosure agreement to secure any data they are granted access to.

## **How we keep your personal information secure**

We are committed to protecting the security of your personal information. We take appropriate technical and organisational measures to guard against unauthorised or unlawful processing of your personal data and against accidental loss or destruction of, or damage to, your personal data.

We cannot guarantee the complete security of our database, nor can we guarantee that information you supply will not be intercepted while being transmitted to us over the Internet. Any transmission is at your own risk. In the event that there is an interception of your personal information or unauthorised access or use of our database, we will not be liable or responsible for any resulting misuse of your personal information.

## **Direct Marketing**

Communication of The Career Crowd news may be sent via email to prospective subscribers, current subscribers, or cancelled subscribers. All customers are offered the option of unsubscribing from our email lists.

We may use your personal information to send you details of new content being released from the podcast.

If at any point you would like to opt-out of receiving communications from us, or would like to change the channels (such as email or post) that we use to contact you, please contact us at [info@thecareercrowd.com](mailto:info@thecareercrowd.com).

## **When your subscription ends**

Upon termination of subscription, your data will be stored securely. We may email you to gain feedback about your experience of the podcast.

## **Cookies**

A cookie is a small text file that we store on your device. Our website uses cookies to distinguish you from other users of our website. Cookies also provide us with information about how this website is used so we can keep it as up to date, relevant and error-free as possible. Our use of cookies also allows registered users to be presented with a personalised version of the site, carry out transactions and have access to information about their account.

Most browsers will allow you to turn off cookies. If you want to know how to do this please look at the menu on your browser, or look at the instruction on [www.allaboutcookies.org](http://www.allaboutcookies.org). Please note however that turning off cookies will restrict your use of our website.

Further information about the types of cookies that may be used on this website is set out in the list below.

- Strictly necessary cookies – these are cookies that are essential to the operation of our website.
- Analytical/performance cookies. These cookies allow us to recognise and count the number of visitors to our website.
- Functionality cookies – These cookies are used to recognise you when you return to our website.
- Targeting Cookies – These cookies record your visit to our website, the pages you have visited and the links you have followed.

We may monitor traffic to our site and collect the following information:

- The IP address of your computer
- The referring website from which you have got to our website from

The reasons for this are:

- To make ongoing improvements to our website based on this data
- To see our most popular sources of business
- To monitor and track the use of our member-only online services

### **Links to third party sites**

Our Site may, from time to time, contain links to the websites of third parties. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for those websites or their policies.

### **Deceptive emails**

We will never ask you to confirm the details of your account or payment method by email or mobile communication. If you receive such contact, please do not respond to it.

## **Access to information**

You have the right to see what personal data we hold about you. To obtain a copy of the personal information we hold about you, please email [info@thecareercrowd.com](mailto:info@thecareercrowd.com).

## **Updates to this policy**

We do sometimes update this policy from time to time by changing it on the website.

You may therefore want to return here regularly to view our most up to date policy.

This privacy and cookies policy were last updated in July 2021.

## **Contact us**

If you would like to contact us about any aspect of this Privacy Policy, please do so at [info@thecareercrowd.com](mailto:info@thecareercrowd.com).