

## **UUCM Annual Congregational Meeting – May 22, 2016**

**Presiding** – Kate Flom, President of the Congregation

**Quorum Present** - 46 members signed in. (Quorum at 41)

**Recording Secretary** – Christy Dachelet

**Call to Order:** Kate Flom called the meeting to order at 12:00 PM

**Chalice Lighting:** Rev. Kent Hemmen Saleska

### **Report of the President:**

President Kate F. reported that with the work on the Policy Governance Manual nearly complete the board is now successfully operating under policy governance. The church began to move toward policy governance in 2011. The board is now able to give more time and attention to the overall mission and direction of the church. The board has been working with the minister on looking at ways to keep “church” relevant in the 21<sup>st</sup> century.

The board is also monitoring the work of the BIF group to assure that the new building will serve our mission, and supporting the fundraising efforts for the building. The board has also worked with Treasurer, Karen Zais and Finance Ministry chair, Fred Hulting on an exhaustive risk assessment of the churches' cash management. She also reported that church documents are now being stored in the cloud.

Noting the importance of the annual congregational survey as a tool to help monitor the overall wellbeing of the church, Kate F. encouraged all members to complete the survey which has been distributed online.

Kate F. thanked the many people who have so generously volunteered their time and talent this past church year.

### **Minister's Report:**

Rev. Kent indicated that a booklet with the year-end reports of the ministries and committees was available. He noted that this will likely be the last annual meeting of the congregation in this building.

The minister reported on the significant upgrades made to the church website by the office manager, Judy Regan. He commented on the importance of the church being able to tap into and use social media as the church moves into the future. He commented on the Beloved Conversations program linking it to the social justice work of the church.

Rev. Kent noted the slight decline in membership from last year. He indicated this might be accounted for both from a culling of the member list and to the draining of energy that may have resulted from the church essentially being in maintenance mode the past year or two while time was spent on getting the new building project to this point. He noted that as we move to the next phase with the building project more of his time will be directed toward developing and supporting programs that will allow the congregation to “evolve into who we will become as a church and congregation in the future”.

### **Report from the BIF:**

BIF chair, Bob Dachelet, thanked members of the BIF committee for all the work they did this past year in getting the project to the point where the new building site plan, overall design and zoning issues were finalized and sent to the City of Wayzata for review. On May 17<sup>th</sup> the Wayzata City Council voted 4-0 to approve all aspects of UUCM's application. He noted the BIF team spent several meetings doing “value engineering” focused on making sure the new building's design and layout will align with the mission and values of the church and support the work of the church going forward.

### **Hero Awards:**

Jackie Smolen presented the 2015-2016 Hero Awards to Rachel Williams and Jeffrey Hatcher.

### **Annual Financial Report and 2016-2017 Budget**

Treasurer Karen Zais explained the budgeting process used to arrive at the budget for 2016 – 2017. She distributed the proposed budget of \$265,525 for review and action. She reported the annual pledge campaign came in about \$5000 below target and \$2000 below last year's budget. There will be no staff salary increases and a decrease in the discretionary funds for the minister and RE director this year. She also noted that the church usually ends up with a small budget surplus each year.

Karen Z. also reported on the thorough financial risk assessment she and Fred H. did this past year. She assured the congregation that systems are in place for the safe handling of cash.

**MOTION:** To approve the operating budget of \$265,525 for 2016-2017 as presented. Seconded. No discussion. **Approved** (Unanimous)

### **Approval of Minutes from the May 17, 2015 annual congregational meeting:**

**MOTION:** To approve the Minutes from the May 17, 2015 annual congregational meeting as distributed. Seconded. No discussion. **Approved** (Unanimous)

### **By-Law Changes:**

Kate F. distributed a Resolution for Changes to the Bylaws. The changes proposed were as follows:

1. Typo in Article III Section 5: Change “dully” to “duly”.
2. Missing words in Article V Section 4: Insert the words, “Vice President” in the last sentence.
3. Change the dates referenced in Article V Sections 2 (from June 1 to July 1) and in Article V Section 6 (from May 31<sup>st</sup> to June 30<sup>th</sup>) to reflect the

decision to align board terms both to coincide with the fiscal year and to allow for a period of orientation for new board members.

4. In Article VI Section 4, change June to July.

**MOTION:** To accept all changes to the Bylaws as proposed by the Resolution presented. Seconded. No discussion. **Approved** (Unanimous)

**Report of the Nominating Committee:**

Mike Elliott presented the proposed slate of nominees for board officers, board members and the 2016-2017 Nominating Committee.

The Nominating Committee recommended the following:

Officers to serve a One Year term:

President – Mike Elliott

Vice President – Sharon Charles

Board Members who will serve Three Year terms:

Robert Brooks

Aaron Stilley

Mike Kost

Kate Flom (will remain on the board to begin a second term)

In addition, Cindy Busch will remain on the board to complete her term.

Nominating Committee – One Year term:

John Knox

Janna Sperry

Jackie Zimmerman

**MOTION:** To approve the slate of nominees to the positions of board officers, board members and Nominating Committee members. Seconded. No discussion. **Approved** (unanimous).

**Adjournment:**

**MOTION:** To adjourn the 2016 annual congregational meeting at 12:45 PM.  
Seconded. No discussion. **Approved** (Unanimous).