

# *North Thompson Fish & Game Club Society*



## **Range Policies and Rules**

### **Purpose:**

To set out the **Range Policies and Rules** that are to be followed with regard to the use of any shooting range, or facilities used for the purpose of shooting, which falls under the control of the North Thompson Fish and Game Club Society, hereafter referred to as the **NTF&G Club**. These **Policies and Rules** will reflect the attitude and commitment of the **NTF&G Club** towards the safety of its members and guests when they are on **NTF&G Club** range facilities or at **NTF&G Club** sponsored events and/or activities at said range facilities.

### **Abbreviations and Definitions:**

"**NTF&G Club**" - is a non-profit public organization, affiliated with the BC Wildlife Federation, whose activities include but are not limited to, target practice or target shooting competitions at an identified approved shooting range.

"**Directors/Executive**" refers to the Board of Directors of the **NTF&G Club**.

"**IPSC**" - **International Practical Shooting Confederation**. IPSC is a dynamic shooting sport where the principles of Accuracy, Speed and Power are balanced in a unique scoring system. IPSC was established to promote, maintain, improve and advance the sport of shooting, to safeguard its principles and to regulate its conduct worldwide in order to cultivate the safe, recreational use of firearms by persons of good character. IPSC Canada is the governing body in Canada.

"**CAS**" - **Cowboy Action Shooting** also known as Western Action Shooting, Single Action Shooting, or Cowboy 3-gun, is a competitive shooting sport that originated in Southern California in the early 1980s. CAS is a type of 3-gun match utilizing a combination of pistol(s), rifle, and/or shotgun in a variety of "old west themed" courses of fire for time and accuracy. Participants must dress in appropriate theme or era "costume" as well as use gear and accessories as mandated by the respective sanctioning group rules.

\* "**Range Officer (R/O)**" - means an individual who oversees the shooting activities at the firing line of a shooting range.

\* "**Shooting Range**" - means a place that is designed or intended for the safe discharge, on a regular and structured basis, of firearms for the purpose of target practice or target shooting competitions.

\* - definition taken from "Shooting Clubs and Shooting Ranges Regulations (SOR/98-212) Firearms Act".

# Range Policies

## **1. General**

.1 These Range Policies detail the safety rules and regulations required for shooting on Range facilities controlled by the NTF&G Club.

.2 The Executive of the NTF&G Club, in compliance with the Shooting Clubs and Shooting Ranges Regulations SOR/98-212, is responsible for, and will have absolute and final authority of the writing and publication of all Range Policies and Rules for any shooting range or facility falling under the control of the NTF&G Club.

.3 All persons, authorized groups and disciplines using any range or facility referred to in Article 1.2 above will follow these Range Policies and adhere to these Range Rules.

.4 The Executive of the NTF&G Club, the Chief Range Officer, the Range Officers and the Directors of any associated disciplines shall ensure that all shooters are familiar with and adhere to these Policies and Rules and will assist all members at the Range to ensure safe practices.

.5 The Executive and Chief Range Officer of the NTF&G Club will liaise with the Provincial Chief Firearms Officer in all matters relating to range operations.

## **2. Membership**

.1 As per "Article 2.2 - Kinds of Membership" of the NTF&G Club By-Laws, the definition and requirements of a "Shooting Member" will be:

a) to possess a valid Possession and Acquisition License (PAL) to prove their Safe Gun Handling training; and

b) to attend the "Orientation and Basic Safety Class", as per "Article 3 - Orientation and Basic Safety Class" set out in these Policies and Rules, prior to a shooting membership being granted; and

c) to pay a one-time fee for the Orientation and Basic Safety Class, the cost of which will be set annually by the executive of the NTF&G Club.

.2 Upon initial acceptance of the application of a "Shooting Member", he/she will be granted a Regular Membership status until the above requirements have been satisfied.

.3 Once the above requirements of Article 2.1.a, b, and c have been achieved, the new "Shooting Member" will be assigned a unique ID number and issued a key for the gate at the Outdoor Range. An annual fee, the amount to be set by the executive of the NTF&G Club, will be charged for the key.

.4 RCMP officers who wish to become a club Shooting Member and do not have a Firearms Possession and Acquisition License, are only permitted to use RCMP issued firearms at the range, in accordance with the Firearms Act/Criminal Code. RCMP officers who are club Shooting Members and who subsequently wish to shoot any firearm not issued by the RCMP, must provide the club with proof of obtaining a Firearms Possession and Acquisition License.

.5 It is understood and agreed by all, that a shooting membership in the NTF&G Club is not a rite, but a privilege that can be revoked at any time for just cause.

## **3. Orientation and Basic Safety Class**

.1 A new Shooting Member upon joining the Club will be granted a Regular Membership until he/she has attended the Orientation and Basic Safety Class, the fee for which will be established annually by the executive of the NTF&G Club. Regular members are not permitted to use the range without the direct supervision of a shooting member until they have completed said class.

.2 The following items will be discussed at the Orientation and Basic Safety Class.

- a) Legislation and Regulations
- b) Range Policies & Rules
- c) Standing Range Orders
- d) General Firing Line Commands
- e) Facilities

.3 Upon the approval of the NTF&G Club Range and these Policies and Rules by the Provincial Chief Firearms Officer, all those existing Regular Members who want to become Shooting Members in the NTF&G Club must meet the requirements of Article 2.1. There is no "Grandfathering".

## 4. Access to Facilities

.1 The NTF&G Club Outdoor Range and facilities are for the exclusive use of Shooting Members of the NTF&G Club who are in good standing, and their guests.

- a) NTF&G Club Shooting Membership cards shall be issued annually to members in good standing.
- b) All members must show their membership card upon the request of a Range Officer or Club Member at any NTF&G Club range facility or event.

.2 A limited number of guests may be invited onto the NTF&G Club facilities under the terms and conditions contained in this policy.

- a) Club members are responsible for the behavior of their guest while on NTF&G Club facilities.
- b) A guest is defined as another shooter or observer who accompanies a NTF&G Club Shooting Member for the purpose of practice, competition or the sighting in of sporting rifles. Spectators are not considered to be "guests".
- c) Normally only **one** guest is permitted to accompany each Shooting Member.
- d) A guest may visit a NTF&G Club facility only **once** as a shooter or observer, without becoming a Shooting Member of the club. (Junior shooters under the age of eighteen and under the direct supervision of a Shooting Member; or junior archers under the age of sixteen will be exempt from this rule.) The NTF&G Club reserves the right to include or exclude guests from any event or competition organized by the club. On such occasions the one visit rule may not apply.
- e) Persons, groups or other shooting clubs or organizations, wishing to use or rent NTF&G Club facilities for the purposes connected with a commercial business or other venture i.e. professional guiding, training, retail sales, police or military etc., are not included in the Club's definition of guests. Special permission must be obtained from the NTF&G Club executive for any and all commercial use of the Club's facilities.
- f) All Shooting Members and their guests, or any other shooting club or organization, or any commercial/business group using the NTF&G Club facilities must obey the rules pertaining to the use of those facilities. All Range Policies and Rules will be adhered to, whether or not a Club Trained Range Officer is in attendance.

.3 The Chief Range Officer of the NTF&G Club cannot be denied access to the Club's facilities by other entities that have been granted use of those facilities.

.4 The NTF&G Club Executive retains the right to control the times and method of access to the Range Site and facilities.

- a) Subject to 4.4 d), all gates at the Outdoor Range will remain closed and locked at all times. The lock and keys for the entry gate will be changed on a yearly basis.
- b) When the Outdoor Range and facilities is declared "CLOSED", no one shall attempt to use those facilities without the consent of the NTF&G Club executive. The Chief Range Officer must be notified of any changes to the closure status of the Range Site.

- c) The Outdoor Range is closed to shooting from May 15 to July 1. In addition to this time period, there will be no shooting at any time when there are cattle at large on the range property.
- d) The access gate to the rifle range, keyed the same as the entry gate, must remain closed and locked at all times. Access onto the rifle range through this gate shall only happen if the warning barrier at the firing line is down. This access gate may be used by maintenance crews working on the range, or by shooters wishing to drive to the far end of the range to change targets. The "Green Flag" will remain in effect at all times that the warning barrier is down.
- e) Any member entering onto the range through the rifle range access gate, shall ensure that the barrier at the firing line is down and the "Green Flag" is in effect. The barrier shall only be raised by the member who lowered it unless an inspection is carried out to ensure there are no members on the range.

## 5. Range Officers

### .1 Chief Range Officer (CRO)

The Chief Range Officer will:

- a) be the Club Safety Officer appointed by and responsible to the Executive. He will be referred to as the "Chief Range Officer".
- b) be responsible for the Range Officer training program and will assist in the development of the Orientation and Basic Safety Class.
- c) be responsible for the publication of Firing Line Commands and Standing Range Orders to be posted at all NTF&G Club range facilities.
- d) ensure all range activities are conducted according to Range Rules.
- e) attend to range inspection requirements, record keeping, and initiate range maintenance requirements.

### .2 Range Officers (R/O)

- a) The Range Officer's primary duty is to control the Range/Course-Of-Fire in a manner that ensures the safety of competitors and spectators at all times. A Range Officer may be a Club Trained Range Officer, be the first person at the range, or be chosen by consensus. Club Trained Range Officers will be trained and certified by the Club's Chief Range Officer and be issued an identification card by the NTF&G Club Executive. Range Officers will control the shooting activities of the Club and are empowered to evict shooters who fail to follow these rules. The Club insurance policy will indemnify all Range Officers against any loss in the event that an action for damages is brought against him/her.
- b) The following classes of Range Officers will be recognized:
  - i) "Club Trained Range Officer" - One who is trained in the general conduct of an informal range practice and is capable of organizing and conducting a safe shooting practice with a limited number of shooters. ie. a Shooting Member who has passed the Range Officer Training Program.
  - ii) "Discipline Range Officer" - One who is trained and certified in a specific discipline and is capable of conducting practices of that discipline, ie. IPSC or CAS. This is to make the distinction from a Match Range Officer who is certified to run competitions in the applicable discipline.
  - iii) "Match Range Officer" - The highest form of Range Officer. One who is capable of running a competition for many shooters in specific disciplines and who also is charged with following the extra stringent requirements of competition. This is not to confuse this position with a "**Match Director**" who is responsible for organizing a match and who would have numerous Match Range Officers working for him/her.

## 6. Penalties

.1 Any member failing to obey the rules set down in this document can be disciplined by the Executive. The first step in this process is to "**eject**" the member from the facility, normally done by a Range Officer. Upon being notified of his/her ejection, the member shall immediately leave the range or facility. The Range Officer shall notify the Executive in writing, not more than five days after the incident, of the reasons for the ejection. A copy of the notification will go to the ejected member. The incident will be discussed, resolved and recorded at the next regular Executive meeting. The ejected member will be notified of the time and date of the meeting and be informed of his right to appear and appeal the ejection. Until the matter is resolved the member shall be suspended from any use of the range and/or facilities.

.2 Any guest failing to obey the rules may be asked to leave the facilities by any paid up member or Range Officer. If a guest is ejected from a range or facility, the Executive has the power to determine the penalties assessed against the sponsoring member and give notice that further such behavior will not be tolerated. A letter to this effect will be sent to the member. A note to this effect shall also be recorded in the minutes of the Executive Meeting at which the matter is discussed.

.3 Where a member has committed a serious breach of the Range Rules, endangered other shooters or the general public, brought the reputation of the Club into disrepute or has been ejected from a facility by a Range Officer, the member will be barred from the range for a period to be determined by the Executive. In any such case the period of disbarment shall not be less than thirty (30) days and not more than six (6) months.

.4 Normally, the penalty outlined in 6.3 above shall also be applied against a member receiving his/her second reprimand or complaint within six (6) months of the first incident.

.5 Should a member commit subsequent breaches, the Executive has the authority, at an Executive meeting, to implement "Termination of Membership" in the Club, as per "Article 2.7 - Termination of Membership" of the NTF&G Club Bylaws.

.6 Should a "Termination of Membership" be passed at an Executive Meeting, the terminated member is not entitled to a refund of any portion of his/her membership fees as per "Article 2.8 - Forfeiture of Property Interest" of the NTF&G Club Bylaws.

.7 If a membership is revoked by the Executive, the reasons for this action shall be recorded in the Minutes of the Executive meeting at which the matter is decided. Normally a Director or Deputy director of the shooting discipline in which the rule infraction occurred shall be present at the Executive meeting.

## 7. Types of Firearms

.1 All firearms must be in good working order and comply with all regulations for use in the appropriate discipline.

.2 The use of prohibited weapons on club facilities will be restricted and will require the approval of the Club Executive. Generally, only short barreled pistols will be exempt from this policy.

.3 All shooters of **restricted or prohibited firearms** must complete and leave, in the secure container, a record of their visit, whether it be practice or competition. The **Restricted/Prohibited Firearms Shooting Record** must be completed in full for both the member and his/her guest. This policy is compulsory and there will be no exception.

# Range Rules

## **8. Purpose**

.1 To set forth the Rules and regulations required to govern the use and safety of the Ranges controlled by the NTF&G Club located at the GORMON ROAD OUTDOOR RANGE, or any other venue which the NTF&G Club may use and control. Those disciplines requiring specific rules will seek assistance from the Chief Range Officer in the preparation of their own Firing Line Commands, if not listed as appendixes to these Range Policies and Rules.

## **9. Range Authorization**

.1 Each range is authorized for use by the Chief Provincial Firearms Officer and is certified for use with various categories of firearms. NTF&G Club Ranges are designated for use during Daylight hours only. Night firing will only be authorized by special permission of the Chief Range Officer and Club Executive. Specific guidelines will be issued for the event.

.2 Indoor archery is exempt from rule 9.1. The Chief Range Officer and the Archery Director will establish Range Policies and Rules for the Archery Course. These Policies and Rules must be approved by the Club Executive.

## **10. Standing Range Orders**

.1 The Publication of Standing Range Orders is the responsibility of the Chief Range Officer.

.2 A copy of the Standing Range Orders will be posted at each Range.

.3 It is the responsibility of each Shooting Member to acquaint him/herself with the Standing Range Orders and to abide by those orders.

## **11. First Aid Kit**

.1 A First Aid kit will be made available at the Range during organized shoots. The Match Directors will make sure provision for medical treatment, i.e. cell phone and/or a vehicle that can be used for emergency evacuation are readily available.

.2 A **Personal Injury Report Form** shall be completed in the event of a personal injury caused by the discharge of a firearm.

## **12. Eye/ Ear Protection**

.1 Ear and Eye protection shall be worn by all persons on the firing line on the ranges as well as all spectators and score keepers involved at a shooting event or practice. Archery ranges require eye protection only.

## **13. Firearms**

.1 Only approved firearms will be used on the NTF&G Club facilities. Each range will have a list posted of the approved firearms to be used on that range.

## 14. Ammunition

- .1 Ammunition shall be of the conventional type. Armour piercing, incendiary and other forms of specialized ammunition shall NOT be used.
- .2 The Club is not responsible for the issue of ammunition, except for practices where it is provided as part of the fee structure. Hand loads will not be provided on such occasions.
- .3 In the event of ammunition being provided by the Club, the Range Officer will ensure that after firing ceases, any live rounds are sorted from empty cases and both are returned to Club storage.
- .4 A **Live Ammunition Disposal** container will be labeled as such and provided by the NTF&G Club at each shooting range facility. The purpose of this container is for the safe discard of defective ("dud") ammunition. This container is for **live ammunition** only and is not to be used for any other disposal, ie. spent cases, ammunition boxes etc.

## 15. Range Officer R/O

- .1 At any time when there is more than one person shooting at a range facility, a Range Officer must take charge. A Range Officer may be a Club Certified Range Officer, be the first person at the range or be chosen by consensus to "take charge". He/she shall exercise complete control of all activity, maintain range discipline and govern in accordance with the Range Policies and Rules.

## 16. Number of Firing Points

- .1 Individual firing positions will be provided for each target. Only those persons using the authorized firing positions will be permitted to shoot. Cross firing will not be permitted!
- .2 A range officer may permit more than one discipline to practice on a given range at the same time, providing all Firing Line Commands are observed.
- .3 One coach per shooter is authorized and a Range Officer shall control the range during any firing exercises.
- .4 Prior to the commencement of firing, the Range Officer will:
  - a) inspect the range for safety hazards; and
  - b) ensure all shooters have had training or are monitored by a competent individual, with respect to:
    - i) the firearm to be used,
    - ii) safe firearm handling,
    - iii) standing range orders and specific range rules, and
    - iv) applicable range commands.

## 17. Pointing of Firearms (Horizontal Rule)

- .1 All shooters will remain cognizant of muzzle direction while moving a firearm to or from the firing line. When moving a handgun, open the action and keep the muzzle pointed down. When moving a shotgun or rifle, open the action and keep the muzzle pointed up.
- .2 The firearms required for a shoot shall be unloaded and, under the direction of the Range Officer, be placed on the firing line pointing at the stop butt, before the commencement of the shoot.
- .3 In all cases of initial "make ready" (that is the closing of the action with a live round chambered), the firearm must be in the Horizontal position pointing at the stop butt
- .4 IPSC and CAS rules require shooters to start their practices and/or competition from the holster, and this is acceptable for those disciplines. At no other time during the practice or competition shall any firearm be pointed in any direction other than at the stop butt.
- .5 Range Officers are cautioned about mixing disciplines on the same range.

## 18. Loading of Firearms

.1 Firearms will be loaded only upon orders from the Range Officer. Firearms will be unloaded before being removed from the firing point. Loaded firearms will never be left unattended.

## 19. Stoppages

.1 Most disciplines require stoppages to be remedied by the shooter. In the most extreme case where a shooter can't clear a stoppage, he/she will immediately lay down his/her firearm, pointing it down range, and raise his/her hand. The Range Officer will call a "**Cease Fire - Unload and Show Clear**" to ensure that other firearms are made safe.(Article 20.3 below) All personnel will stand back from the firing line before any action is taken to remove the stoppage. After the stoppage is removed the Range Officer will inspect the firearm for serviceability and only then will he allow firing to re-commence.

## 20. Conduct of Organized Practices and Matches

.1 All posted rules are to be obeyed by each member and guest. All members and guests shall obey the Range Officer's commands and directions. It is understood that each discipline has its own Range Commands and Rules. Generally the following apply:

- a) Shooters shall only load and fire on orders from the Range Officer;
- b) "Firing Line Commands" will be issued and followed for each discipline and must be a part of the daily "Shooter's Meeting" to be held for each match.
- c) General Firing Line Commands will be found in Appendix "A" of this document.
- d) Firing Line Commands for specific disciplines will be added as additional appendixes of this document as they become available.

.2 During casual practice, it is permissible for different firearms to be used at the same time on the Firing Range as long as all shooters follow the same relay timing and cease fire protocols. They will be controlled by one Range Officer, who may have another Range Officer as his assistant. During a **Sanctioned Match** the Range Officer will only accommodate other firing practices if they will not interfere with the members shooting the match. Mixing of drastically different shooting disciplines on the same relay shall not be allowed.

.3 On completion of an event or practice, the Range Officer shall give the order "**Cease Fire - Unload and Show Clear**". All shooters shall immediately stop shooting and unload their firearms, whether or not they have actually finished their exercise. All firearms will be laid on the firing line, pointing down range at the stop butt with breeches open and magazine removed, to be inspected by the Range Officer. (Bolts that will not hold open mechanically will be held open by the shooter for inspection or by use of a chamber flag.) Shooters will then take two steps back from the firing line. After inspection, the Range Officer will call "**The line is clear**" and request rifles to be racked or pistols boxed. Firearms may be removed from the line at this time. Only after firearms are racked or boxed, and shooters are two steps back from the firing line, may the Range officer change the flag to green and allow shooters to proceed forward to examine targets. Upon returning from the butts, shooters will remain two steps behind the line and firearms will not be touched by anyone without orders from the Range Officer.

.4 Prior to shooters leaving the Range of Fire at the end of an event or practice, an inspection will be carried out by the Range Officer on all firearms and the firing line to ensure that:

- a) firearms are unloaded,
- b) no live ammunition remains on the firing line.

.5 Each individual shall collect his own empty cases and place them in a container provided for that purpose. The Range Safety Officer shall ensure that any live rounds are separated from empty cases.



## **21. Range Care**

- .1 The Facilities of the NTF&G Club are provided to allow safe shooting. Your membership fees are used to maintain them.
  - a) Care should be used to prevent damage to target stands, shooter's benches, frames, lights or any other equipment due to careless or reckless use of firearms.
  - b) Shooters misusing or being reckless with firearms will be subject to disciplinary action. Horseplay or boisterous conduct will not be tolerated.
  - c) Only authorized targets will be used. The use of any glass as targets is strictly prohibited.
  - d) Users are responsible for cleaning the range on conclusion of firing. All target materials shall be removed from the site or placed in the provided garbage containers.

## **22. Range Sign-in Book and Gates**

- .1 All gates at the Outdoor Range will remain closed and locked.
- .2 A range Sign-in Book will be maintained at the Outdoor Range sign-in booth and at the Archery Range.
- .3 All members spectators and guests must sign in.
- .4 Members will sign in using their Shooter ID number. Guests and spectators will be signed in by their sponsoring member using the guest or spectator's legal name, phone number and the sponsoring member's ID number. Simply entering "guest" or "spectator" is not acceptable for either the Club or the Club insurance. Misuse in this regard may result in disciplinary action against the member.

## **23. Cleaning of Firearms**

- .1 Prior to loading and firing, shooters should inspect their bores and clean their firearms. Cleaning of firearms is an individual responsibility and should be done at home or at an approved location away from the firing line, always having cognizance of muzzle direction.

## **24. Suggestions**

- .1 If you have suggestions for maintenance or note any deficiencies, contact a member of the Executive, the Chief Range Officer or any Club Range Officer.

## **25. Security**

- .1 On completion of shooting, the Range Officer shall insure that the range is inspected for fire and/or other hazards before securing and leaving the premises.

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**Appendix "A"**

**FIRING LINE COMMANDS**

- **Firearms not in use must be unloaded, have actions open and magazines removed and be kept racked or cased at all times.**
- The Range Officer (R/O) will use the **RED** and **GREEN** flags for range control.
- **GREEN FLAG - Range is SAFE:**

**NO** firearms may be handled under the green flag! The shooters will remain behind the Firing Line until the R/O gives the command to change or set targets.

- **RED FLAG - Range is HOT:**

Only under the RED flag can any firearm be handled and **ONLY** by the direction of the R/O.

**To start, the R/O will display the RED Flag and announce:**

1. **"SHOOTERS TO THE RANGE-OF-FIRE!"**

Shooters will bring their firearms to the staging area. This is the area behind the firing line, farthest back of the Range-of-Fire. Pistols and revolvers can be brought to the Range-of-Fire in boxes or cases only, and rifles must have their barrel pointing straight up and placed in rifle racks.

**The R/O will change the flag to GREEN and announce:**

2. **"SET UP, CHECK AND/OR CHANGE TARGETS!"**

On the command of the R/O, the shooters may now go down range to set up or change targets. **Rifles must be racked and pistols boxed when people are down range. Firearms will not be handled under the GREEN FLAG!**

The R/O may ask "Has everyone returned from downrange?"

**When ALL shooters and/or target setters have returned behind the firing line the R/O will change the flag to RED and announce:**

**3. "EYES AND EARS!"**

All shooters, spotters and spectators must wear EYE & EAR protection.

**4. "SHOOTERS TO THE FIRING LINE - PREPARE YOUR EQUIPMENT!"**

During this time, firearms may be brought forward to the firing line, shooters may adjust sights, arrange and load magazines, bullet trays, spotting scopes etc. **Firearms will remain unloaded.** A set amount of time will be allowed and announced by the R/O.

**When the set period of time elapses the R/O will announce:**

**5. "LOAD AND MAKE READY!"**

The shooters may now insert their magazine, close their bolt or slide with a live round into the chamber, close their cylinder and bring the firearm to the shooting position. This command may include the number of rounds that may be loaded for each string of fire or relay.

**6. "READY ON THE LEFT?"**

**"READY ON THE RIGHT?"**

**"READY ON THE FIRING LINE?"**

In a competition the R/O will announce the specifics of the shoot, An example: "You will have 30 seconds for each of 2 strings of 5 shots each at 20 yards at your own target".

**7. "COMMENCE FIRE!"**

**8. At any time during the shoot a "CEASE FIRE!" or "CEASE FIRE - UNLOAD AND SHOW CLEAR!" may be called. A "CEASE FIRE" may be called by ANYONE**

When a "CEASE FIRE" is called, all firing stops at once! Shooters will repeat the command to ensure all have heard. Firearms are unloaded. Actions are opened. Firearms are laid on the mat or on the table. Their muzzles point in a safe direction down range. The shooters will step back from the firing line. During a "CEASE FIRE", no one will handle firearms or ammunition or return to the firing line. The Range Officer will inspect each firearm to ensure the chamber is empty, the action is open and the magazine is removed

If the Range Officer did not call the "CEASE FIRE", he/she will intervene to determine the reason for the "CEASE FIRE". He/she will take over the situation and give the next command, which may be to return to the firing line and carry on the shoot, Command #4 above, or he/she may give the command...

**9. "THE LINE IS CLEAR!"**

**At this time the flag is still RED.**

If the shoot is over, firearms may be removed from the Firing Line.

**If the shoot is to continue, the Range Officer will request all firearms to be racked or cased, change the flag to GREEN and return to Command #2. Firearms will not be handled under the GREEN FLAG!**

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**Appendix "B"**

**RANGE STANDING ORDERS**

- **The Gormon Road Outdoor Range is closed to shooting from May 15 to July 1. In addition to this time period, there will be no shooting at any time when there are cattle at large on the range property.**
- Whenever a range is in use the large **RED** flag will be flown from the flagstaff located at each range. Once shooting activities have finished for the day, the flag will be lowered. This range flag, not to be confused with the firing line flags, is meant to be changed when the range is opened or closed, not throughout the course of normal shooting activities.
- All members spectators and guests must sign in the log book upon entering the range property.
- A guest may visit a NTF&G Club facility only **once** as a shooter or observer, without becoming a Shooting Member of the club.
- Only one guest per member. The member assumes responsibility for the actions and safety of his guest.
- Ear and Eye protection must be worn by ALL persons on the range while shooting is in progress.
- Always carry your membership card to prove membership if requested.
- Remember your PAL training and practice all safety rules.
- Treat all firearms as if they are loaded.
- When moving a handgun, open the action and keep the muzzle pointed down.
- When moving a shotgun or rifle, open the action and keep the muzzle pointed up.
- Never bring loaded firearms onto the Range premises or to the \*Range-of-Fire.
- Never leave the \*Range-of-Fire or the Range premises with a loaded firearm.
- The First Person at the range will be accepted as the Range Officer (R/O) unless otherwise mutually agreed upon. The R/O has complete authority on the NTF&G Club Range.
- Obey the Range Officer's commands.
- The R/O will determine the line behind which all non-shooters must remain.
- The R/O may declare any firearm unsafe and therefore ban it from the range.
- When a "CEASE FIRE" is called, **ALL** shooters will repeat the command to ensure all have heard. Firearms are unloaded. Actions are opened. Firearms are laid on the mat or on the table with their muzzles pointing in a safe direction down range. The shooters will step back from the firing line and await further instruction from the Range Officer.
- Everyone will use the **RED** and **GREEN** flags for range control at the firing line.  
**RED FLAG = HOT, do not proceed onto the range, GREEN FLAG = SAFE.**

- All firearms must be open and empty and boxed or racked when people are down range.
- Absolutely no handling of firearms or ammunition when people are down range.
- Shooters returning from down range will remain behind the firing line and wait for further instruction from the Range Officer.
- Any member entering onto the range through the rifle range access gate, shall ensure that the barrier at the firing line is down and the "Green Flag" is in effect. The barrier shall only be raised by the member who lowered it unless an inspection is carried out to ensure there are no members on the range..
- Only the caliber of firearm for which each range has been approved may be used on that range.
- Only handguns - rim fire and center fire - and rim fire rifles and center fire rifles in hand gun calibers will be allowed on the Pistol Range. No high velocity rifles are permitted.
- In general, no shotgun firing will be allowed except at areas set aside for shotgun events. Special events or disciplines may allow the discharge of shotguns in areas that are generally considered rifle or handgun areas. i.e. Cowboy Action Shooting Events
- The **Live Ammunition Disposal** container is for the safe discard of defective ("dud") ammunition. This container is for **live ammunition** only and is not to be used for any other disposal, ie. spent cases, ammunition boxes etc.
- Prior to leaving the Range, all shooters of restricted or prohibited firearms, whether it be practice or competition, must record their visit by completing the **Restricted/Prohibited Firearms Shooting Record** and depositing it in the secure locked box. The Form must be completed in full for both the member and his guest.
- Only approved targets will be used on either range, **NO GLASS** is permitted.
- The use of any incendiary device or ammunition on club property is expressly forbidden.
- No smoking is permitted inside any range building.
- No person under the influence of any intoxicant shall handle any firearm.
- No liquor/drugs or anyone under the influence thereof is allowed on the \*Range-of-Fire.
- Only at camps as authorized by the Club, after the day's shooting is complete and all firearms safely secured, may the consumption of liquor be allowed.
- Vandalism will not be tolerated - Vandals will be expelled from the club and may be prosecuted.
- No pets are allowed on the \*Range-of-Fire at any time.
- All animals at the Club Range must be on a leash at all times. Pet owners must clean up after their animals.
- Shooting of any wildlife is Prohibited!
- Loud and abusive language will not be tolerated.
- Keep our range clean. Police your casings and dispose of them in the supplied containers. All target materials shall be removed from the site or placed in the provided garbage containers.

\* A RANGE-OF-FIRE is where a permanent shooting shed, structure or the like has been built, from which a shooting match or practice is conducted. It extends from the staging area behind the Firing Line to the butts/backstops.