

**Town of Pierce  
Regular Meeting  
November 13th, 2017-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., November 13th, 2017.

The meeting was called to order by Mayor M. Sue Spurgeon-Paris. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor M. Sue Spurgeon-Paris

Trustees:

Holly Bernhardt  
Elizabeth VanWhy  
Craig Cleveland-Absent  
Toodie Hoover  
Jon Bernhardt  
Pat Anderson

Other Present:

Pat Larson, Town Clerk  
Mike Ketterling, Town Engineer  
Don Hoff, Town Attorney-Absent  
Kristina Duran, Deputy Town Clerk

**Approval of Minutes:** The minutes of October 9<sup>th</sup>, and October 23<sup>rd</sup>, 2017 were approved.

**Approval of Agenda:** There were no additions or modifications to the agenda.

**Public Invited to be Heard:** None.

**Police Report- Trustee Holly Bernhardt:** Police and code report provided. There is a police meeting next Wednesday.

**Consider Renewing Liquor License for Plains Market and Liquor Inc. :** Motion made by Trustee Hoover to renew liquor license for Plains Market and Liquor Inc. Second by Holly Bernhardt. All "AYES", motion passed.

**Consider Request from Scott Busker Regarding the Highland Meadows Project:** The three issues that need to be discussed. The first is the demand and the requirements for the potable water. There is quite a discrepancy in what Scott Busker believes his development will need and what the Town is requiring. The second is the use of the non-potable system. Scott believes he should be allowed to use the system based on a 1970 agreement. The third item is the investment fees, mostly the water plant investment fee. The Town has consulted with Forrest Leaf and it is in his opinion that the Town should actually require more water for the potable water, and there is not enough non-potable water available to commit to servicing another development like this. Scott Busker and his team would like to meet with Forrest Leaf to discuss the concerns to see if they can come up with a solution.

**Consider Enforcing Article 3 Non Potable Water Enterprise Sec 13-3-70, Master Meter Service Area and Discontinue Reading and Billing Individual Non Potable Meters in the Subdivision:** The HOA is now established so the Town would like to no longer bill individual non-potable meters in the subdivision. The Town will read from the master meter and send one bill to the HOA.

Motion made by Trustee Hoover to stop billing individual non-potable meters in the subdivision. Second by Jon Bernhardt. Roll Call. All “AYES”, motion passed.

**Consider Selling Road Grader for \$800.00:** There is an offer from someone who would like to purchase the road grader for \$800.00. Don Hoff would like the Town to accept bids for purchase of the grader.

Motion made by Trustee Anderson to accept bids and start the process of selling the road grader.

**Town of Pierce Turns 100 in 2018:** It is believed the Town turns 100 on May 20<sup>th</sup>, 2018. Don Hoff will do some research on that. Trustee Bernhardt would like to head a committee for the 100-year celebration of Pierce. A tentative date of the celebration is May 27<sup>th</sup>, 2018. More information will come at a later date.

**Consider Stipend Becoming Part of Employee Wages and Freezing Wages for 3 Years:** Motion made by Trustee Cleveland to make stipend a part of the employees’ wage and freeze wages for three years. The acceptance will be Seth who had a 90 day review overdue, and he will also have an annual review. Also anyone who gets a license or certification that helps the Town will be able to get a wage increase. Second by Hoover. Roll Call. 4 “AYES”, by Cleveland, VanWhy, Spurgeon-Paris, Anderson. 3 “NAYE”, by Jon Bernhardt, Holly Bernhardt, Hoover. Motion passed.

### **Staff Reports:**

**(A). Mayor:** They are working on getting the software up and running.

**(B). Public Works:** Report provided.

**(C). Planning Commission:** There was 2 planning meetings last month.

**(D). Town Attorney:** Consider selling road grader, and Scott Busker need to be added to the next months agenda.

**(E). Town Engineer:** Has been working on the Highland Mobile Park Expansion. The battery for the tank level control was bad, the new one is working fine.

**(F). Town Clerk:** Motion made by Trustee Holly Bernhardt to pay outstanding bills. Second by VanWhy. All “AYES”, motion passed.

**Update on J9 Insurance:** J9 Insurance wanted to give the Town quote for insurance but after looking at the 5 year losses they are unable to offer insurance at this time. They suggest to renew with One Beacon.

**Schedule Interviews:** Interviews for Town Hall will be scheduled for Monday, November 20<sup>th</sup>, 2017, starting at 6:30 PM.

**Seths 90 Day Review:** Seths review will be Tuesday, November 14<sup>th</sup>, 2017 at 5:30 PM.

**Budget Update:** We are waiting on Chad for the finalized budget.

**Old Business:**

**Committee Reports:**

**(A). Water/Sewer-Trustee Cleveland:** None.

**(B). Streets-Trustee Jon Bernhardt:** Potholes on W. Main need to be fixed. The grader should hopefully be here next week. The potholes in the alley behind Town Hall need to be fixed.

**(C). Drainage-Trustee Hoover:** None.

**(D). Building-Trustee Anderson:** The Town received 2 bids for the boiler work that needs to be done.

Motion made by Trustee Jon Bernhardt to use NOCO Mechanical to do the boiler work. Second by Hoover. Roll Call. All “AYES”, motion passed.

**(E). Parks-Trustee Van Why:** The trees need to be wrapped for 2 more years.

**Board Communications:** Trustee Hoover would like the Board to be notified of an employee is terminated for any reason.

**Adjournment**

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Kristina Duran  
Deputy Town Clerk  
Town of Pierce