

**Town of Pierce  
Regular Meeting  
April 8<sup>th</sup>, 2024  
7:00 P.M.**

The Board of Trustees of the Town of Pierce, County of Weld, State of Colorado, met in regular session at the Pierce Town Hall, 144 Main, Pierce Colorado at the hour of 7:00 PM, April 8<sup>th</sup>, 2024.

Mayor Cathy Ortiz called the meeting to order at 7:00 PM. Based on the roll call, the following Trustees comprising a quorum attended:

Mayor Cathy Ortiz

| Trustees            | Others Present:                          |
|---------------------|--|
| Kenny Dill          | Kristina Duran, Town Clerk               |
| Geoffery Broughton  | Heather Rospierski, Deputy Town Clerk II |
| Doug Herrick        | Shantel Anderson, Admin Assistant        |
| Donna O Connor      | James Godbold, Town Attorney             |
| Todd Blehm- Absent  | Brad Curtis, Town Engineer               |
| Steve Guest- Absent |  |
|                     |  |

1. **Approval of Minutes:** Motion made by Trustee Broughton to approve minutes from March 11<sup>th</sup>, 2024. Second by O'Connor. All "AYES", motion passed.
2. **Approval of Agenda:** Motion made by Trustee Broughton to approve agenda. Second by Dill. All "AYES", motion passed.
3. **Public Comment:** None.
4. **New Business 901 3<sup>rd</sup> Street- Brandon Brewer:** Motion made by Trustee Broughton to approve the new business. Second by O'Connor. All "AYES", motion passed.
5. **Dollar General- Site Development Plan: The** Town Engineer Curtis was present. This project is a Use by Right, C-2 zoning. The only thing is Dollar General wants a 20-foot sign, and the Town code only allows 10 feet. Dollar General can go through a sign design program to see if the Town would allow the 20-foot sign. Motion made by Trustee O'Connor to approve with conditions based on the Planning Commission's recommendations and the Town Engineer. Second by Broughton. All "AYES", motion passed.
6. **IT Provider Matt Ramos:** Matt was on the phone due to being unable to be physically present. Trustee Dill asked what the status of the cameras being installed was. Matt said at the current moment all the infrastructure updates have been completed, but unfortunately, a fair amount of networking had to be replaced. Matt said when he comes up to Town hall for the Caselle training he

will be doing the remaining of the installation for the cameras to make the best of his time. Dill asked how many cameras would be installed. Matt replied at the Board's request, 8 more cameras will be added to the existing system. Dill asked if in 2 weeks they would be installed, and Matt said yes. Trustee Herrick asked what it would take to have Zoom hooked up for meetings. Matt said half of the problem has been fixed with the networking to support the Zoom meetings.

7. **IT Request Board to Authorize .gov Domain:** Before the Town's new website is launched, Matt would like the Board's approval to create a .gov domain. This is free and is a fairly simple process. Motion made by Trustee Broughton to create a .gov domain as Pierceco.gov. Second by Herrick. All "AYES", motion passed.

8. **Accept Trustee Blehm's Resignation and Adopt Resolution No. 2024-02 Declaring Vacancy and Determining to Fill Such Vacancy by Appointment:** Motion made by Trustee Broughton to accept Trustee Blehm's resignation and adopt resolution 2024-02 declaring a vacancy and determining to fill such vacancy by appointment. Second by Dill. Roll call All "AYES", motion passed.

9. **Energy Efficient Mandate for Businesses- Xcel Energy:** This is a free program and will be mandated for businesses. Motion by Trustee O'Connor to allow Xcel Energy to upgrade our lighting for free. Second by Broughton. All "AYES", motion passed.

10. **Old Business:** Trustee Herrick asked about the property on Main Street, regarding the horses. Owner David Strahl was present. Town Clerk Duran said she believes they have the correct number of horses allowed, and things have been addressed. This will be added to the agenda in May or June for further discussion.

**11. Staff Reports:**

**(A). Mayor:** The market hosted a Town easter egg hunt, which they will host every year.

**(B). Public Works:** Report. Provided.

**(C). Planning Commission:** There was a meeting last month. 4 Weld County Referrals were approved with no conflicts. A detached garage at 116 Shaffer was approved and an attached garage at 345 Shaffer was approved.

**(D). Town Attorney:** None

**(E). Town Engineer:** None.

1. **Monthly Water Report:** Report provided.

**(F). Town Clerk**

**1. Request to Pay Bills:** Motion made by Trustee O'Connor to pay the bills. Second by Broughton. All "AYES", motion passed.

**2. Comment Box:** There were 2 comments. One by Richard Wuehler asking if past comments can be reviewed after the election, he would also like to see other trustees defer to the mayor to run the meetings and call on the audience and the audience should not question the office staff. They should direct questions to the Mayor/ Board and the other comment was by Tanner Kelly about loose straw on the roadside off West Main. He said the wind blew it into the road and driveways and it looks dirty and unprofessional. He wants it cleaned up.

**3. Update on Training for Heather's Emotional Support Animal:** A certificate of completion was provided.

**4. Election Results from April 2, 2024, Municipal Election:** Town Clerk Duran went over the Election results, explaining to the Board that Glen Lester and Doug Herrick will get the two-year terms and Larry Vanwhy, Kenny Dill, and Geoffery Broughton will get the four-year terms. At the Mays Board meeting, they will get sworn in, and take the oath of office.

**12. Department Reports**

**(A). Water/ Sewer- Todd Blehm:** Absent.

**(B). Streets & Drainage- Doug Herrick:** None.

**(C). Utilities & Energy- Geoffery Broughton:** None.

**(D.) Buildings Steven Guest:** Absent.

**(E). Park & Recreation Kenny Dill-** None.

**1. Update on Senior Center:** Testing was done regarding asbestos. The east side tested negative, the west side ceiling tested positive. The Senior center must get 3 bids for the removal of asbestos. Kenny is getting the other 2 bids done this week.

**(F). Growth & Revenue- Donna O'Connor:** The Town needs to look into grants for the parks to upgrade equipment. She said since Tina has been taking classes, this is something that should be looked into. O'Connor is afraid someone is going to get hurt on the current playground equipment.

**13. Board Communications:** Trustee Herrick asked Deputy Clerk Rospierski about the police report and if she knew what priority 5 means 156 no response/ on view mean. Rospierski said she did not, but Mayor Ortiz said she has a meeting with the Police Chief this week and will clarify what that means.

**Adjournment:** 8:15 P.M.

---

Heather Rospierski  
Deputy Town Clerk II