

**Montgomery Virtual Academy Parent Teacher Council (MVAPTC)
Membership Meeting**

Date: April 7, 2022

Time: 6:35 pm

Location: Virtual meeting via Zoom

Chair: Jessica Sherman, President

Secretary: Mattie Sanchez Vargas

Attendance: 122 Attendees

Meeting called to order at 6:38 PM by Jessica Sherman, President.

Welcome/Introduction

Item 1. Approval of Minutes

Jessica Sherman motioned for the minutes to be approved, everyone was in favor, Andrea Levy seconded the motion. The minutes from the March meeting were approved.

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Item 2. Update/Q&A from MVA Administration - Ms. Heitzfed and Mr. Orders

- Ms. Heitzfed presented a video created by MCPS on MVA: https://youtu.be/_v4ZYBT4pgg
- Questions/Discussion:
 - Summer School - Will communicate soon about programming. More targeted to kids who need additional support. Will be held in July.
 - Return to MVA next year. 60% confirmed, 14% confirmed they will not be returning. Doing outreach to families who have not responded. Need confirmation for staffing and planning.
 - Discuss standardized testing. MCAP in person and home schools will contact families to schedule them to bring their children. MAP will be virtual.
 - Questions about kindergarten enrollment, language classes, tutoring, homework in upper school, teacher appreciation, technology survey, viewing report cards, and graduation were answered.

Item 3. Reports from the Officers

A. President's Report - Jessica Sherman:

- **What we'd like to accomplish this school year:**
 - Obtain Non-Profit Status/Formalize Our Group.
 - Fundraising to pay for Non-Profit Status and Insurance - *Completed*
 - Social Activities for Families (Depending on Covid) - *Volunteers needed*
 - Advocacy for VA in terms of staffing, funding, supplies, materials, and activities.- *Volunteers needed*
 - Organize teacher appreciation week - *Volunteers needed*

- **Non-Profit Status:**
 - Incorporation as Tax Exempt Organization in Maryland - Approved
 - Federal EIN - Approved
 - Federal 501(c)3 application - Approved via phone call, waiting for paperwork
 - Bank Account with Sandy Springs Bank - Completed
 - Trade name - Approved
 - PTO Insurance - Obtained through AIM (Association Insurance Management, Inc.)
 - Domain Name - Obtained through GoDaddy - MVAPTC.org
 - Registration as MD Charitable Organization required to collect charitable donations - Pending receipt of final 501(c)3 paperwork
 - Registration in MD for sales tax exemption - Pending receipt of final 501(c)3 paperwork

B. Treasurer's Report - Liz Ryan:

- a. **Revenue:** Donations: GoFundMe - \$731.03 (\$760 before fees) & Donations & Shirts: Square- \$578.65. Total Revenue: \$1309.68
- b. **Expenses Paid:** Incorporation as Tax Exempt Organization in Maryland - \$220, Federal 501(c)3 application - \$275, Trade name of MVAPTC (renew in 5 years) - \$77.25, AIM Insurance - \$265, Website Domain \$10.17 (\$20 yearly). Total Expenses: \$847.42
- c. Budget goal is to have enough for non-profit filing, insurance and domain name for this year and enough for insurance and domain name for next year. Once that is accomplished, remaining money can be used for school needs, teacher appreciation and social events for the MVAPTC.
- d. Fundraisers - Mabel's labels, shirt sales, MoCo Delivery & direct donations.

Item 4. Committee/Special Topic Reports

- **Membership Report** - Membership is free/no dues. Link provided to join.
- **Committees** - Sign up form provided or reach out to Jessica at parentcouncil@cpjsweb.com
Need volunteers!
- **Special Needs Report - Andrea Levy** - Plan to hold Special Needs MVAPTC Meeting on April 28th at 6:30 PM. More information to come.
- **NAACP Parent Council, Donald Whitfield** - Discussed presentation by MCPS - Putting Our Students First: Community Conversations - Join Interim Superintendent Dr. Monifa B. McKnight for three community conversations
- **SSL Hours** - MVAPTC can sponsor SSL hours. Anyone available to organize activities/events?
- **Teacher Appreciation** - May 2-May 6 - Still need donations of shirts, make signs.
- **Social** - First social to be held MVAPTC Outdoor Meet and Greet: Filicori Zecchini Potomac, MD 20854 on Sunday, March 27th from 2-4 PM.

Item 5. New Business

- **Volunteers** - Help maintain facebook page and website, Translation & Interpreting, Fundraising (restaurant night, auction) & Direct Donations (toys, games, school needs), Social Activities, Teacher Appreciation and Advocacy.
- **Teacher/Staff Appreciation - Technological items for teachers:** Suggestions for students to make signs for Teachers. Jessica is making school staff shirts with donated t-shirts. Donations of shirts still needed via Amazon wishlist
- **Thank you to Andrea Levy** for the lovely flowers she organized/donated for the staff.

Item 6. Announcements

- Board Member elections will take place in June per the Bylaws. Andrea Levy will be coordinator.
- Next Membership meeting: May 5, 2022 at 6:30 PM

Motion by Jessica Sherman to adjourn the meeting was made at 8:02 p.m. Donald Whitfield seconded the motion and everyone in agreement to adjourn the meeting..

Meeting Minutes completed by Mattie Sanchez Vargas & Jessica Sherman