



IMMANUEL LUTHERAN SCHOOL Registration Information for New Families

Open Registration for New Families Begins Wednesday, January 29, 2020.

- Beginning at 8:15 am the morning of registration, you may get a number from the school door and get back in your car (so you can stay warm). ☺ We will open the side entrance at 9:00 am.
- Registration Packets are accepted on a first come, first serve basis.
- Registration Packets **must** include: (1) Registration Form, (2) Registration Fee (check payable to ILS), (3) Birth Certificate and (4) Updated SC Immunization Form (no exemptions).
- Parents are asked to go to the Narthex and form a line in numerical order.
- Please have a 1st and 2nd choices marked on your Registration Form to ensure a place for your child.
- You may note any special circumstances, *but teacher requests cannot be guaranteed.*

Programs – K1 (Mom's Morning Out), K2, K3, K4 and Kindergarten

- All Classes at Immanuel Lutheran School have a Teacher and Assistant assigned to the class.
- All Children must be the appropriate age for the class they are enrolling by September 1.
- K1 (MMO) Children must be 12 months old by September 1 and Walking.
- K3 Children and Older must be Potty Trained.
- For families who are interested in Kindergarten and not currently enrolled at ILS, please email admin@ils-sc.com to schedule an appointment prior to registering.

Length of School Day

- All K1 (MMO) classes offer a 3-hour day from 9:00 am to 12:00 pm.
- K2, K3 and K4 and Kindergarten classes are all 4-hour days from 9:00 am to 1:00 pm.
- All students in K2, K3, K4 and Kindergarten will bring a nut-free lunch each day.

Registration Fee

- The Registration Fee for New Students in MMO and Preschool is \$230.
- The Registration Fee for New Kindergarten Students is \$250.
- Please pay the Registration Fee with a check made payable to ILS.
- The Registration Fee includes all materials, supplies, activities and field trips for the student for the year.
- The Kindergarten Registration Fee also includes consumable materials, including textbooks.
- All Registration Fees are non-refundable.

MMO and Preschool Tuition

- All K1 (MMO) and Preschool Classes start the day after Labor Day, in September 2020.
- Preschool Tuition may be paid in full by check or in 9 monthly payments of ACH/ Checking Auto Draft. There is no discount for paying in full.
- The first payment for MMO/Preschool is drafted July 16 with the next payment drafted Sept 16 thru April 16.
- MMO and Preschool tuition payments skip the month of August. See Schedule Below:

MMO & PRESCHOOL PAYMENT SCHEDULE:	(1) July 16	(2) Sept 16	(3) Oct 16	(4) Nov 16
	(5) Dec 16	(6) Jan 16	(7) Feb 16	(8) Mar 16

Kindergarten Tuition

- Kindergarten starts the same day as Greenville County Schools in August. Our calendar will be finalized as soon as Greenville County Schools publishes their 2020-21 School Year Calendar.
- Kindergarten Tuition may be paid in full by check or in 10 monthly payments of ACH/ Checking Auto Draft. There is no discount for paying in full.
- The first payment for Kindergarten is drafted May 16 with the next payment drafted July 16 thru April 16.
- Kindergarten tuition payments add the month of May and skip the month of August. See Schedule Below:

KINDERGARTEN PAYMENT SCHEDULE:	(1) May 16	(2) July 16	(3) Sept 16	(4) Oct 16	(5) Nov 16
	(6) Dec 16	(7) Jan 16	(8) Feb 16	(9) Mar 16	(10) Apr 16

- *Please see the attached list of classes available and monthly tuition rates.*

2020-21 Immanuel Lutheran School - MMO and Preschool Tuition

Class	<u>September 2018 through May 2019</u> Days/ Week	Monthly Tuition (9 payments) Without Lunch Hour	Monthly Tuition (9 payments) With Lunch Hour Students Pack A Nut-Free Lunch
		3 Hour Day (9:00-12:00)	4 Hour Day (9:00-1:00)
K1- Mom's Morning Out Must be age 1 by Sept. 1 and Walking			
K1 (MMO)	1 day	\$110	<i>Lunch Hour Not Available</i>
K1 (MMO)	2 days	\$200	<i>Lunch Hour Not Available</i>
K1 (MMO)	3 days	\$270	<i>Lunch Hour Not Available</i>
K1 (MMO)	4 days	\$326	<i>Lunch Hour Not Available</i>
K1 (MMO)	5 days	\$385	<i>Lunch Hour Not Available</i>
K2 Must be age 2 by Sept. 1			
K2	2 days (Tu/Th)		\$235
K2	3 days (M/W/F)		\$325
K2	5 days (M-F)		\$465
K3 Must be age 3 by Sept. 1 and Potty Trained			
K3	2 days (Tu/Th)		\$210
K3	3 days (M/W/F)		\$295
K3	5 days (M-F)		\$415
K4 Must be age 4 by Sept. 1			
K4	2 days (Tu/Th)		\$210
K4	3 days (M/W/F)		\$295
K4	5 days (M-F)		\$415
Kindergarten Must be age 5 by Sept. 1	5 days (M-F)		Monthly Tuition (10 payments) 4 Hour Day (9:00-1:00) \$425

REGISTRATION FEES:

- Registration, for all NEW MMO and Preschool Students is \$230, Returning MMO and Preschool is \$180.
- Registration for NEW Kindergarten Students is \$250, RETURNING Kindergarten Students is \$200.
- All registration, supply and activity fees are due at time of registration and are non-refundable.

Immanuel Lutheran School - 2020-21 Registration



Date Registration Submitted: _____

A Complete Registration Packet Includes:

_____ Registration Form _____ Up-to-Date SC Certificate of Immunization (no exemptions)
 _____ Birth Certificate _____ Registration Fee, check made payable to ILS (non-refundable)

Immanuel Lutheran School uses an online parent portal, called *Sandbox*. This is where parents set-up ACH/Auto Draft for tuition payments. ILS will email a link to the primary email account where you may access your account.

All ACH/Debit accounts must be Set-Up and Verified on *Sandbox* within ONE WEEK of REGISTRATION to secure your spot.

Please note, a child may not begin school without a complete registration.

Office Use Only

Check # _____ Amount: _____ Date Received: _____ Class: _____

Registration, Activities & Supplies Fees due at time of registration. Checks made payable to ILS:

() \$230 for NEW MMO or Preschool Student	() \$250 for NEW Kindergarten Student
() \$180 for Current MMO or Preschool Student	() \$200 for Current K4 Student Attending Kindergarten

Child's Full Name _____

Name child goes by _____ Date of Birth _____ Sex: Male -or- Female? (circle)

Child's home address _____

City _____ ZIP _____ Phone _____

Subdivision/Community, if any _____

Father's Name _____

Mother's Name _____

Father's Employment _____ Phone# _____ Cell# _____

Mother's Employment _____ Phone# _____ Cell# _____

Email Address _____

Siblings' Names and Dates of Birth _____

Please check class/es you wish to enroll your child for the 2020-21 school year.

K1 (1-5 Days) 9:00-12:00	() Mon () Wed () Fri	() K3 Mon/Wed/Fri	9:00-1:00
<u>No Lunch Option for K1</u>	() Tues () Thurs	() K3 Tues/Thurs	9:00-1:00
		() K3 Five Days, Mon-Fri	9:00-1:00
() K2 Mon/Wed/Fri	9:00-1:00	() K4 Mon/Wed/Fri	9:00-1:00
() K2 Tues/Thurs	9:00-1:00	() K4 Tues/Thurs	9:00-1:00
() K2 Five Days, Mon-Fri	9:00-1:00	() K4 Five Days, Mon-Fri	9:00-1:00
		() Half-Day Kindergarten	9:00-1:00

Please fill out the reverse side of this form.

Church Denomination: _____

Church currently attends: _____ Is your child baptized? _____

Has your child previously attended preschool? _____ If so, where? _____

Do you have any special concerns about your child that you would like to discuss with the teacher?

How did you hear about our School? () Friends (who?) _____ () Front Sign

() Advertisements (where _____) () Other _____

In the event of an emergency, if parents cannot be reached, please contact:

	Name	Address	Phone	Relationship
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____

List all allergies (food or other) and any special precautions or treatment indicated for these allergies.

List any medications currently being administered to the child. _____

List any chronic health problems and history of hospitalization. _____

Child's Physician or Clinic _____

Address _____ Phone _____

MEDICAL EMERGENCY AUTHORIZATION

In the event reasonable attempts to contact me at (Phone) _____ or the other parent _____ at (Phone) _____ has been unsuccessful, I hereby give my consent for the administration of any treatment deemed necessary by (Preferred Physician) _____ or in the event the designated practitioner is not available, by another licensed physician, and the transfer of the child to _____ (Preferred Hospital), or any hospital reasonable accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians, concurring in the necessity for such surgery are obtained, prior to the performance of such surgery.

Date _____

Parent's Signature _____