

**Montgomery Virtual Academy Parent Teacher Council (MVAPTC)  
Membership Meeting**

**Date:** June 2, 2022

**Time:** 6:30 pm

**Location:** Virtual meeting via Zoom

**Chair:** Jessica Sherman, President

**Secretary:** Mattie Sanchez Vargas

**Meeting called to order at 6:32 PM by Jessica Sherman, President.**

**Welcome/Introduction**

**Item 1. Approval of Minutes**

Jessica Sherman motioned for the minutes to be approved, Adina Holmes seconded the motion. The minutes from the May 2022 meeting were approved.

**Item 2. Presentation by MVA Counselors**

- The presentation included and supports for children and families within MCPS and Montgomery County.

**Item 3.. Update/Q&A from MVA Administration - Ms. Heitzfez and Mr. Orders**

- The deans spoke about upper and lower school newsletter, website, & social media links.
- Discussed respective 5th, 8th and 12th grade graduations. Will do virtual graduations and students can attend home school graduations.
- Discussed focus groups.
- Presented information on summer school.
- Talked about SSL hours & return of chrome books for the end of year.
- Responded to questions about field day and field trips as well as absences.

**Item 4. Reports from the Officers**

- **President's Report - Jessica Sherman:**
  - **Thank you** to the deans, staff & teachers for a great school year. Thank you for all the volunteers and contributions to make MVAPTC possible.
  - MVAPTC has completed the 501(c)3 status except for the Maryland sales tax exemption and is waiting for approval there.
  - Need volunteers for social events, fundraising, teacher/staff appreciation, website & Facebook page, auction and more.
- **Treasurer's Report - Liz Ryan:**
  - **Revenue:** Donations: GoFundMe - \$731.03 (\$760 before fees) & Donations & Shirts: Square- \$578.65. Total Revenue: \$1309.68
  - **Expenses Paid:** Incorporation as Tax Exempt Organization in Maryland - \$220, Federal 501(c)3 application - \$275, Trade name of MVAPTC (renew in 5 years) - \$77.25, AIM Insurance - \$265, Website Domain \$10.17 (\$20 yearly). Total Expenses: \$847.42

- **Financial Audit:** A yearly audit needs to be completed. Andrea Levy, Tim X and Tyesha have agreed to do the audit.
- Budget approval: Proposal to spend \$250 in shirts/items for spirit wear fundraiser (Jessica Sherman previously purchased/donated shirts). Liz Ryan made a motion, Dr. Brock second motion. All in favor and motion approved.
- **Fundraisers:**
  - Amazon Smile, Mabel's labels, shirt sales, MoCo Delivery & direct donations.
  - Would like to work on an Auction this summer for the fall.

**Item 5. Board Member Elections:**

- **President: Jessica Sherman** - Andrea Levy motioned, Mildred Garcia second, all in favor, motion approved.
- **Treasurer: Liz Ryan** - Jessica Sherman motioned, Doug Ryan second, all in favor, motion approved.
- **Secretary: Dr. Stephen Brock** - Jessica Sherman motioned, Andrea Levy second, all in favor, motion approved.
- **VP K-2: Mattie Sanchez Vargas** - Jessica Sherman motioned, Andrea Levy second, all in favor, motion approved.
- **VP 3-5: Adina Homes** - Jessica Sherman motioned, Doug Ryan second, all in favor, motion approved.
- **VP 6-8: George Korzeniewski** - Jessica Sherman motioned, Adina Homes second all in favor, motion approved.
- **VP 9-12: Andrea Levy** - Jessica Sherman motioned, Dr. Brock second all in favor, motion approved.
- Note: Andrea Levy was originally voted into the VP middle school position, but when no one stepped up VP 9-12, Andrea Levy agreed as George Korzeniewski agreed to be VP 6-8. Jessica Sherman made a motion to remove Andrea from the VP of Middle School position. Adina Homes second, all in favor, motion approved. Jessica made a motion to add George Korzeniewski as the VP 6-8. Andrea Levy second, all in favor, motion approved.

**Motion by Jessica Sherman to adjourn at 8:21 p.m. Dr. Brock second motion. All were in favor and motion approved.**

Meeting Minutes completed by Mattie Sanchez Vargas & Jessica Sherman