

# Dent Temps

## Guidelines

[www.denttemps.net](http://www.denttemps.net)

*Please review the Guidelines and keep for your records.*

- ❖ **PLEASE ENCLOSE A COPY OF ALL YOUR CURRENT LICENSES! THIS IS IMPERATIVE!!!**
- ❖ ***Please arrive at all assignments at least fifteen minutes early. IF YOU CANNOT MAKE AN ASSIGNMENT OR ARE GOING TO BE LATE, please call Dent Temps and the DENTAL OFFICE IMMEDIATELY. Timing is crucial on these assignments.***
- ❖ ***A neat, professional appearance is required, as you are working in a professional environment.***
- ❖ ***Please introduce yourself upon arrival to the dental staff, and let the doctor know you have been sent to them through Dent Temps.***
- ❖ ***Always keep a positive attitude and remember you are there on a temporary assignment! Should you have any conflicts, notify Dent Temps immediately.***
- ❖ **You must notify Dent Temps immediately if the Dentist should ask you to return for any additional assignments.**
- ❖ ***Please notify Dent Temps with any change of addresses, phone numbers or new cellular/home numbers.***
- ❖ ***Please do not chew gum, use your cell phone. If you smoke do not smell of it. Please no personal use of office or personal computers.***

***Dent Temps welcomes you to our team!!***

