



Pendleton Harbor
Property Owners' Association, Inc.
200 Sand Dollar Dr., Hemphill, Texas 75948
409-625-4813 409-625-0604 fax

Policy Letter #5
Amended March 9, 2018

Subject: **Audio Taping of Membership Meetings That Require Voting**

Purpose: To set policy on the audio of all membership meetings that require a Membership vote

- 1) The Board of Directors approved on July 21, 2001 that all membership meetings that requires a membership vote are to be audio taped.
- 2) The meetings will require an audio tape of the meeting. These recording will be transcribed into the minutes of the meeting.



Sheila Coile
President PHPOA

Amended & Approved 3/9/18, Bd of Dirs Mtg