



Vacant Roles – 2024

Applications are now open for the below roles from all interested parties and will close midnight on the 10th January.

Please email your application along with any supporting information to manxpowerlifting@gmail.com

All applications will be considered at the AGM on the 28th January and role allocation decided by majority vote.

President

Aspect	Description
Role Overview	A figurehead role represents the organisation both internally and externally. An executive committee role
Key Responsibilities	Represent Manx Powerlifting internally & externally. No associated executive duties
Qualifications & Experience	Knowledge of powerlifting Exceptional communication skills. Experience with external relations & building relationships. Role model for the sport and the ethos of Manx Powerlifting Be in good standing with MP, BP & the IPF including being WADA compliant

Chairperson

Aspect	Description
Role Overview	<p>The Chairperson directs the committee's efforts & lead all meetings.</p> <p>An executive committee role</p>
Key Responsibilities	<p>Provides leadership in the long-term and day-to-day activities of the MPA.</p> <p>Has delegating responsibility for completion of tasks and making necessary contact with outside agencies to conduct MPA business.</p> <p>Lead productive meetings.</p> <p>Encourage participation from executive and members.</p> <p>Facilitate decision-making.</p> <p>Foster committee relationships & resolve disputes</p>
Qualifications & Experience	<p>Leadership or committee experience</p> <p>Strong facilitation & leadership skills</p> <p>Decision-making and conflict resolution abilities</p> <p>Organisational level knowledge of powerlifting.</p> <p>Previous board member or committee leading experience in a sporting or non-profit organisation with strategic oversight.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Vice Chairperson

Aspect	Description
Role Overview	<p>The Vice Chairperson supports and reports to Chairperson.</p> <p>An executive committee role</p>
Key Responsibilities	<p>Assist and deputise for the Chairperson in all assigned duties.</p> <p>Acting as a chairperson when required and maintaining committee operations.</p> <p>Active participation in meetings</p> <p>Oversee the formation of relevant subcommittees & subcommittee leads.</p> <p>Promote collaboration internally and externally</p>
Qualifications & Experience	<p>Leadership qualities and experience</p> <p>Effective communication skills</p> <p>Familiarity with federation & powerlifting operations.</p> <p>Responsibility for team leadership or project management in a sports federation or similar environment</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Secretary

Aspect	Description
Role Overview	<p>Secretarial role for the executive committee, pivotal in driving the association forward.</p> <p>An executive committee role</p>
Key Responsibilities	<p>To make proper arrangements for the process of keeping all of the administration requirements of the MPA and the Annual General Meeting.</p> <p>Issue all official notices of all MPA meetings.</p> <p>To manage the complete records of competitions held under the auspices of the MPA. These records shall include the results of national championships,</p> <p>Management of all communications including newsletters and magazines.</p> <p>To serve as Secretary of the Annual General Meeting and at any special meetings or hearings of the MPA.</p> <p>Provide regular updates and reports to the relevant stakeholders on committee activities and decisions.</p> <p>Line management responsibility for the membership and records manager</p>
Qualifications & Experience	<p>Advanced communication skills both written and oral</p> <p>Attention to detail.</p> <p>Experience of minute taking and record keeping</p> <p>Knowledge of data protection regulations</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Chief Executive Officer

Aspect	Description
Role Overview	<p>The CEO oversees the federation's management and strategic vision, aligning with its mission.</p> <p>An executive committee role and mentor for the Deputy CEO</p>
Key Responsibilities	<p>Formulate vision and strategic plans.</p> <p>Provide leadership.</p> <p>Manage stakeholder relations.</p> <p>Ensure governance compliance.</p> <p>Develop and implement strategies to raise awareness of the sport and enhance the federation's reputation in line with the vision of MPA.</p> <p>Line management for the anti-doping and safeguarding manager and responsible for implementation of all associated duties</p>
Qualifications & Experience	<p>Senior leadership experience</p> <p>Strategic acumen</p> <p>Prior CEO or management role in the sports industry or related field, with organisational growth record.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Deputy Chief Executive Officer

Aspect	Description
Role Overview	<p>The Deputy CEO supports the CEO's duties and oversees various operational aspects.</p> <p>An executive committee role</p>
Key Responsibilities	<p>Assist in strategic and operational oversight.</p> <p>Deputise for the CEO in all associated duties.</p> <p>Foster stakeholder relations</p> <p>Facilitate compliance.</p> <p>Program coordination for projects implements by the CEO</p>
Qualifications & Experience	<p>Leadership background</p> <p>Strong organisational skills.</p> <p>Managerial experience, with operational oversight and strategic support capabilities.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Finance Director

Aspect	Description
Role Overview	<p>The Finance Director manages the federation's financial health and strategic financial planning.</p> <p>An executive committee role and mentor for the Deputy FD</p>
Key Responsibilities	<p>Develop budgets.</p> <p>Manage financial reporting.</p> <p>Ensure compliance with financial regulations.</p> <p>Provide strategic financial advice to the executive committee.</p> <p>Develop & implement income strategies to maximise returns.</p> <p>Pursue and manage grant opportunities & funding sources.</p>
Qualifications & Experience	<p>Finance or Accounting qualification or qualified by experience.</p> <p>Experience in financial managerial operations, preferably in a sport or non-profit organisation</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Deputy Finance Director

Aspect	Description
Role Overview	Assists the Finance Director in managing the federation's financial operations. An executive committee role
Key Responsibilities	Assist in financial planning. Support financial strategy. Assist in the maintenance of financial records and reporting. Deputise for the FD in all associated duties
Qualifications & Experience	Part qualified accountant or qualified by experience. Experience in financial management or supporting roles. Be in good standing with MP, BP & the IPF including being WADA compliant

Director of Operations

Aspect	Description
Role Overview	<p>Manages the day-to-day federation activities, aligning them with strategic objectives.</p> <p>An executive committee role and mentor for the Deputy Director of Operations</p>
Key Responsibilities	<p>Implement operational plans.</p> <p>Manage competitions, events and resources.</p> <p>Facilitate committee coordination.</p> <p>Implement risk and process improvements.</p> <p>Line management responsibility for the media manager, technical manager & referee / volunteer coordinator and responsible for implementation of all associated duties</p>
Qualifications & Experience	<p>Operations management experience</p> <p>Experience of competition or event organisation</p> <p>Strong organisational skills</p> <p>Experience of overseeing day-to-day activities in sports or non-profit organisations.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Deputy Director of Operations

Aspect	Description
Role Overview	<p>Supports the Director of Operations in managing daily federation activities and coordinating committees.</p> <p>An executive committee role</p>
Key Responsibilities	<p>Support operational strategy.</p> <p>Assists in the management of competitions and events.</p> <p>Manage resources and risk.</p> <p>Deputise for the Director of Operations in all associated duties</p>
Qualifications & Experience	<p>Operation or event organisation background</p> <p>Experience of managing resources</p> <p>Excellent teamwork skills</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Anti-Doping & Safeguarding Manager

Aspect	Description
Role Overview	<p>Manages the anti-doping program and implements safeguarding measures for participant safety.</p> <p>A non-executive committee role</p>
Key Responsibilities	<p>Oversee the anti-doping program & safeguarding policies: -</p> <p>administer education and compliance for all parties.</p> <p>Oversee anti-doping testing: -</p> <p>Manage in-competition testing process; liaise with anti-doping agencies, testing agencies and labs to facilitate testing procedures; Whereabouts Program Administration; report all anti-doping results to the executive committee, international federations and relevant anti-doping agencies.</p> <p>Record keeping.</p>
Qualifications & Experience	<p>Anti-doping knowledge and experience; safeguarding knowledge within sports. Relevant certifications in anti-doping and safeguarding</p> <p>Managing anti-doping programs or safeguarding initiatives within a sporting organisation.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>

Media & Communications Manager

Aspect	Description
Role Overview	Manages the federation's public image and communication strategies. A non-executive committee role
Key Responsibilities	Develop media & communication strategies. Oversee content and relations with local media. Manage social media and communications. Strategic content creation & management Website management Event promotion Brand management Public relations campaigns Stakeholder engagement
Qualifications & Experience	Media relations and communication expertise. Qualifications or proven experience in Communications, Public Relations, Marketing, or a related field or similar in sports or related industries. Be in good standing with MP, BP & the IPF including being WADA compliant

Memberships & Records Manager

Aspect	Description
Role Overview	Manages federation memberships and maintains accurate member records & national records. A non-executive committee role
Key Responsibilities	Manage member processes and communications. Maintain documentation. Monitor eligibility Report on membership statistics Record certification and maintenance - maintain detailed records including athlete names, records achieved and competition details, eligibility monitoring. Database management Member services & support.
Qualifications & Experience	Administration, database record-keeping skills and experience Be in good standing with MP, BP & the IPF including being WADA compliant

Referee & Volunteer Manager

Aspect	Description
Role Overview	Coordinates the recruitment, training, and management of referees and volunteers. A non-executive committee role
Key Responsibilities	Manage referee and volunteer recruitment and training. Ensure safety and compliance. Referee & volunteer competition assignments, educational development; evaluation & feedback Referee & volunteer record keeping;
Qualifications & Experience	Knowledge or experience of rotas, registers and organising training. In-depth knowledge of powerlifting rules & regulations & competition procedures. Be in good standing with MP, BP & the IPF including being WADA compliant

Technical Manager

Aspect	Description
Role Overview	<p>Oversees the technical aspects of powerlifting competitions.</p> <p>A non-executive committee role</p>
Key Responsibilities	<p>Procure and maintain equipment.</p> <p>Venue setup</p> <p>Manage technical operations.</p> <p>Ensure competition compliance.</p> <p>Technical crew management - recruit, train and supervise technical crew responsible for equipment, weight loading and any necessary adjustments during competitions.</p> <p>Oversee competition procedures; identify safety hazards; develop and communicate emergency response plans to address any technical equipment-related issues during competitions.</p> <p>Communications with meet directors</p> <p>Equipment inventory</p> <p>Logistics and record keeping of any technical incidents, equipment malfunctions or safety concerns during competitions.</p>
Qualifications & Experience	<p>Technical management experience and high level of technical knowledge</p> <p>Knowledge of powerlifting equipment, including familiarity with specifications, brands, and quality standards.</p> <p>Be in good standing with MP, BP & the IPF including being WADA compliant</p>