



## IMMANUEL LUTHERAN SCHOOL

### Registration Information for New Preschool Families

#### **Open Registration for New Preschool Families Begins Friday, January 29, 2021.**

- Beginning at 8:15 am the morning of registration, you may get a number from the school door and get back in your car (so you can stay warm). ☺ We will begin registration at 9:15 am.
- Registration Packets are accepted on a first come, first serve basis.
- Registration Packets **must** include: (1) Registration Form, (2) Registration Fee (check payable to ILS), (3) Birth Certificate (copy) and (4) Updated SC Immunization Form (no exemptions).
- Parents are asked to go to the front porch of the church and form a line in numerical order.
- Please have a 1<sup>st</sup> and 2<sup>nd</sup> choices marked on your Registration Form to ensure a place for your child.
- You may note any special circumstances, *but teacher requests cannot be guaranteed.*
- **DUE TO COVID-19, WE WILL PROVIDE A VIRTUAL OPEN HOUSE THIS YEAR. PLEASE VISIT OUR FACEBOOK GROUP: "FRIENDS OF IMMANUEL LUTHERAN SCHOOL, SIMPSONVILLE, SC."**

#### **Programs – K1 (Mom's Morning Out/MMO), K2, K3, K4**

- All Classes at Immanuel Lutheran School have a Teacher and Assistant assigned to the class.
- All Children must be the appropriate age for the class they are enrolling by September 1.
- K1 (MMO) Children must be 12 months old by September 1 and Walking.
- K3 Children and Older must be Potty Trained.

#### **Length of School Day**

- All K1 (MMO) classes offer a 3-hour day from 9:00 am to 12:00 pm (or 8:45-11:45, if needed due to Covid-19).
- K2, K3 and K4 classes are all 4-hour days from 9:00 am to 1:00 pm.
- All students in K2, K3 and K4 will bring a nut-free lunch each day.

#### **Registration Fee**

- The Registration Fee for NEW Students in MMO and Preschool is \$250.
- Please pay the Registration Fee with a check made payable to ILS.
- The Registration Fee includes all materials, supplies, activities and field trips for the student for the year.
- All Registration Fees are non-refundable.

#### **MMO and Preschool Tuition**

- All K1 (MMO) and Preschool Classes start the day after Labor Day, in September 2021.
- Preschool Tuition may be paid in full by check -or- in 9 monthly payments of ACH/ Checking Auto Draft on Sandbox, our parent portal. There is no discount for paying in full.
- The first payment for MMO/Preschool is drafted July 16 with the next payment drafted Sept 16 thru April 16.
- MMO and Preschool tuition payments skip the month of August. See Schedule Below:

<b>MMO &amp; PRESCHOOL PAYMENT SCHEDULE:</b>				
(1) July 16	(2) Sept 16	(3) Oct 16	(4) Nov 16	
(5) Dec 16	(6) Jan 16	(7) Feb 16	(8) Mar 16	(9) Apr 16

- *Please see the attached list of classes offered and monthly tuition rates.*

## 2021-22 Immanuel Lutheran School - MMO and Preschool Tuition

Class	<u>September 2021 through May 2022</u> Days/ Week	<u>Monthly Tuition (9 payments)</u> <u>Without Lunch Hour</u> 3 Hour Day (9:00-12:00)	<u>Monthly Tuition (9 payments)</u> <u>With Lunch Hour</u> <u>Students Pack A Nut-Free Lunch</u> 4 Hour Day (9:00-1:00)
<b><u>K1- Mom's Morning Out</u></b> Must be age 1 by Sept. 1 and Walking			
K1 (MMO)	1 day	\$115	<i>Lunch Hour Not Available</i>
K1 (MMO)	2 days	\$200	<i>Lunch Hour Not Available</i>
K1 (MMO)	3 days	\$275	<i>Lunch Hour Not Available</i>
K1 (MMO)	4 days	\$340	<i>Lunch Hour Not Available</i>
K1 (MMO)	5 days	\$400	<i>Lunch Hour Not Available</i>
<b><u>K2</u></b> Must be age 2 by Sept. 1			
K2	2 days (Tu/Th)		\$240
K2	3 days (M/W/F)		\$330
K2	5 days (M-F)		\$480
<b><u>K3</u></b> Must be age 3 by Sept. 1 and Potty Trained			
K3	2 days (Tu/Th)		\$215
K3	3 days (M/W/F)		\$295
K3	5 days (M-F)		\$430
<b><u>K4</u></b> Must be age 4 by Sept. 1			
K4	2 days (Tu/Th)		\$215
K4	3 days (M/W/F)		\$295
K4	5 days (M-F)		\$430

### REGISTRATION FEES:

- Registration, for all NEW MMO and Preschool Students is \$250, Returning MMO and Preschool is \$200.
- All registration, supply and activity fees are due at time of registration and are non-refundable.

# Immanuel Lutheran School - 2021-22 Registration



Date Registration Submitted: \_\_\_\_\_

## A Complete Registration Packet Includes:

\_\_\_\_\_ Registration Form      \_\_\_\_\_ Up-to-Date SC Certificate of Immunization (no exemptions)  
 \_\_\_\_\_ Birth Certificate      \_\_\_\_\_ Registration Fee, check made payable to ILS (non-refundable)

*Immanuel Lutheran School uses an online parent portal, called Sandbox. This is where parents set-up ACH/Auto Draft for tuition payments. ILS will email a link to the primary email account where you may access your account.*

**All ACH/Debit accounts must be Set-Up and Verified on Sandbox within ONE WEEK of REGISTRATION to secure your spot.**

**Please note, a child may not begin school without a complete registration.**

### Office Use Only

Check # \_\_\_\_\_ Amount: \_\_\_\_\_ Date Received: \_\_\_\_\_ Class: \_\_\_\_\_

Registration Fee includes all activities, field trips, supplies and materials - Fee due at time of registration.

Current Students using Sandbox: Registration Fee will be drafted. All others: Make Check payable to ILS.

**( ) \$250 for NEW MMO or Preschool Student      ( ) \$200 for Current MMO or Preschool Student**

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Child's Full Name \_\_\_\_\_

Name child goes by \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex: Male -or- Female? (circle)

Child's home address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_ Phone \_\_\_\_\_

Subdivision/Community, if any \_\_\_\_\_

Father's Name \_\_\_\_\_

Mother's Name \_\_\_\_\_

Father's Employment \_\_\_\_\_ Phone# \_\_\_\_\_ Cell# \_\_\_\_\_

Mother's Employment \_\_\_\_\_ Phone# \_\_\_\_\_ Cell# \_\_\_\_\_

Email Address \_\_\_\_\_

Siblings' Names and Dates of Birth \_\_\_\_\_

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**Please check class/es you wish to enroll your child for the 2021-22 school year.**

<b>K1 (1-5 Days) 9:00-12:00</b>	( ) Mon ( ) Wed ( ) Fri	( ) K3 Mon/Wed/Fri	9:00-1:00
<b>No Lunch Option for K1</b>	( ) Tues ( ) Thurs	( ) K3 Tues/Thurs	9:00-1:00
		( ) K3 Five Days, Mon-Fri	9:00-1:00
( ) K2 Mon/Wed/Fri	9:00-1:00	( ) K4 Mon/Wed/Fri	9:00-1:00
( ) K2 Tues/Thurs	9:00-1:00	( ) K4 Tues/Thurs	9:00-1:00
( ) K2 Five Days, Mon-Fri	9:00-1:00	( ) K4 Five Days, Mon-Fri	9:00-1:00

\*Please fill out the reverse side of this form.\*

Church Denomination: \_\_\_\_\_

Church currently attends: \_\_\_\_\_ Is your child baptized? \_\_\_\_\_

Has your child previously attended preschool? \_\_\_\_\_ If so, where? \_\_\_\_\_

Do you have any special concerns about your child that you would like to discuss with the teacher?

\_\_\_\_\_  
\_\_\_\_\_

How did you hear about our School? ( ) Friends (who?) \_\_\_\_\_ ( ) Front Sign

( ) Advertisements (where \_\_\_\_\_) ( ) Other \_\_\_\_\_

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In the event of an emergency, if parents cannot be reached, please contact:

Name	Address	Phone	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____

List all allergies (food or other) and any special precautions or treatment indicated for these allergies.

\_\_\_\_\_

List any medications currently being administered to the child. \_\_\_\_\_

List any chronic health problems and history of hospitalization. \_\_\_\_\_

Child's Physician or Clinic \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

#### MEDICAL EMERGENCY AUTHORIZATION

In the event reasonable attempts to contact me at (Phone) \_\_\_\_\_ or the other parent \_\_\_\_\_ at (Phone) \_\_\_\_\_ has been unsuccessful, I hereby give my consent for the administration of any treatment deemed necessary by (Preferred Physician) \_\_\_\_\_ or in the event the designated practitioner is not available, by another licensed physician, and the transfer of the child to \_\_\_\_\_ (Preferred Hospital), or any hospital reasonable accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians, concurring in the necessity for such surgery are obtained, prior to the performance of such surgery.

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_