

**Town of Pierce
Regular Meeting
July 12, 2021
7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session in the Ault/Pierce Fire Department, 601 2nd St, Pierce Colorado at the hour of 7:00 PM, July 12th, 2021.

Mayor Nansi Crom called the meeting to order at 7:00 PM. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Nansi Crom

Trustees	Others Present:
Connie Schwindt	Kristina Duran, Town Clerk
Jody Ruppel	Heather Rospierski , Deputy Clerk II
M. Sue Spurgeon-Paris	Brad Curtis, Town Engineer
Carol Wirkus	
Doc Wirkus	

1. Approval of Minutes from June 14th 2021 : Motion made by Trustee Ruppel to approve minutes with changes to # 6 and F #2. Second by Schwindt All “AYES”, motion passed.

2. Approval of Agenda: Motion made by Trustee Ruppel to approve agenda. Second by Doc Wirkus.”ALL AYES”, motion passed.

3. Public Invited to be Heard: None

4. 2020 Audit Presentation: Accountant Chad Chavies was present and went over the 2020 Audit with the board. Mayor Crom asked about suggestions from Chad for more training for the employees on Asyst program modules. Mayor Crom asked Chad for his suggestions with the Edge program investment options with Colo Trust. Town Clerk Duran let the Board know there was information in their packets about purchasing additional Asyst -modules. Mayor Crom asked about restrictions if mill levy adjustments were done early, and also asked Accountant Chavies if the funds that were classified wrong were accounted for Chavies said yes, all were accounted for.

5. Update on Atmos Project: Kurtis Paradias Colorado Manager of Atmos Public Affairs was in attendance. He let the Board know there has been a few complaints about dust. They have a water truck to help with that. Atmos is restoring 8,000 ft of natural gas main. The project started June 1st and will go till August 1st 2021. There are 90 Customers that are getting their lines replaced. Mayor Crom asked if we get to Labor Day and the project is still on going to please make sure all residents have gas over that weekend. Mayor Crom also asked if any residents on

the East side would be included in this project Kurtis said he would have to reach out to find out for sure. Public Works Director Mike Lester was present and stated they will only be tying into the main line on the east side. Mayor Crom asked if they bring in new soil or refill with old. Kurtis stated they bring in new. Rick Crom asked if all holes will be put back to how they were before the work was done. Kurtis stated yes. Trustee Doc Wirkus asked that Atmos come back and back fill over a amount of time and requested contact information.

6. Time Accrued During Projects – Public Works Director Mike Lester ; There was a discussion between the Board as to how they would like to handle Mikes accrued overtime. Public Works Director Mike Lester was present. The Board could not come to an agreement and would like more time to discuss this matter. They asked for a spreadsheet of the Public Works Department hours worked for 12 months showing an average on time accrued for all Public Works employees. Table-until August 2021 Board Meeting.

7. Dogs being Allowed in Ballfield: Town Clerk Duran stated, we have been getting calls about residents in town letting their dogs run in the park off leash, and not picking up fecal matter. Mayor Crom brought up we have Ordinance's 7-5-20 Animal at Large, 7-5-90 Owner responsibility for animal defecation, and 11-3-30 (14) Fecal matter (15) Dogs must be on a leash except in areas posted as authorizing dogs to be off leash. Residents suggested a dog park in Town to help keep them out of the Ballfield. Resident Julie Lukia suggested maybe to budget for a dog park for future development. Board was asked about the open space in the HOA. Trustee Ruppel stated that belongs to the HOA not the Town. Employee to look into this further. Town Attorney Lia Szasz will pre-prepare a new ordinance for next month's Board Meeting to prohibit dogs in the ballfield. Lia suggested posting on the Town's Facebook page to allow residents to know of the possible change and to be considerate of other residents. Rick Crom asked if the Town was going to re-seed the park, since the sprinklers have been replaced.

8. Old Business:

1. **Double J Water:** Town Attorney Lia Szasz was hoping to have a draft agreement at the meeting to present to the Board, but that didn't happen. She is in close contact with Sarah Irby. Should have information for the Board at August's Meeting.

9. Staff Report:

- (A) **Mayor Report:** Mayor Crom informed the Board that Maverick Disposal had donated one of the seven dumpsters used for the June Spring Cleanup. Elizabeth Relford with Weld County inquired about the Town's progress with the CR 90 resurfacing project; Mayor Crom reminded the Board that the Town has an IGA with the County for a portion of the funds needed for the project which will require a DOLA grant. Town Engineer Brad Curtis

commented that the traffic volume count will yield additional funds and offered his assistance with the grant process. Craig Cleveland had reminded the Board that former County Commissioner Barb Kirkmeyer had offered to write the grant. Mayor Crom will respond to Ms. Relford.

(B) **Public Works:** No Written report was provided. Public Works director Mike Lester was present. He is still working with Atmos on their project-and the Valves in the Ballpark are being turned on for sprinklers that have been replaced. Ballfield project should be complete by June 23rd.

(C) **Planning Commission:** No Meeting in June

(D) **Town Attorney:** None

(E) **Town Engineer:** None. Helping Mike with the Atmos and irrigation projects.

(F) **Town Clerk**

1. **Request to pay bills:** Motion Made by Trustee Schwindt Seconded by Spurgeon-Paris All “AYES”
2. **Water Report:** Pat Larson provided report-Trustee Ruppel received his report as requested.
3. **Update Immediate Family Definition and Holiday for Employee Manual:** Town Clerk Duran let the Board know she will be working on updating the Employee Manual and will be adding one thing each month to the agenda. Motion made by Spurgeon-Paris, seconded by Schwindt to update the Immediate Family Definition to include employee’s spouse, domestic partner, stepparents, siblings, children, stepchildren, grandparent, aunt, uncle, niece, nephew, father-in-law, mother-in-law, grandparent-in-law, bother-in-law, sister-in-law, daughter-in-law, or grandchild. Roll call vote was taken - Trustee Schwindt and Spurgeon-Paris voted yes; Trustee Ruppel, Carol Wirkus, Doc Wirkus, Mayor Crom voted No. Motion failed. Town Clerk Duran asked if the Board would like to add in two holidays for Martin Luther King Jr. Day, and Juneteenth. Trustee Ruppel made the motion to only approve Martin Luther King Jr. Day Seconded by Carol Wirkus . Roll Call Vote Was taken – Trustee Spurgeon-Paris, and Schwindt votes No . Trustee Ruppel, Carol Wirkus, Doc Wirkus, Mayor Crom Votes Yes. Motion passed.
4. **Asyst Account Receivable Module and Cost:** Included in the Board Packets was information on the purchase of Asyst Accounts Receivable software modules

recommended by Accountant Chavies. Cost is \$ 720.00 for all 3 office employees which includes a 4-hour training. Motion Made by Trustee Doc Wirkus, Seconded by Schwindt to approve the AR modules. All “AYES” motion passed

Department Reports

(A). **Water/Sewer - Trustee Anderson:** Absent

(B). **Streets & Drainage - Trustee Carol Wirkus:** Trying to get ahold of Union Pacific to fill holes by train tracks on east side. Public works Director Mike Lester was present and let her know that is Weld County's responsibility.

(C). **Utilities & Energy - Trustee Doc Wirkus:** Working to get reports from the-State gas commission. He contacted TDS about the issues town staff were having with the phones and all is fixed.

He is still working to update the Rise broadband contract and connecting the senior center.

(D). **Building - Trustee M. Spurgeon-Paris:** Wished Craig Cleveland a Happy Birthday. Asked Public Works Director Mike Lester to check on the Town hall boiler; Mike Lester stated the thermostat was replaced today in the Board Room. We are waiting on the contractor to finish building repairs. Trustee Paris is planning ahead looking at the possibility for a new Town Hall site south of the Fire Department. Mayor Crom reminded her that this needs to be addressed when updating the Town's Master Plan, which is 45 years out of date.

(E). **Parks - Trustee Ruppel:** New irrigation system is going into the ballfield and will be finished this week, then crews will begin on the park. The park does not have water lines on north or east side, it comes in on the south side. Big tree came down and the crew will be back in a month or so to grind the stump out. Will be waiting until the Spring to plant trees.

(F). **Police - Trustee Schwindt:** Report provided. Ault P.D. logged 139 hours and issued 14 summons. No police present on the 4th of July - Trustee Schwindt is going to reach out to the police chief about this concern. Code enforcement did not issue any tickets, still seeing a-lot of violations. Trustee Carol Wirkus commented that Conservation Acres needs to be mowed as weeds are 18-20 in. tall.

9. Board Communications: Craig Cleveland said goodbye to the Board, and thanks for letting him serve the community. Mayor Crom thanked Craig for everything he has done serving on the Board and with the Public Works department. Residents are holding a pot luck going away party for Craig on Saturday, June 24th 2021 at noon at one of the parks in town if anyone that knows Craig would like to come say goodbye.

Adjournment: 9:36 P.M.

Heather Rospierski
Deputy Town Clerk
Town of Pierce