

**Town of Pierce  
Regular Meeting  
October 10th, 2016-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., October 10th, 2016.

The meeting was called to order by Mayor M. Sue Spurgeon-Paris. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor M. Sue Spurgeon-Paris

Trustees:

Holly Bernhardt  
Elizabeth VanWhy: Absent  
Craig Cleveland  
Toodie Hoover  
Jon Bernhardt  
Pat Anderson

Other Present:

Pat Larson, Town Clerk  
Mike Ketterling, Town Engineer  
Don Hoff, Town Attorney  
Kristina Duran, Deputy Town Clerk

**Approval of Minutes:** Approval of Minutes from Regular Board Meeting on September 12th, 2016 and Special Meeting September 15th, 2016. There were no objections.

**Approval of Agenda:** There were no additions. The Town Engineer will report early in the meeting.

**Public Invited to be Heard:** There is a lot of speeding happening in the areas of 5<sup>th</sup> and 7<sup>th</sup> St. The residents in the subdivision were instructed to call the Police Department at the time it is happening, and to get license plate numbers.

**Police Report- Trustee Holly Bernhardt:** Police report and code report provided.

**Consider a Chicken Permit for 429 3<sup>rd</sup> St:** Motion made by Trustee Cleveland to approve chickens at 429 3<sup>rd</sup> St. Second by Hoover. All "AYES", motion passed.

**Consider a Special Miniature Pig Permit at 704 Carroll Lane:** Motion made by Trustee Hoover to approve mini pig at 704 Carroll Lane. Second by Cleveland. All "AYES", motion passed.

**Consider a Liquor License Renewal for Plains Market and Liquor:** Motion made by Trustee Cleveland to renew the liquor license for Plains Market and Liquor. Second by Holly Bernhardt. Roll Call. All "AYES", motion passed.

**Consider an Ordinance to Allow Wine Tasting- Plains Market and Liquor:** Connie Masden is interested in holding wine tasting at her liquor establishment. She does not feel that the

application fees should be very much. The Board will set a fee and let her know what it is. If she feels like it is reasonable then she would like to proceed with the process.

**Review Payment Plans for Jennifer Brunner:** Motion made by Trustee Cleveland to approve continuing Jennifer Brunner payment plans. Second by Anderson. All “AYES”, motion passed.

**Double J Adding a Park Lot on Ag Property:** This is an information item only. Code enforcement received a complaint about Double J building a fence on their agricultural property. They were told they would not be able to have industrial business cross over into agricultural zoning. They will look into rezoning the ag property, and also the north property which is currently zoned multifamily residential. The Board is instructed not to talk to anyone about this issue at all.

**Consider an On Call Policy:** Motion made by Trustee Cleveland to approve the on call policy. Second by Hoover. All “AYES”, motion passed.

**Consider the Purchase of a Software Server:** The Town is currently leasing a software server, but the warranty is almost up. The Town needs to purchase a server. The estimate from the Towns contracted IT support provider is about \$30,000. Trustee Cleveland would like to get more estimates on the cost of a server.

**Discuss the Preliminary Budget and Set a Budget Workshop Date:** Budget workshop meeting set for October 18<sup>th</sup>, 2016 at 7:00 P.M.

**Staff Reports:**

**(A). Mayor:** The Mayor is looking into self insurance for the Town Employees. She will talk to Don Sandoval about the options the Town has with insurance.

**(B). Public Works:** Report provided.

**(C). Planning Commission:** Planning had a meeting and approved three different items. They also had a special meeting to approve changes on where a home sits on a lot.

**(D). Town Attorney:** None.

**(E). Town Engineer:** Working with Double J on the monitoring station. The BOD tests have been good lately, but the ammonia is still high which is just as bad for the plant. Trustee Cleveland wants it stressed to Double J that the Town has worked with them considerably over the years, and these items need to be corrected.

The water project has been awarded to Crow Creek Construction. The work will start Thursday, October 13<sup>th</sup>, 2016. They will begin at 1<sup>st</sup> and Main going south, and Cave from 1<sup>st</sup> to 3<sup>rd</sup>. There will be weekly meetings at Town Hall at 9:00 A.M.

**(F). Town Clerk:** Xcel would like to replace bulbs in Town with 150 watt LED bulbs. The Board doesn't have any concerns with that.

Motion made by Trustee Hoover to pay outstanding bills, including two invoices for KBN and one for Crossfire. Second by Holly Bernhardt. All "AYES", motion passed.

Water Paid Sewer.

Kerio is outdated and it is hard to support. We will be switching over to Office 365.

**Old Business:** None.

**Committee Reports:**

**(A). Water/Sewer-Trustee Cleveland:** None.

**(B). Streets-Trustee Jon Bernhardt:** Shafer has been fixed. Public works has been cold patching. Everything looks pretty good.

**(C). Drainage-Trustee Hoover:** None.

**(D). Building-Trustee Anderson:** The Town buildings have hail damage. Public Works has been working with companies to get estimates on damages. It has been hard to get anyone to get estimates sent in since they have been so busy. The insurance adjuster will be up to check for damages, and will bring a company with him that can do the work.

The door in the front lobby is not ADA compliant. A new door has been ordered but is not in yet. It will have the door assist on it as well.

**(E). Parks-Trustee Van Why:** New trees have been put in the parks.

**Board Communications:** None.

**Adjournment**

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Kristina Duran  
Deputy Town Clerk  
Town of Pierce