

**Town of Pierce  
Regular Meeting  
November 9th, 2020  
7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 PM, November 9th, 2020.

Mayor Nansi Crom called the meeting to order at 7:00 PM. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Nansi Crom

Trustees

Connie Schwindt  
Jody Ruppel  
M. Sue Spurgeon-Paris  
Carol Wirkus - *Absent*  
Pat Anderson  
Doc Wirkus

Others Present:

Kristina Duran, Town Clerk  
Martha Harold, Deputy Town Clerk  
Lia Szasz, Town Attorney  
Rick Crom, Planning Chairman  
Brad Curtis, Town Engineer  
Heather Rospierski, Administrative Assistant

1. **Approval of Minutes:** Motion made by Trustee Ruppel to approve the minutes from October 5, October 12, and October 26, 2020 meetings. Second by Schwindt. All “AYES”, motion passed.
2. **Approval of Agenda:** Mayor Crom noted deletion of item 7 - Consider Business License for Black Sheep Feed, LLC, 150 Main Ave. The business has withdrawn its license application. Motion made by Trustee Ruppel to approve the agenda. Second by Anderson. All “AYES”, motion passed.
3. **Public Invited to be Heard:** Dusty Helzer complained of dust blowing from the adjoining property to the west. This is the 3rd public meeting he has attended to report this issue and has not received a call back from code enforcement as indicated. Clerk Duran said she would contact Mr. Helzer regarding the situation. Bob Dill asked that the police monitor the bus stop at the mobile home park. He said there is a large number of children running around the bus stop in the morning.
4. **Public Hearing to Consider to Adopt and Amend the 2018 International Fire Code, as Published by the International Code Council, For Enforcement Within Weld County:** Mayor Crom opened the public hearing at 7:12 p.m. Captain Adam Ferrell of the Ault Pierce Fire Department reviewed changes to the fire code and answered Board questions. Caleb Sulzen, SafeBuilt Building Official and Russ Weber, SafeBuilt Account Manager, voiced their support of the fire department’s efforts to work get the fire code adopted. SafeBuilt representatives worked with the department to amend the fire code. Mayor Crom opened the hearing for public comment and then closed the hearing at 7:18 p.m.
5. **Ordinance 2020-7 to Adopt and Amend the 2018 International Fire Code, as Published by the International Code Council, For Enforcement Within Weld County:** Motion by Trustee Paris to adopt Ordinance 2020-7. Second by Schwindt. All “AYES”, motion passed.
6. **Consider Business License for KP Squared Crane Rental, proposed leaser of 1201 Hope Ave:** Town Clerk Duran noted a correction of the address to 1205 Hope Ave. Case Perry, of KP Squared Crane Rental,

gave an overview of the company that was included in the Board Packets. Perry said the business hopes to open at the new location on or about December 1<sup>st</sup>. Town Engineer Brad Curtis approved the application, but noted any improvements to the property may require additional review regarding landscaping and fencing. Curtis noted the business faces Hwy 85 and not a residential area. Motion by Trustee Schwindt to approve the business license application for KP Squared Crane Rental at 1205 Hope Ave. Second by Paris. All “AYES”, motion passed.

7. **Trash and Dumpster Ordinance 2020-6:** Town Attorney Szasz reviewed the most recent changes to the draft ordinance. Following discussion, motion by Schwindt to revise the ordinance to allow dumpsters up to 4 cubic yards but must have a lid and other requested minor changes. Following roll call vote, 3 “AYES”, Ruppel, Paris and Crom, “NAYE”, motion failed with a tied vote. Trustee Anderson recommended tabling the issue for next month’s old business.
8. **Old Business:** Trustee Anderson requested an update on the request to fix the written reporting on code enforcement. He noted that the Town appears non-responsive when a resident has to come to the Board meeting multiple times. Anderson noted staff is not communicating resolution of issues. He asked that the report include action dates, more detail on how issues are closed, and updates to status. Anderson asked the board if 15-20 hours per weeks is adequate time for code enforcement to do what the board requires.
9. **Staff Reports:**
  - (A). **Mayor:** Mayor Crom reported she and Clerk Duran continue to participate in the meetings concerning the Weld County Hazard Mitigation Plan, which will qualify the Town for FEMA funds. Crom said the County hopes to finalize the plan in after the first of the year.
  - (B). **Public Works:** Trustee Anderson read in Public Works Director Mike Lester’s October report that noted repair of the VFD (variable frequency drive) at the pump house, replacement of the fuel pump on the F150 truck and new tires on the F350 truck. Lester reported the non-potable water for the HOA was turned off on October 26<sup>th</sup> and all the town parks’ sprinklers were blown out. Lester also reported that the chicken wire and poles for the outfield netting at the ballpark were removed, the remaining overweight signs were installed on the incoming streets and meter pits were installed at 206 and 209 5<sup>th</sup> Street. Anderson added that Atmos repaired a leak at the SW corner of Jones and 3<sup>rd</sup>.
  - (C). **Planning Commission:** Planning Chairman Rick Crom reported the commission conditionally approved a new garage for 806 5th Street, Dean Holm, pending verification of the current number of accessory buildings. Crom also reported the commission approved four Weld County referrals related to recorded exemptions.
  - (D). **Town Attorney:** Attorney Szasz reported Double J is drafting a proposal for the December meeting that will detail firm dates for turning over. She also noted that work is progressing on an agreement with Ascent Broadband to provide service to the Town of Pierce and locate equipment on the water tower.
  - (E). **Town Engineer:** Brad Curtis requested signature on a CDOT Highway User’s tax report after it is reviewed. There are no anticipated changes from 2019. He also noted receipt of a CDOT report on bridges that may need signature as well. Trustee Anderson requested an update on Rimrock’s share for pavement of CR90. Curtis noted that since CR90 was in the flood plain, there would be additional considerations for paving.

**(F). Town Clerk:**

- 1) **Request to Pay Bills:** Motion made by Trustee Paris to pay the bills. Second by Schwindt. All “AYES”, motion passed.
- 2) **Schedule Annual Review for Heather Rospierski (hired 12/11/2017):** Rospierski’s review is scheduled for 6:00 pm on December 14<sup>th</sup> prior to regular Board Meeting.
- 3) **Request for Donation of \$100.00 to Regional Air Quality Council:** Clerk Duran noted this is a new donation request. Mayor Crom explained the Air Quality Council’s primary responsibility is emission testing. The Board declined the request.
- 4) **Request for Donation of \$1649.00 to Upstate Colorado:** The Board tabled the request until the January meeting so the donation could be included in the new budget.

**10. Department Reports:**

- (A). **Water/Sewer - Trustee Anderson:** No additional report.
- (B). **Streets & Drainage - Trustee Carol Wirkus:** No report; C. Wirkus absent.
- (C). **Utilities & Energy - Trustee Doc Wirkus:** Doc Wirkus reported Ascent and Attorney Szasz are reviewing the second revision of the agreement with Ascent. He said he plans to work with Rise Broadband to provide internet service to the senior center. Deputy Clerk Harold added that installation of TDS internet service and VOIP phone system will be completed Friday, December 4<sup>th</sup>. Employees will train on Wednesday, December 2<sup>nd</sup>.
- (D). **Building - Trustee M. Spurgeon-Paris:** Paris requested the Board start saving for new Town Hall in the 2021 budget. She requested \$50,000 or more be reserved each year. Paris reported that Public Works will be treating the mold mitigation in Tina’s office in two to three weeks.
- (E). **Parks - Trustee Ruppel:** Ruppel suggested that the ballfield be considered as a site for a new Town Hall. Paris noted that would not be allowed, as the ballfield was a restricted donation to the Town. Ruppel noted that winterization of the parks is completed. He also requested that Public Works investigate a possible water leak from the Reed well, as water continues to run down the street.
- (F). **Police - Trustee Schwindt:** Schwindt reported more consistent police coverage including 121 hours logged with two summons issued. However, Schwindt said communication with the police department is extremely poor. Clerk Duran noted that the department was experiencing a high level of COVID related quarantines and that other agencies were covering. Mayor Crom requested that Duran facilitate better communication between Schwindt and the police department.

- 11. Board Communications:** Trustee Ruppel requested that the large monitors in the Board room be utilized. Ruppel also asked that the Board consider a Town Manager/Town Admin. Trustee Anderson suggested that be discussed when the Comprehensive Plan is updated. Mayor Crom asked Brad Curtis's opinion. Curtis noted that the longevity of a Town Administrator is not a guarantee but the Town could reach out to Severance and research CML.

**Adjournment:** 9:32 p.m.

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Kristina Duran  
Town Clerk  
Town of Pierce  
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