



Prelude Music Studio Policies and Registration Agreement

Welcome to our studio. We are passionate in our commitment to bringing music into the lives of every child. Our Mission is to provide your family with a class or lesson that promotes **Joy, Safety, and Value.**

----- PRIVATE LESSONS -----

ATTENDANCE:

- Regular attendance and consistent practice are essential for musical progress. Your scheduled lesson time is exclusively reserved for you, and it is important to make every effort to attend each lesson on a regular basis.
- If you will be absent, please extend a courtesy call to your teacher as soon as possible. If your instructor must cancel a scheduled lesson, you will not be charged for that lesson.

TUITION PAYMENT:

- Private Lessons enroll on an ongoing month-to-month basis. Tuition is due the end of the month for the following month. If enrolling mid-month, tuition for any lessons scheduled during first partial month are due upon enrollment. Automatic payment options are available for private lessons - ask for details.
- When you pay your monthly tuition, an instructor will be assigned for a specific time each week. This time is exclusively reserved for you; therefore, there are no refunds or credits for lessons missed due to student absence.
- Should you decide to discontinue your private lessons, you must notify your teacher directly as soon as possible, at least two weeks before your final lesson. Cancellations without two-week notice are subject to a fee equal to the cost of one lesson. Upon cancellation, there is no tuition refund for the lessons remaining in that month.
- In order to accommodate personal obligations, vacation schedules, student illness, etc., private students are allowed four personal days within any 12-month period. Personal days may be used at your discretion for any reason and you will not be charged for these absences. To apply a personal day to your account, please notify teacher. Your account must be current to be eligible for personal days.

----- KINDERMUSIK CLASSES -----

ATTENDANCE:

- Regular attendance is important to a child's sense of security. It is important that you make every effort to attend each class on a regular basis. When you pay your tuition, an instructor is assigned for a specific time each week. Your place in the class is exclusively reserved for you; therefore, there are no refunds or credits for classes missed due to student absence (including student illness or personal obligations).
- You may schedule a make-up in any age-appropriate class during the session you are registered for by emailing karenmusik@sbcglobal.net
- If you will be absent, please extend a courtesy call to your teacher. If possible, a 24-hour notice is greatly appreciated. If for any reason your instructor must cancel a class session, the time will either be made up or a credit will be issued to be applied to your next tuition payment.

TUITION PAYMENT:

- All tuition fees for classes are due upon enrollment. Fees for online registrations will be posted automatically and charged to the credit card provided on the registration form.
- Missed classes are neither prorated nor refundable. Should you decide to discontinue a Kindermusik class, you must do so before the 2nd week to receive a full refund minus a \$15 service charge.

----- GENERAL POLICIES -----

HOLIDAYS:

- Prelude Music Studio observes the following special holiday closings: New Year's Eve (open until 5:30), New Year's Day, Good Friday (closed 12-3 only), Easter Sunday, Memorial Day, Independence Day, Labor Day, Halloween (open until 5:30), Thanksgiving Day, Christmas Eve (open until 3:00), and Christmas Day.

WEATHER:

- If Plymouth Canton Schools are closed due to weather we will cancel classes for the day. We usually offer an online class that morning. You may visit the online class or schedule a makeup. You will be notified by email and on our social media. You can also opt in to text alerts on your registration page. Make sure we have a phone number.

SAFETY:

- We strive to maintain a healthy and safe environment. Please ensure that your child's behavior is safe and appropriate at all times.
- Any person (CHILD or ADULT) who displays any symptoms of illness, please stay home.
- For the comfort of others, please refrain from using perfumes/colognes in the studio.
- For your child's safety, we ask that parents remain in the classroom and/or building.
- Prelude Music is not responsible for the care or supervision of students, their friends, or siblings.
- Prelude Music is not liable for any injury or damages resulting from any behavior which violates these policies.

I have read and agree to the above policies

Full Name: _____

[1] Student's Name: _____

[2] Student's Name: _____

[3] Student's Name: _____

Signature: _____ Date: _____

MEDIA IMAGES

I, the undersigned, do hereby consent and agree that Kindermusik International, its employees, licensees, or agents have the right to take photographs, videotape, or digital recordings of me and my child(ren) to use these in any and all media, now or hereafter known. I further consent that my first name, my child's age and first name only may be revealed therein or by descriptive text or commentary. Kindermusik does not share or release private information to the public or any partners.

I do hereby release to Kindermusik International, its agents, and employees all rights to exhibit this work in print and electronic form publicly or privately and to market and sell copies. I waive any rights, claims, or interest I may have to control the use of my identity or likeness in whatever media used.

I understand that there will be no financial or other remuneration for recording me, either for initial or subsequent transmission or playback.

I also understand that Kindermusik International is not responsible for any expense or liability incurred as a result of my participation in this recording, including medical expenses due to any sickness or injury incurred as a result.

I represent that I am at least 18 years of age, have read and understand the foregoing statement, and am competent to execute this agreement.

Full Name: _____

[1] Child's Name: _____ [1] Child's Age: _____

[2] Child's Name: _____ [1] Child's Age: _____

[3] Child's Name: _____ [1] Child's Age: _____

Signature: _____ Date: _____

- o *Please do NOT use my child's image in marketing* _____