



2023-24 Registration Information for New Preschool Students

Registration for New Preschool Students Begins Monday, Jan. 23, 2023.

- We will accept registration forms at 9:30 am at the front door.
- To Register, we will need your Registration Form, copy of child's birth certificate, updated SC immunization form (*ILS does not accept immunization exemptions*) and check made payable to ILS for \$250 for the Registration Fee.
- Please have a 1st and 2nd choices marked on your Registration Form to ensure the best chance for an available class for your child.
- You may note any special circumstances, but teacher requests are not guaranteed.

Programs – K1 (Mom's Morning Out/MMO), K2, K3, K4

- All Classes at Immanuel Lutheran School have a Teacher and Assistant assigned to the class.
- All Children must be the appropriate age for the class they are enrolling by September 1.
- K1 (MMO) Children must be 12 months old by September 1 and Walking.
- K3 Children and Older must be Potty Trained.

Length of School Day

- All K1 (MMO) classes offer a 3-hour day from 9:00 am to 12:00 pm.
- K2, K3 and K4 classes are all 4-hour days from 9:00 am to 1:00 pm.
- All students in K2, K3 and K4 will bring a nut-free lunch each day.

Registration Fee

- The Registration Fee is \$250 for all students.
- If the student is currently registered on Sandbox, the Registration Fee will be drafted.
- If the student is NOT currently registered on Sandbox, the Registration Fee should be paid by check made payable to ILS.
- The Registration Fee includes all materials, supplies, activities and field trips for the student for the school year.
- All Registration Fees are non-refundable.

MMO and Preschool Tuition

- All K1 (MMO) and Preschool Classes start the day after Labor Day, in September 2023.
- MMO/Preschool Tuition may be paid in full by check made payable to ILS -or- in 9 monthly payments of ACH/ Checking Auto Draft on Sandbox, our parent portal.
- There is no discount for paying in full. There is no discount for multiple children.
- The first payment for MMO/Preschool is drafted July 15 with the next payment drafted Sept 15 thru April 15.
- MMO and Preschool tuition payments skip the month of August. *See Draft Schedule Below:*

MMO & PRESCHOOL PAYMENT SCHEDULE:								
	(1) July 15	(2) Sept 15	(3) Oct 15	(4) Nov 15				
	(5) Dec 15	(6) Jan 15	(7) Feb 15	(8) Mar 15	(9) Apr 15			

Please see the attached list of classes offered and monthly tuition rates.

2023-24 Immanuel Lutheran School - MMO and Preschool Tuition

Class	September 2021 through May 2022 Days/ Week	Monthly Tuition (9 payments) Without Lunch Hour	Monthly Tuition (9 payments) With Lunch Hour Students Pack A Nut-Free Lunch
		3 Hour Day (9:00-12:00)	4 Hour Day (9:00-1:00)
<u>K1- Mom's Morning Out</u> Must be age 1 by Sept. 1 and Walking			
K1 (MMO)	2 days	\$215	<i>Lunch Hour Not Available</i>
K1 (MMO)	3 days	\$299	<i>Lunch Hour Not Available</i>
K1 (MMO)	5 days	\$446	<i>Lunch Hour Not Available</i>
K2			
Must be age 2 by Sept. 1			
K2	2 days (Tu/Th)		\$262
K2	3 days (M/W/F)		\$362
K2	5 days (M-F)		\$525
K3			
Must be age 3 by Sept. 1 and Potty Trained			
K3	2 days (Tu/Th)		\$236
K3	3 days (M/W/F)		\$330
K3	5 days (M-F)		\$477
K4			
Must be age 4 by Sept. 1			
K4	3 days (M/W/F)		\$330
K4	5 days (M-F)		\$477

REGISTRATION FEE:

- The Registration Fee for all Mom's Morning Out and Preschool Students is \$250.
- Payment will be drafted from Sandbox for current families or may be paid by check made payable to ILS.
- All registration fees are due at time of registration and are non-refundable.
- All activities, field trips, supplies, and materials for the child are included in the registration fee.

Immanuel Lutheran School 2023-24 Registration



Date Registration Submitted: _____

A Complete Registration Packet Includes:

- _____ Registration Form
- _____ Up-to-Date SC Certificate of Immunization (no exemptions)
- _____ Birth Certificate
- _____ \$250 Registration Fee (non-refundable)

Immanuel Lutheran School uses an online parent portal, called Sandbox. This is where parents set-up ACH/Auto Draft for tuition payments. ILS will email a link to the primary email account where you may access your account. All ACH/Debit accounts must be Set-Up and Verified on Sandbox within ONE WEEK of REGISTRATION to secure your spot.

Please note: A child may not begin school without a complete registration, including an updated SC immunization form.

Office Use Only

Check # _____ Amount: _____ Date Received: _____ Class: _____

The Registration Fee is \$250 for all students and is due at the time of registration.
The registration fee includes all activities, field trips, supplies, and materials for the child for the school year.
Current Students who are using Sandbox, the \$250 Registration Fee will be drafted.
All New Students and Students not currently using Sandbox, Please Make a Check Payable to ILS for \$250.

Child's Full Name _____

Name child goes by _____ Date of Birth _____ Sex: Male -or- Female? (circle)

Child's home address _____

City _____ ZIP _____ Phone _____

Subdivision/Community, if any _____

Father's Name _____

Mother's Name _____

Father's Employment _____ Phone# _____ Cell# _____

Mother's Employment _____ Phone# _____ Cell# _____

Email Address _____

Siblings' Names and Dates of Birth _____

Please check the class you wish to enroll your child for the 2022-23 school year.
Please mark your 2nd choice in case your 1st choice is full.

- | | | | |
|--|------------------------------|--|-----------|
| <input type="checkbox"/> K1 Mon/Wed/Fri | 9:00-12:00 (no lunch option) | <input type="checkbox"/> K3 Mon/Wed/Fri | 9:00-1:00 |
| <input type="checkbox"/> K1 Tues/Thurs | 9:00-12:00 (no lunch option) | <input type="checkbox"/> K3 Tues/Thurs | 9:00-1:00 |
| | | <input type="checkbox"/> K3 Five Days, Mon-Fri | 9:00-1:00 |
| | | (ILS currently offers one 5 day K3 class) | |
| <input type="checkbox"/> K2 Mon/Wed/Fri | 9:00-1:00 | <input type="checkbox"/> K4 Mon/Wed/Fri | 9:00-1:00 |
| <input type="checkbox"/> K2 Tues/Thurs | 9:00-1:00 | <input type="checkbox"/> K4 Five Days, Mon-Fri | 9:00-1:00 |
| <input type="checkbox"/> K2 Five Days, Mon-Fri | 9:00-1:00 | | |
- (May need to combine M/W/F and Tu/Th classes for 5 days)

Please fill out the reverse side of this form.

Church Denomination: _____

Church currently attends: _____ Is your child baptized? _____

Has your child previously attended preschool? _____ If so, where? _____

Do you have any concerns or does your child have any special needs that you would like to discuss with the teacher or director (this may include services for Speech, OT, PT, food allergies, etc.)?

How did you hear about our School? () Friends (who?) _____ () Front Sign
() Advertisements (where _____) () Other _____

In the event of an emergency, if parents cannot be reached, please contact:

Name	Address	Phone	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____

List all allergies (food or other) and any special precautions or treatment indicated for these allergies.

List any medications currently being administered to the child. _____

List any chronic health problems and history of hospitalization. _____

Child's Physician or Clinic _____

Address _____ Phone _____

MEDICAL EMERGENCY AUTHORIZATION

In the event reasonable attempts to contact me at (Phone) _____ or the other parent _____ at (Phone) _____ has been unsuccessful, I hereby give my consent for the administration of any treatment deemed necessary by (Preferred Physician) _____ or in the event the designated practitioner is not available, by another licensed physician, and the transfer of the child to _____ (Preferred Hospital), or any hospital reasonable accessible. This authorization does not cover major surgery unless the medical opinions of two other licensed physicians, concurring in the necessity for such surgery are obtained, prior to the performance of such surgery.

Date _____ Parent's Signature _____