

**Town of Pierce
Regular Meeting
February 12th, 2018-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., February 12th, 2018.

The meeting was called to order by Mayor M. Sue Spurgeon-Paris. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor M. Sue Spurgeon-Paris

Trustees:

Holly Bernhardt
Elizabeth VanWhy
Craig Cleveland
Toodie Hoover
Jon Bernhardt
Pat Anderson-Late

Other Present:

Pat Larson, Town Clerk
Mike Ketterling, Town Engineer
Don Hoff, Town Attorney-Absent
Kristina Duran, Deputy Town Clerk
Heather Rospierski, Administrative Assistant
Leah Scasz, Attorney

Approval of Minutes: The minutes of January 8th, 2018 were approved.

Approval of Agenda: There were no additions or modifications to the agenda.

Public Invited to be Heard: Nansi Crom would like to thank Public Works for going above and beyond after the last snow storm. They did a great job clearing the streets, especially 3rd which is the main route for the kids who walk to school. It is noticed and appreciated.

Jud Gaylord would like a couple more months to work on his payment arrangements. He has fallen on hard times and should be able to make payments consistently.
Motion made by Trustee Cleveland to accept payment arrangements of monthly charges plus \$100.00 every month. Second by VanWhy. All "AYES", motion passed.

Police Report- Trustee Holly Bernhardt: Police and code report provided.

Adopt Resolution 2018-1 Cancelling the April 3rd, 2018 Election: Motion made by Trustee Cleveland to approve to adopt Resolution 2018-1. Second by Hoover. Roll Call. All "AYES", motion passed.

Consider a Home Business Request at 1004 4th St- Karen Whitwood: Karen was unable to attend the meeting but her husband Eric was here. They would like to get a business license for Bayside Property Management Services LLC. It is a property management company. There will not be any equipment or any extra traffic.

Motion made by Trustee VanWhy to approve the home business Bayside Property Management Services LLC at 1004 4th St. Second by Cleveland. All "AYES", motion passed.

Consider a Home Business Request at 1004 4th Street- Eric Whitwood: Eric would like to get a business license for Front Range Freedom Institute LLC. It is an educational program about disaster preparedness.

Motion made by Trustee Cleveland to approve the home business Front Range Freedom Institute LLC at 1004 4th St. Second by Holly Bernhardt. All “AYES”, motion passed.

Subdivision HOA- Discuss Non Potable Billing: Jody Ruppel would like to see if the Town has as builds for the non potable lines to help them with taking over the non potable system. They would also like a 30-45 day grace period for the first billing cycle. The Town will revisit the rates on the non potable system now that the subdivision is full.

Discuss Issues with HOA Building Permit Letters: All building plans need to be approved by the HOA management company. They want this to continue.

Consider Annexing Property at CR 90 and CR 29 for Rimrock Energy: Rimrock Energy would like to put a natural gas treatment facility at CR 90 and CR 29. They would be separating the gasses that the oil wells in this area are burning off. They would like the Town to annex the property. The Town would take responsibility for CR 90 from HWY 85 to CR 29. This business is coming in whether the Town wants it to or not, but by annexing into the Town we will have a voice, and the estimated tax revenue would be a great benefit to the Town. The estimated tax revenue would allow for many things that the Town has been unable to do thus far, for example road maintenance and other items as requested by residents.

Motion made by Trustee Cleveland to annex the property located at CR 90 and CR 29. Second by Hoover. Roll Call. All “AYES”, motion passed.

Update on Highland Meadows: Mike Ketterling thinks that there is a misunderstanding on the water requirements for the development. The Town will send a letter to Scott Busker to let him know the fee schedule that was adopted for the Highland Meadows Development is the fee schedule that will be used whether they are allowed to use non potable water or not.

Discuss Ag Zoning Requirements: The requirements for ag zoning in Town are good.

Update on 100th Celebration: There will be a meeting on Sunday, the 18th at 2:00 PM at the Fire Station.

Open Road Grader Bids: The Town received four bids for the 1952 CAT Maintainer. The winning bid was \$5250.00.

Motion made by Trustee Cleveland to accept the bid of \$5250.00. Second by Holly Bernhardt. Roll Call. All “AYES”, motion passed.

Consider Ordinance 2018-1- An Ordinance Amending Chapter 13, Article 1, Section 13-1-140 of the Pierce Municipal Code by the Repeal and RE-Enactment of Subsection 13-1-140(b), Purchase of Potable Water: Motion made by Trustee Cleveland to approve Ordinance 2018-1 with the change of calendar year to water year. Second by Holly Bernhardt. Roll Call. All “AYES”, motion passed.

Approve Crossroads Insurance Agency- Policy Coverage and Review Pinnacol Assurance Policy: The coverage was increased on a couple areas.

Motion made by Trustee Holly Bernhardt to approve insurance policies. Second by Hoover. Roll Call. All “AYES”, motion passed.

Staff Reports:

(A). Mayor: None.

(B). Public Works: Report provided.

(C). Planning Commission: The Planning Commission review plans for a duplex. It did not meet the code requirements so it was referred to the Board of Adjustments.

(D). Town Attorney: None.

(E). Town Engineer: They are reviewing the waste impact Double J had on the WWTP. There have been a lot of calls on properties located on the east side that are available through tax sales. The Clerk and Recorders office would like the Town of Pierce to take these properties but they are unable to be built on.

(F). Town Clerk: Motion made by Trustee Hoover to pay outstanding bills. Second by Holly Bernhardt. All "AYES", motion passed.

Old Business:

Committee Reports:

(A). Water/Sewer-Trustee Cleveland: Craig will not be on the Board of Trustees after April. He would like to stay on as an emergency contact for the Town. He would like to continue to help in any way he can.

(B). Streets-Trustee Jon Bernhardt: Worked with Mike and Seth on the road grader. It is a learning process for both of them. The streets are going to need some attention sooner than later. A lot of the asphalt streets are sinking quite a bit.

(C). Drainage-Trustee Hoover: None.

(D). Building-Trustee Anderson: None.

(E). Parks-Trustee Van Why: None.

Board Communications:

Adjournment

Heather Rospierski
Administrative Assistant
Town of Pierce