



	Bronze Interim Service	Silver 12,000 Miles/12 Months	Gold 24,000 Miles/24 Months
Lighting & Electrical Systems			
1. Check operation of exterior lights	✓	✓	✓
2. Check rear reflectors			✓
3. Check operation of instrument warning lamps	✓	✓	✓
4. Check illumination of dash and heater control lamps		✓	✓
5. Check battery conditions and connections		✓	✓
6. Check horn operation	✓	✓	✓
7. Check/report alternator condition			✓
Interior/Vision			
8. Check door/bonnet lock operation and lubricate locks and hinges		✓	✓
9. Check windscreen wiper and washer condition and operation	✓	✓	✓
10. Check/top-up screen wash	✓	✓	✓
11. Check/report pollen filter condition & replace if necessary		✓	✓
12. Check/report air conditioning operation		✓	✓
Engine			
13. Renew engine oil and oil filter	✓	✓	✓
14. Renew air filter		✓	✓
15. Renew external fuel filter			✓
16. Check/report general oil leaks	✓	✓	✓
17. Check/report coolant level and antifreeze	✓	✓	✓
18. Top up antifreeze if required*	✓	✓	✓
19. Check/report condition of coolant hoses and header tank	✓	✓	✓
20. Check/report condition and tension of aux. drive belts (excl. timing belt)		✓	✓
21. Renew spark plugs based on mileage*			✓
22. Check/clean HT leads and components (if applicable)		✓	✓
23. Check/adjust valve clearances* (if applicable)			✓
24. Check/report fuel system condition inc. tank and filler cap (visual)		✓	✓
25. Check/advise timing belt replacement interval (Autodata)	✓	✓	✓
Brakes			
26. Check/report brake servo operation	✓	✓	✓
27. Check/report brake fluid condition, level and boiling point	✓	✓	✓
28. Top up brake fluid if required*	✓	✓	✓
29. Check/report condition of brake pads (visual)	✓	✓	✓
30. Check/report condition of brake calipers (visual)	✓	✓	✓
31. Check/report condition of brake discs (visual)	✓	✓	✓
32. Check/report condition of brake lines and hoses (visual)	✓	✓	✓
33. Check/report hand brake operation	✓	✓	✓
34. Check security of handbrake linkages and travel, adjust if required		✓	✓
Steering/Suspension			
35. Check/report wheel alignment measurements	✓	✓	✓
36. Check/report condition of road springs	✓	✓	✓
37. Check power steering fluid reservoir	✓	✓	✓
38. Check/report condition of steering and suspension components	✓	✓	✓
39. Check/report condition of steering rack gaitors		✓	✓
40. Check/report condition of shock absorbers and mounts		✓	✓
41. Check/report condition of wheel bearings		✓	✓
Drivetrain			
42. Check/report condition of drive shaft gaitors and report any leaks		✓	✓
43. Check gearbox and diff fluid levels (if applicable)		✓	✓
44. Check/report clutch operation	✓	✓	✓
45. Check/report transmission oil leaks	✓	✓	✓
46. Check/report condition of clutch cable (where visible)	✓	✓	✓
Exhaust			
47. Check/report condition of exhaust and mount points	✓	✓	✓
Wheels & Tyres			
48. Check/report tyre condition and tread depth (inc. spare)	✓	✓	✓
49. Check/adjust tyre pressures (inc. spare)	✓	✓	✓
50. Remove all road wheels and check flanges/mount points			✓
51. Torque wheels to manufacturers specification	✓	✓	✓
Final Checks			
52. Complete ECU system scan		✓	✓
53. Reset service indicator (if applicable)	✓	✓	✓
54. Stamp service book	✓	✓	✓