

**Town of Pierce
Regular Meeting
July 9th, 2018-7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Town Hall Chambers 144 Main Avenue, Pierce Colorado at the hour of 7:00 P.M., July 9th, 2018.

The meeting was called to order by Mayor Nansi Crom. Roll call was taken and the following Trustees comprising a quorum were in attendance.

Mayor Nansi Crom

Trustees:

Holly Bernhardt
Jody Ruppel-Absent
Toodie Hoover
Jon Bernhardt
Pat Anderson-Late
M. Sue Spurgeon-Paris

Other Present:

Mike Ketterling, Town Engineer
Lia Szasz, Town Attorney
Don Hoff, Town Attorney
Kristina Duran, Deputy Town Clerk
Pat Larson, Town Clerk
Todd Hodges, Planner

Approval of Minutes: Motion made by Trustee Hoover to approve the minutes from June 11th, and July 2nd, 2018. Second by Paris. All “AYES”, motion passed.

Approval of Agenda: Motion made by Trustee Paris to approve the agenda, but amend to include Resolution 2018-5 and move Resolution 2018-4 to after discussions about 444 E. Cave. Second by Hoover. All “AYES”, motion passed.

Public Invited to be Heard: None.

Police Report- Trustee Holly Bernhardt: Police Report provided.

Adopt Resolution 2018-4- A Resolution of the Board of Trustees of the Town of Pierce Initiating Annexation Proceedings for Property Owned by NWC Development, LLC, Described as Section 21, Township 8 North, Range 66 West of the 6th P.M., Weld County Colorado, and Setting a Date for Public Hearing: Trustee Anderson joined the discussion by telephone. Planner Todd Hodges provided a Powerpoint presentation illustrating maps of the proposed annexation property and explained how the annexation is a two step process. Town Planner Todd Hodges explained that the adoption of this Resolution is the beginning of the annexation process and establishes the hearing date for the hearing at which the Town will conduct its formal public hearing and make a decision as to whether or not it chooses to annex the property. Todd further explained that at the same public hearing on August 27th, the Board will likely consider five additional issues regarding development of the property.
Motion made by Trustee Paris to adopt Resolution 2018-4. Second by Hoover. Roll call. All “AYES”, motion passed.

Adopt Resolution 2018-5- A Resolution Transferring CBT Water: Resolution 2018-5 added to agenda at beginning of meeting. Northern Colorado Conservancy District wants to turn over a unit of water, district needs resolution to transfer water. Not donation, it's a dedication of water. Motion made by Trustee Paris to adopt Resolution 2018-5. Second by Holly Bernhardt. Roll call. All "AYES", motion passed.

Adopt Resolution 2018-6- A Resolution to Approve Amended Fee Schedule to Reflect New Sewer Rates Based on BOD Loading: Attorney Don Hoff explained that this Resolution is a formal adoption of the amended fee schedule, which fee schedule implements the changes to the fee schedule the Board decided to implement at the June 11th meeting. Motion made by Trustee Paris to adopt Resolution 2018-6. Second by Hoover. Roll call. All "AYES", motion passed.

Discuss Non-Potable Bills for Walkabout Acres: Table this item to next meeting to see if payment comes in. Payment of the non-potable water charge is delinquent. Tina received an email from management that they did not receive the bill. Tina emailed the statement to the management company. The management company indicated payment will be sent shortly. Trustee Jon Bernhardt believes the penalty for late payment should be higher than the residential late fee of \$10.00. The Board directed that a Notice of Delinquency be sent to the management company and that staff bring suggestions for penalties to the next meeting.

Discuss Donation of Parcel of Property on East Side in Exchange of Maintenance of Two Parcels in Town: Email from owner says it's hard for the owner to maintain land and owner wanted to donate property on east main in exchange for Town mowing. Donated parcel is in flood plain. The Board had no interest in accepting the donation.

Discuss Requirements for 444 E. Cave to Hook Up to Town Sewer Service: Realtor Anne White/Austin & Austin Realty approached the Board to inquire as to the current placement of the property, whether it was in the County or in town limits. The owners bought the property and were told it was out of town. The town and town engineer have had multiple communications back and forth with Weld County over some of the properties on the east side of the town as to whether they lie in the county or the town. Town Engineer Mike Ketterling said the property was annexed and in the 70's the town did a resolution to de-annex but it was never recorded. The properties have never been taxed as being in the town limits but are taxed as being in the county. The town has been asking the County for the last year and a half for proof whether the property is within town limits. The town has not found where the property is de-annexed so the town Board decided they accept the fact that the property appears to be in the town limits, and therefore some action with regard to sewer rates needs to be taken. Anne White will continue to search for information and ask for the item to be placed on the agenda again at a later date.

Discuss Jail Services Agreement with Weld County Jail: Packet provided. Table to August 27th, 2018 to see what on the agreement has changed.

Staff Reports:

(A). Mayor: We are updating through the website host company GoDaddy. The cost is around \$400 for 5 years. Still looking for items to put in the time capsule. All feedback about the Centennial Celebration was positive.

(B). Public Works: Public works report provided. Need to get updated proposal costs. Motion made by Trustee Paris to get bid for AC for the server room. Second by Hoover. All "AYES", motion passed.

(C). Planning Commission: There were two items on the June planning meeting agenda.

(D). Town Attorney: None.

(E). Town Engineer: None

(F). Town Clerk: Motion made by Trustee Hoover to pay outstanding bills. Second by Holly Bernhardt. All “AYES”, motion passed.

Financial reports provided.

Motion made by Trustee Hoover to authorize for Chad Chavies to come in for a few days since this is the first year of posting on new accounting software. Second by Paris. All “AYES”, motion passed.

Old Business: None.

Committee Reports:

(A). Water/Sewer-Trustee Anderson: There has been a pump failure at the wastewater treatment facility. The Mayor is authorized to make purchases in an emergency.

(B). Streets-Trustee Jon Bernhardt: The streets are in bad shape. The Board would like Jon to assess the condition of the streets and generate a listing which prioritizes the condition/need for repairs at a level 1,2, or 3.

(C). Drainage-Trustee Hoover: None.

(D). Building-Trustee Ruppel: Absent.

(E). Parks-Trustee M. Spurgeon-Paris: The parks look better. The repair to the flagpole will be made soon. Two trees need to come out of the park. Would like to get bids on tree service. Will also ask the fire department if there is a possibility for them to hose down the infield of the ballpark so HRA can drag the field.

Board Communications: None.

Adjournment (8:37 PM)

Kristina Duran
Deputy Town Clerk
Town of Pierce