**MINUTES**

# Coalition for Youth & Families

**Location**: Public Health Office

**Date**: 12/10/2019  
**Members**: Chelsey Eaton, Joe Huether, Tasha Willoughby, Zach Weatherford, Michele Smith, Martha Lanman  
**Time**: 9:00-10:00

1. Call to order 9:00
2. Roll call/Introductions 9:00
3. Open issues: Any item followed with a number will be addressed in the Action Item table at the end of the document.
   1. ***Vision Statement***
      1. **PLEASE SELECT TOP 3 VISION STATEMENTS BY TOMORROW AT 5:00 AND SUBMIT TO CHELSEY. 1**
   2. ***Membership***
      1. Chelsey put together a folder for each coalition member. The folder contains their MOA2 (if signed) and documents pertaining to the coalition meeting. As we continue, the folder will hold information about how members can actively participate in community events facilitated/associated by the coalition.
         1. Please bring folder to every meeting
         2. Information relevant to each meeting
         3. Update every month
   3. ***Strategic Plan***
      1. Chelsey is currently working on planning section and has greatly appreciated involvement from those who have participated in the strategic planning process. 3
         1. Logic Model is almost complete.
         2. Strategic Plan has 2 more weeks for submission
         3. If you would like to help or give input, let Chelsey know and she can set up a meeting time with you.
   4. ***New Year!***
      1. “Job” Description or assignments
         1. Discussed committees or members assignments for next year at some point.
      2. Calendar of Events 4
         1. Chelsey will put together a list of dates and events that will be happening in the next year
            1. If you would like to sign up to help at an event Chelsey will have a sign up sheet at our next meeting
   5. ***Community Survey***
      1. Chelsey updated the coalition on the amount of Community Survey’s that were submitted and how we will continue to promote them out in the community.
         1. 140/100 Surveys have been completed so far as of 12/10/2019
   6. ***Athena Forum Update***
      1. Chelsey will contacted the Athena Forum for them to update information about coalition.
   7. ***Teen Night***
      1. Teen Night at The Club
         1. 38 Students have shown up to teen night so far.
         2. Paint and Slurp will be at the Club from 7-9 next Wednesday December 18.
         3. Dinner and drinks will be provided
         4. Free membership to all students in High School
4. New business
   1. ***Mental Health First Aid***
      1. South East Washington Greater Columbia Accountable Communities of Health will be sponsoring Adult Focuses Mental Health First Aid training. Date has not been set, but we will be continued to be updated. 5
         1. 8 Hour training section
         2. Free to all attendees
   2. ***Community Health Improvement Plan***
      1. South East Washington Greater Columbia Accountable Communities of Health has been dissecting the Community Health Assessment, which compiles health data about Columbia County and allows Public Health and other entities to easily access data about where our community strives and areas we need to work on. Professionals present and help the group prioritize the areas of greatest concern.
         1. These are the top 5 areas of concern for Columbia, Asotin and Garfield Counties.
            1. Overweight Youth
            2. Immunizations
            3. Substance Abuse
            4. Bullying
            5. Access to Health Care
         2. We can use this information in the future for our strategic plan and logic model
         3. They meet the 2nd Wednesday of the month at 11:00 in Pomeroy at the Nazarene Church.
   3. ***Logo***
      1. Boe is still working on the design and will be done by the end of December.
      2. Chelsey will send an update of the logos when they are done. If a separate meeting is needed to decide that can be done as well. 6
5. Adjournment 10:00

Next meeting scheduled for January 8th, 2020 in the Delany Building.

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|  | Action Item | Owner(s) | Deadline | Status |
| 1 | Select top 3 Vision | All Members | December 11th, 2019 | Not Started |
| 2 | Sign MOA’s | All Members | January 8th, 2020 | In Progress |
| 3 | Strategic Plan | All Members | December 19th, 2019 | In Progress |
| 4 | Event Calendar for 2020 | Chelsey Eaton | January 8th, 2020 | Not Started |
| 5 | Mental Health 1st Aid | Chelsey Eaton | January 8th, 2020 | Not Started |
| 6 | Logo | Boe Stevenson | TBD | In Progress |
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\*please let me know if you have any additional action items or amendments to the minutes.