



CASA ROBLEDÓ

PRIVATE EVENT VENUE



Welcome to CASA ROBLEDO!

We look forward to hosting your special event. We have prepared this event Booking Guide to assist you with planning the perfect event. Enclosed, you will find our event booking policies and important information about hosting your event at Casa Robledo.

Your booking includes support staff to assist with all aspects of your event.

Your Hosts,

Daniel Sussman – 714-747-2490 | dan.sussman@arriveentertainmentgroup.com

Susanne Sussman – 949-533-5569 | susannesussmanaeg@gmail.com

In-house Catering

Examples

Casa Robledo Brunch

- Sous vide egg bites (bacon & gruyere)
- Mini Chicken & Waffles (maple syrup)
- Mini Ham and Swiss Croissants (honey mustard, everything bagel seasoning)
- Mini Turkey and Provolone Croissants (pesto mayo)
- Seasonal Fruit bowl or Greek Yogurt Parfait with seasonal berries & granola
- Mediterranean Pasta Salad

\$25.00 per person

Salad Trio Lunch

- Curried Chicken Salad
- Pear & Gorgonzola Salad (honey balsamic dressing)
- Burrata & Arugula Salad (balsamic pesto drizzle)
- Artisan Rolls & Crackers

\$20.00 per person

Roma Italian Lunch (hot)

- Italian Chopped Salad or Caesar Salad
- Lasagna (meat and/or vegetarian)
- Assorted rolls

\$25.00 per person

Roma Italian Lunch (cold)

- Mini Italian subs (assorted meats & cheeses)
- Mini Caprese sub (vegetarian)
- Italian Pasta Salad & Ceasar salad

\$20.00 per person

Roma Italian Dinner

- Bruschetta (olive tapenade or tomato basil)
- Choice of pasta with grilled chicken & meatballs – choice of sauces (marinara, pesto, alfredo, meat)
- Caesar Salad & Arugula Salad with lemon olive dressing
- Assorted rolls

\$30.00 per person

Authentic Street Tacos (lunch or dinner)

- Marinated Chicken & Carne Asada
- Mexican Rice
- Borracha Black Beans
- Salsa Bar (Pico, Salsa, Onions, Cilantro, Limes)
- House-made Tortilla Chips & Fresh Guacamole
- Churros (Warmed Chocolate & Caramel Sauce)

\$25.00 per person

BBQ Chicken Lunch | Dinner

- Grilled BBQ Chicken
- Street Corn Cobettes (Seasonings, Cotija Dust)
- Southern Mac & Cheese Casserole
- Honey Butter Cornbread
- Tossed Green Salad (Choice of Dressings)

\$25.00 per person

The Tailgate - Burgers & Dogs

- Grilled Sirloin Burgers
- Grilled All Beef Hotdogs
- Brioche Buns
- Essential Condiments & Cheeses
- Assorted Chips & Dips
- Macaroni Salad

\$18.00 per person

3 Way Slider Bar

- Seasoned Ground Sirloin & BBQ Pulled Chicken
- Brioche Bun or Kings Hawaiian Roll

- Green Apple Cole Slaw
- Essential Condiments
- Assorted Chips and Dips

\$20.00 per person

Mediterranean Lunch/Dinner

- Lamb, Chicken, Beef Sliders with Yogurt-Tahini Sauce, or
- Lamb, Chicken, Beef and Vegetarian Skewers
- Thin Spaghetti Salad with Tomatoes, Kalamatas, Feta and Mint, or
- Warm Couscous with Roasted Pine Nuts, Dried Cranberry and Lemon Zest
- Cucumber-dill Tzatziki with Pita wedges
- Assorted Hummus with Roasted Vegetables

\$30.00 per person

Preferred Vendors

- Signature Party Rentals
www.signatureparty.com
- Foothill Party Rentals
www.foothillpartyrentals.com
- Char's Party (balloon arrangements)
www.charsparties.com
- Pixster (photo booth)
www.pixsterphotobooth.com
- Valet Parking Pros
www.valetparkingros.com
- OC Private Chef
www.orangecountychefs.com
- Gathar (private chef)
www.gathar.com
- Taco Man Catering
www.tacomano.com

- Barmasters (mobile bartenders)
www.barmastersmobilebartending.com
- Archive (furniture rentals)
www.archiverentals.com
- Sundrop Vintage (rustic/vintage furniture rentals)
www.sundropvintage.com

Casa Robledo Event Policies

Day-Of Insurance

All rentals require Day-of Insurance. Any third-party suppliers/vendors used or contracted by Customer shall carry liability and other necessary insurance in the amount of no less than One Million Dollars to protect itself against any claims arising from any officially scheduled activities during the event and to indemnify Casa Robledo and The DPS Family Trust which shall be named as an additional insured for the duration of your event.

Additional Insured Vesting: **Daniel P. Sussman, trustee of the DPS Family Trust, dated April 28, 2006.**

Here are a few reputable Day-of Insurance Providers

www.theeventhelper.com

www.eventsured.com

www.onedayevent.com

Alcohol Consumption

Casa Robledo will not purchase, pick up or sell any alcoholic beverages. It is understood and agreed that the Customer may serve beverages containing alcohol (including but not limited to beer, wine, champagne, spirits, etc.,) hereinafter call "Alcohol", upon the following terms and conditions:

1. Under NO circumstances shall Customer(s) sell or attempt to sell any Alcohol.
2. Customers shall not permit any person under the age of twenty-one (21) to consume alcoholic regardless of whether the person is accompanied by a parent or guardian.
3. Customer hereby agrees to use their best efforts to ensure that Alcohol will not be served to anyone who is intoxicated or appears to be intoxicated.
4. Customer hereby agrees to be liable and responsible for all acts and actions of every kind and nature for each person in attendance at a customer's event.

Smoking & Vaping

Casa Robledo is a non-smoking venue. No smoking or vaping of any kind is permitted on the property – this includes indoor and outdoor spaces. **A \$500.00 fine will be assessed for any violation of this policy.**

Food and Catering

Casa Robledo offers two food/catering options for your event.

1. Utilize Casa Robledo's in-house catering services. Examples and pricing are provided herein.
2. Use your preferred catering vendor. Professional and licensed catering companies may have access to the kitchen and are welcome to our appliances, pots, pans, cooking utensils, serving dishes etc. If cooking is done onsite, we recommend a site visit from your caterer to assess all our kitchen amenities.

Note: Aunt Maria's famous homemade Lasagna would NOT be considered professional catering services and therefore would not be permitted onsite. Home prepared foods and beverages are excluded from our general liability insurance and therefore cannot be used.

Outside Vendors

Your outside vendors are welcome at Casa Robledo. Any third-party suppliers/vendors used or contracted by Customer shall carry liability and other necessary insurance in the amount of no less than One Million Dollars to protect itself against any claims arising from any officially scheduled activities during the event and to indemnify Casa Robledo which shall be named as an additional insured for the duration of your event. Vendors must provide proof of insurance to Casa Robledo prior to the event date.

Furniture rental companies can deliver as early as 8:00 AM the day of your event. Unless otherwise contracted, your rental company is responsible for setting up and breaking down tables, chairs, bars, umbrellas, tents etc.

Pets

Pets, including service animals, are not permitted at Casa Robledo.

Signage

Your custom signage, balloons, streamers, and other décor are welcome at Casa Robledo. Please be sure to bring the supplies necessary to affix your decorations. You are responsible for any damage caused by your décor.

Candles

The use of any type of flame is prohibited throughout the property. Battery operated "flameless" candles are permitted for use. Ask your Hosts for exceptions to this policy.

Minor Children

Children under the age of 18 are welcome at Casa Robledo. You are completely responsible for any/all children. Please always monitor your minor children and make certain that they clearly understand our House Rules. NO ONE IS PERMITTED IN THE POOL OR SPA.

Pool/Spa

Use of the backyard pool & spa is not permitted due to insurance exclusions.

Neighbors/Neighborhood

Please keep in mind when inviting Guests to your event, that you are inviting them to our home. We will expect visitors to conduct themselves in a mature, responsible, and respectful manner. Courtesy and consideration of and to our neighbors and the neighborhood are extremely important to us. We have lived here for over 30 years and have very accommodating neighbors and friends. We have held many events at Casa Robledo with never a problem. Please advise your guests and vendors not to block any driveways or park in front of fire hydrants.

Music/Entertainment

Due to the proximity of Casa Robledo to the local neighborhood, sound considerations are a concern. Although music (both live and recorded) is permitted, the music must be contained at an acceptable sound level to not disturb the local surrounding area. Any complaints from neighbors or other parties may require the levels to be immediately reduced. Casa Robledo reserves the right to require Customer(s) to lower volume levels for the duration of their event. Event music must not include any inappropriate or offensive language, lyrics etc. Casa Robledo reserves the right to pre-approve all live musical acts to determine their appropriateness.

Note: Casa Robledo does offer complete sound systems, including microphones for wedding ceremonies and other events where speeches or toasts need to be amplified. (small fee). Additionally, you may bring your own portable Bluetooth speaker to play music from your Bluetooth enabled device.

Electrical Outlets

All electrical outlets on the property are available for use at an event. Vendors are welcome to inspect the locations and numbers of outlets prior to booking.

Use of Restroom(s)

Guests may use the 'Guest Bathrooms' at Casa Robledo. Casa Robledo provides reusable, cloth hand towels and two-ply toilet tissue as part of your booking.

Decorations

Your decorations are welcome at Casa Robledo. Decorations may not be hung from light fixtures. All decorations must be removed without causing damage to any surface.

Note: Confetti, pyrotechnics, sparklers, pinatas are not permitted.

Note: Ask us about custom decorations – theme napkins, banners, signage etc.

Setup

Set up time should be considered part of your total event booking time. When preparing your timeline, please consider the number of decorations, setup complexity and resources available to complete setup and food preparation prior to your guest arrival time. We would be happy to assist you with creating your timeline to ensure a smooth and stress free event.

Note: Vendor deliveries are not considered part of Setup time.

Event End - Strike

You should plan your event end-time to include sufficient time to pack up all personal property, equipment, supplies, decorations etc. belonging to you, your invitees, and vendors. Rental items must be scheduled for pick up the following day or on the first business day after your scheduled event. Vendor pick-up should take place no later than 10 a.m.

All events must end at 9:00 PM and all related guests & vendors must vacate the property no later than 10:00 PM.

Leftover Food & Beverages

You are encouraged to take home or distribute any leftover food and beverage. We recommend bringing a good supply of Tupperware type containers or other take home containers for food/deserts etc. Casa Robledo does not provide any complimentary containers, baggies or foil wrapping. You may purchase a 'take home' package of recyclable containers for you and your guests. All unopened beverage cans/bottles will be returned to you. Opened bottles/cans will be emptied and disposed of properly.

Trash/Clean Up

Your event booking includes Casa Robledo personnel that will provide continuous cleaning and restocking services during your event. Please notify Casa Robledo staff of any event items that should be saved - i.e. linens, boxes, extra food etc.

The Fine Print

RESPONSIBILITY AND SECURITY: Casa Robledo does not accept any responsibility for damage to or loss of any articles or property left at Casa Robledo prior to, during or after the event. The Customer agrees to be responsible for any damage done to Casa Robledo by the Customer, its guests, invitees, employees, or

other agents under the Customer’s control. Further, Casa Robledo shall not be liable for any loss, damage or injury of any kind to any person or property caused by or arising from an act or omission of the Customer(s), or any of its guests, invitees, employees or other agents from any accident or casualty caused by the failure of the Customer(s) to maintain the premises in a safe condition or arising from any other cause. The Customer(s), as a material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against Casa Robledo for any such loss, damage or injury of claims and demands against Casa Robledo for any such loss, damage, or injury of the Customer(s), and hereby agrees to indemnify and hold Casa Robledo free and harmless from all liability of any such loss, damage or injury and from all costs and expenses arising there from, including but not limited to attorney fees.

INDEMNITY: Customer agrees to indemnify and hold harmless Casa Robledo, its officers, staff, and agents working on its behalf, from all claims, actions, suits, costs, damages, and liabilities resulting from the breach of this Agreement, negligence actions, willful misconduct or omissions of Customer, and Customer’s guests, invitees, agents, and sub-contractors.

SEVERABILITY: If any provisions of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provisions of this Agreement are invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

RESERVATION OF RIGHTS: Casa Robledo reserves the right to cancel agreements for non-payment or for non-compliance with any of the Rules and Conditions of Usage set forth in the Agreement. The rights of Casa Robledo as set-forth in this Agreement are in addition to any rights or remedies which may be available to Casa Robledo at law or equity.

Booking Acknowledgement

I/we have read the CASA ROBLEDO Booking Guide and agree to all the booking/use policies outlined herein.

Name: _____ Date of Event: _____

Signature: _____ Date Signed: _____

Name: _____

Signature: _____ Date Signed: _____