



## Building Your Awesome Team – Module 1 Getting Started

- A personal 15 minute coaching call is included with each webinar lesson

### Webinar Lesson 1 – Set Yourself Up For Success

- Priority Management: The real solution to managing your time
- How to identify support roles and select people for your Support Circle
- Considerations when Identifying your Trusted Advisor
- Action Assignment, The Extra Credit File, Reflection Exercise

### Webinar Lesson 2 – Reducing New Hire Turnover

- Interview and Selection best practices that ensure you're hiring the right person for the team
- 6 on-boarding best practices that significantly reduce 60 day new hire turnover
- Key principles of effective communication for every leader
- Keeping communications positive in tone and crystal clear in content
- 5 best practices to communicate constructive feedback to team members
- 3 simple phrases that will calm angry people instantly
- Action Assignment, The Extra Credit File, Reflection Exercise

### Webinar Lesson 3 - Developing Team Members

- Learn how to gain the ongoing commitment of team members to the team
- Become the Master Gardner of your teams training and development
- A universal training process that significantly increases team member retention rates
- How the best leaders create, maintain and nurture a positive growth environment
- Use the fundamentals of Situational Leadership to meet the ongoing development needs of each team member
- Putting it all together – a keynote review of the fundamentals from the course that will build the foundation of your awesome team
- Action Assignment, The Extra Credit File, Reflection Exercise