

**Town of Pierce  
Regular Meeting  
November 8, 2021  
7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session at Pierce Town Hall 144 Main Street, Pierce Colorado at the hour of 7:00 PM., November 8<sup>th</sup>, 2021.

Mayor Nansi Crom called the meeting to order at 7:00 P.M. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Nansi Crom

Trustees	Others Present:
Connie Schwindt	Kristina Duran, Town Clerk
Jody Ruppel	Heather Rospierski, Deputy Clerk II
M. Sue Spurgeon-Paris	Brad Curtis, Town Engineer
Carol Wirkus	James Godbold, Town Attorney
Doc Wirkus	
Pat Anderson	

**1. Approval of Minutes:** Motion made by Trustee Spurgeon-Paris to approve minutes from October 11<sup>th</sup>, 2021 Regular Board meeting and October 25<sup>th</sup>, 2021 Budget meeting. Second by Schwindt. All “AYES”, motion passed.

**2. Approval of Agenda:** Motion made by Trustee Spurgeon-Paris to approve agenda. Second by Schwindt. All “AYES”, motion passed.

**3. Public Invited to be Heard:** Cindy Luthy asked about the updated Truck Ordinance, that the board voted on in October. The gross vehicle weight was adjusted to 26,000 pounds. Town Clerk Duran said it was published this week, and if she would like to stop into Town Hall we can give her a copy.

**4. RFP for Trash Collection Service:** Contract set to expire April 2022. Recommended changes have been made. The RFP will be sent out to trash company’s in the surrounding areas.

**5. Branding Iron Restaurant Business License:** Motion by Trustee Schwindt to approve business license. Second by Ruppel. All “AYES”, motion passed.

**6. Consider Allowing Short Term Rentals:** This is a gray area in the Town Code. After discussion, the Board agreed to have an Ordinance drafted, and will be presented at the December 13<sup>th</sup>, 2021 board meeting.

## **7. Old Business:**

1. Double J Water: Town Attorney James Godbold has been talking with Sara Irby, he believes there was a misunderstanding between Sara and himself. At this time, he had no information to provide, but said they are close to the finish line. James has a meeting with Sara in a week, and anticipates having information for the Board to vote on at the December's Board meeting.

## **8. Staff Report:**

(A) **Mayor Report:** At the Planning Meeting in October the planning commission became aware that the Town of Severance is annexing ground for a solar farm. The Town of Severance was holding 2 public hearings about this. Due to timing the Town of Pierce missed the first public hearing. Mayor Crom did attend the second public hearing and the Town of Severance is moving forward. There will be some traffic impact to County Road 90.

(B) **Public Works:** Report provided. Non-Pot has been shut off, parks sprinklers have been blown out, and Atmos is done laying pipe.

(C) **Planning Commission:** Had meeting last month. 416 E. Cave came back to the Planning Commission; it was originally approved with stipulations it meets the 2018 International Build Code. After SAFEbuilt reviewed the home, it's a manufactured home not a mobile home, and the Town can't regulate that it needs to meet the 2018 IBC. The Planning commission approved the manufactured home, so the resident can now move forward. Information was provided to the Planning Commission about The Town of Severance looking to annex property that would contain a solar farm, close to the Town of Pierce's 3-mile boundary. Chairman Rick Crom attended one of the hearings that was held at the Severance Town Hall, and the annexation was approved. County Road 90 will have some impact while construction is being done.

(D) **Town Attorney:** Draft letter to Rimrock was provided. This will be sent out in the next few days, information on the draft letter pertains to CR 90, proportionate share.

(E) **Town Engineer:** Brad Curtis, Town Engineer is reaching out Weld County about 5<sup>th</sup> to 85 on CR 90 that was not annexed.

## **(F) Town Clerk:**

1. **Request to Pay Bills:** Motion made by Trustee Spurgeon-Paris to pay bills. Second by Schwindt. All "AYES", motion passed.
2. **Water Report:** Report provided. Double J's usage was included and they have been consistent with their usage. Brad said North Weld County Water District extended the moratorium to December, waiting to find out more information.

3. **Schedule Employee Review Mike Lester, Public Works Director:** Review is scheduled for December 13<sup>th</sup>,2021 at 6:00 P.M.
4. **Lipwap Assistance for Low Income in Need of Assistance with Water & Sewer Bills:** Information is posted for residents that are needing assistance with paying their water bill.
5. **Remote Work:** Town Clerk Duran said she will have information for the Board at the December's board meeting. She would like to have a policy in place for remote working from home in the case of an emergency, surgery, bad weather or busy time where all the work can't be completed during an 8-hour shift.
6. **American Rescue Plan Funds:** A memo was provided by Deputy Town Clerk Larson. The memo talked about the American Rescue Plan Funds, and how the money can be used. The Town has to have a plan submitted by April 2022. The Board agreed with the priority that was listed.

### **Department Reports**

- (A). **Water/Sewer - Trustee Anderson:** None.
- (B). **Streets & Drainage - Trustee Carol Wirkus:** None.
- (C). **Utilities & Energy - Trustee Doc Wirkus:** He reached out to the IT company at his work, and they suggested an alternative company.
- (D). **Building - Trustee M. Spurgeon-Paris:** Still standing
- (E). **Parks - Trustee Ruppel:** Fence is done, finished punch list, well water overwatered for new sod, suggested going to a 3 days watering schedule.
- (F). **Police - Trustee Schwindt:** Detective Patrick Bobo passed away and his service will be held on Thursday November 11<sup>th</sup>,2021 if anyone would like to attend. Code Enforcement Ryan Shippy has issued a lot of warnings, some are still open, she would like Ryan to provide how long they have to be in compliance. Police are doing a lot better in Town, they have issued a lot more citations. Trustee Schwindt would like the overage provided on the monthly report provided by the Ault Police Department, and the speed trailer still has not been moved to 5<sup>th</sup> street, she will be asking again for it to be moved.

**11. Board Communications:** Update on Delgado property. Deputy Town Clerk II Heather Rospierski said they came in and paid for their permit to be re-activated. It's good for 6 months, we are still waiting for them to submit their plans for the breezeway. The Board talked about the dust problem with the Strahl's property. Town Clerk Duran said we have not received any complaints, but she will have Code Enforcement Ryan Shippy look into it.

**Adjournment:** 8:40 P.M.

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Heather Rospierski  
Deputy Town Clerk II  
Town of Pierce