

**Town of Pierce  
Regular Meeting  
July 10th, 2017-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., July 10th, 2017.

The meeting was called to order by Mayor M. Sue Spurgeon-Paris. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor M. Sue Spurgeon-Paris

Trustees:

Holly Bernhardt  
Elizabeth VanWhy  
Craig Cleveland  
Toodie Hoover  
Jon Bernhardt  
Pat Anderson

Other Present:

Pat Larson, Town Clerk  
Mike Ketterling, Town Engineer  
Don Hoff, Town Attorney  
Kristina Duran, Deputy Town Clerk

**Approval of Minutes:** The minutes of June 12th, 2017 were approved.

**Approval of Agenda:** There were no additions or modifications to the agenda.

**Public Invited to be Heard:** None.

**Police Report- Trustee Holly Bernhardt:** Police report and Code report provided.

**Consider a Chicken Permit at 437 W Park Ave-Emily Wolfe:** Motion made by Trustee Hoover to approve chicken permit at 437 W Park Ave. Second by Holly Bernhardt. All "AYES", motion passed.

**Review Horse Permit at 701 Main St-David & Paula Strahl:** Motion made by Trustee Holly Bernhardt to approve horse permit at 701 Main St. Second by Hoover. All "AYES", motion passed.

**Review Chicken Permit at 806 4<sup>th</sup> St-Isabel Vasquez:** Motion made by Trustee Hoover to approve chicken permit at 806 4<sup>th</sup> St. Second by Holly Bernhardt. All "AYES", motion passed.

**Review Chicken Permit at 1004 4<sup>th</sup> St-Karen Whitwood:** Motion made by Trustee Hoover to approve chicken permit at 1004 4<sup>th</sup> St. Second by Holly Bernhardt. All "AYES", motion passed.

**Presentation of the 2016 Audit-Tim Chavies and Associates, Inc., CPA's:** The 2016 Audit was presented.

Motion made by Trustee Cleveland to accept the Audit. Second by VanWhy. Roll Call. All "AYES", motion passed.

**Consider Water Paying Loan to Sewer:** Motion made by Trustee Cleveland to approve water paying sewer. Second by Hoover. Roll Call. All “AYES”, motion passed.

**Consider Paying the Sewer Loan in Full:** Motion made by Trustee Cleveland to approve paying the sewer loan in full. Second by Hoover. Roll Call. All “AYES”, motion passed.

**Consider Increasing the Water Flow 40 GPM from North Weld County Water District to Meet Current Demand:** Motion made by Trustee Cleveland to increase the water flow from North Weld County Water District to 40 GPM. Second by Holly Bernhardt. Roll Call. All “AYES”, motion passed.

**Consider Purchasing Caselle Software:** Motion made by Trustee Cleveland to table this item to the next Board meeting to have time to look in to other software options. Second by VanWhy. All “AYES”, motion passed.

### **Staff Reports:**

**(A). Mayor:** Went to the HOA meeting, they signed with an HOA management company. They will have HOA meetings every quarter now.

**(B). Public Works:** Report provided. Public Works started on the streets.

**(C). Planning Commission:** Reviewed the Highland Mobile Park sketch plan, and two recorded exemptions.

**(D). Town Attorney:** Wants update on Double J rezoning.

**(E). Town Engineer:** Crow Creek fixed some of the street issues. There has been some interest in Don Juans property. The WWTP is working ok. Double J will have a monitoring station inside the plant. Richard Hopp has been working on this to get it up and running.

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**(F). Town Clerk:** Motion made by Trustee Hoover to pay outstanding bills including two invoices to Northern Engineering. Second by Holly Bernhardt. All “AYES”, motion passed. Report provided.

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### **Old Business:**

### **Committee Reports:**

**(A). Water/Sewer-Trustee Cleveland:** Looking at adjusting rates at the end of 2017.

**(B). Streets-Trustee Jon Bernhardt:** The streets are being worked on.

**(C). Drainage-Trustee Hoover:** None.

**(D). Building-Trustee Anderson:** The roof damage has been looked at by the insurance adjuster and they will let us know how to proceed. The sinking floor in Town Hall will be drilled and tested this week.

**(E). Parks-Trustee Van Why:** The trees look good. One of the Public Works employees was spraying weeds and it is a concern that he didn't have a safety vest or a safety colored shirt on. Motion made by Trustee Cleveland to require proper safety equipment. Second by Anderson. All "AYES", motion passed.

**Board Communications:**

**Adjournment**

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Kristina Duran  
Deputy Town Clerk  
Town of Pierce