

**Town of Pierce  
Regular Meeting  
August 14th, 2017-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., August 14th, 2017.

The meeting was called to order by Mayor M. Sue Spurgeon-Paris. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor M. Sue Spurgeon-Paris

Trustees:

Holly Bernhardt  
Elizabeth VanWhy  
Craig Cleveland  
Toodie Hoover  
Jon Bernhardt  
Pat Anderson

Other Present:

Pat Larson, Town Clerk  
Mike Ketterling, Town Engineer  
Don Hoff, Town Attorney  
Kristina Duran, Deputy Town Clerk

**Approval of Minutes:** The minutes of July 10<sup>th</sup>, 2017 were approved.

**Approval of Agenda:** There were no additions or modifications to the agenda.

**Public Invited to be Heard:** Jennifer Brunner would like to make payment arrangements with the Board. She can pay her monthly bill plus \$50 until it is paid. The payment must be cash or money order.

Motion made by Trustee Cleveland to approve payment arrangements. Second by Holly Bernhardt. All "AYES", motion passed.

**Police Report- Trustee Holly Bernhardt:** Police report provided.

**Ordinance for Commercial and Industrial Users:** There will need to be a new ordinance drawn up that specifies per delivery. Don Hoff will work with Trustee Cleveland to get the ordinance ready.

**Consider a Chicken Permit at 608 Mountain Ave.- Pepper Canterbury:** Motion made by Trustee Cleveland to approve 10 chickens at 608 Mountain Ave. Second by Hoover. All "AYES", motion passed.

**Review Chicken Permit at 1020 3<sup>rd</sup> St.- Fabian Delgado:** Motion made by Trustee Cleveland to renew chicken permit at 1020 3<sup>rd</sup> St. Second by Hoover. All "AYES", motion passed.

**Review Chicken Permit at 137 Park Ave- Clemente Juarez:** Motion made by Trustee Cleveland to renew chicken permit at 137 Park Ave. Second by Hoover. All "AYES", motion passed.

**Consider Fees for Scott Busker Mobile Home Expansion:** Motion made by Trustee Cleveland to adopt fee schedule for Scott Busker Mobile Home Park expansion. Second by Hoover. Roll Call. All “AYES”, motion passed.

**Consider Municipal Software:** USTI has a municipal software that has different modules. The cost of the software is just under \$20,000.00.

Motion made by Trustee Hoover to purchase the USTI software. Second by Holly Bernhardt. Roll Call. All “AYES”, motion passed.

**Consider Approving Double J Rezoning Plat:** Motion made by Trustee VanWhy to approve the rezoning plat for Double J. Second by Holly Bernhardt. All “AYES”, motion passed.

**Does the Board Want to Continue Monthly Deposits to the Sewer Savings Account:** Motion made by Trustee Cleveland to stop monthly deposits into the sewer savings account, and close the savings account. Second by Hoover. All “AYES”, motion passed.

**Update on Roof Damage:** The insurance adjuster said the damage after the second hail storm was cosmetic. The Town declines to have the roofs repaired again.

#### **Staff Reports:**

**(A). Mayor:** None.

**(B). Public Works:** The streets are almost done. The odd/even watering days need to be enforced on the non-potable system.

**(C). Planning Commission:** Planning approved 2 detached garages and a Weld County referral.

**(D). Town Attorney:** The surcharges should be put into a separate account and kept for raw water purchase. Motion made by Trustee Cleveland to put surcharges into a separate account. Second by Hoover. All “AYES”, motion passed.

**(E). Town Engineer:** The county put in a new culvert at 88 & 1<sup>st</sup>. The WWTP is good. DBL J meters have finally been calibrated right. Highland Mobile Home Park has turned in plans for the expansion so those are being reviewed.

**(F). Town Clerk:** Motion made by Hoover to pay outstanding bills. Second by VanWhy. All “AYES”, motion passed.

Motion made by Trustee Cleveland to reimburse Mary Juvera for a water leak that increased her bill by \$412.20. Second by Hoover. All “AYES”, motion passed.

#### **Old Business:**

#### **Committee Reports:**

**(A). Water/Sewer-Trustee Cleveland:** None.

**(B). Streets-Trustee Jon Bernhardt:** The streets look better. Looking into a lease option for a grader. Mike Lester is working on the bids for paving.

**(C). Drainage-Trustee Hoover:** None.

**(D). Building-Trustee Anderson:** Waiting to hear on the floor.

**(E). Parks-Trustee Van Why:** Trees in the parks need trimmed. Luke Glines will be turning in a bid to do the work. The flagpole in the east park needs replaced. Working on the sign for Bickling.

**Board Communications:** Budget overview year to date provided.

## **Adjournment**

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Kristina Duran  
Deputy Town Clerk  
Town of Pierce