

# **Personal Information**

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| --- | --- |
| **Name:** |  |
| **Position Name:** |  |
|  |  |
| Date of Birth: |  |
| **National Insurance Number:** |  |

**Bank Account Details**

In accordance with the conditions of employment, I give below details of my personal account so that my salary may be paid into the account below by direct credit transfer.

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| --- | --- |
| Name of Bank / Building Society: |  |
| Bank Sorting Code: (i.e. 20-50-40) |  |
| Address of Branch: |  |
| **Account Payee Name: (i.e. Mr J Smith)** |  |
| Account Number: (i.e. 7001234) |  |
|  |  |
| Roll Number (if applicable - usually for Building Society Accounts) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

**Emergency Contacts**

**Please nominate two people to be contacted in case of emergency.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Name:** |  |
| **Address:** |  | **Address:** |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Postal Code:** |  | **Postal Code:** |  |
| **Tel No:** |  | **Tel No:** |  |