**MINUTES**

# Coalition for Youth & Families

**Location**: High School Library  
**Date**: 10/15/2019  
**Members**: Chelsey Eaton, Martha Lanman, Doug Johnson, Joe Huether, Chuck Amerein, Kelsy Klingenstein, Kristina Brown  
**Time**: 9:00-10:00

1. Call to order 9:00
2. Roll call/Introductions 9:00
3. Open issues: Any item followed with a number will be addressed in the Action Item table at the end of the document.
   1. As addressed in previous meetings, Meeting Minutes as well as Action Items will be sent out the day of/after coalition meeting. Agenda will be sent out day before meeting, if not week prior.
   2. Chelsey Eaton discussed options with mission statements that have been used in previous years in the coalition. She will be sending out 2-3 mission statements for members to choose from at the November coalition meeting. 1
   3. Because of not having a contract signed yet, we are going to wait to set goals and decide what we want to accomplish for the 2019-2020 year.
   4. The coalition as a whole decided to revert back to “Coalition for Youth & Families” for our official coalition name. Chelsey will look over previous logo and possibly email Boe Stevenson to seek assistance with design elements. 2
4. New business
   1. Doug confirmed that Second Step was purchased for the 6th-8th grade classes, and that Mr. Jeff McCann will be administering the course during the rest of the school year once newly purchased program arrives.
      1. Coalition agreed and passed to purchase Second Step for Dayton School District contingent on contract being signed and executed.
      2. Second Step was a total of roughly $1,600.00 which includes a 3 year license to administer in grades 6-8, 1 time a week, for 25 minutes.
   2. Members were briefed on the general idea of sector representatives, the roles of each sector, and the possible idea of subcommittees. Chelsey will put together a binder for each coalition member that explains their role in the coalition as well as ways they can actively participate in community events facilitated/associated by the coalition. 4
   3. Although we do not have a mission or vision statement, goals or what we are committed to accomplishing, member recruitment is still important. We are required to have 8 out of the 12 sectors represented in our coalition, but would love to have others join as well (even if they are already part of a sector being represented).5
   4. Chelsey Eaton and Martha Lanman briefed coalition on Vaping laws that went into effect and how they are going to affect our community. Stores that currently sell vapor products are required to only sell original and tobacco flavors. Signage was sent out by Department of Health and each store has 120 days to follow new guidelines until they are penalized. Local Health Departments are asked to go to the stores and check to see if stores are meeting requirements.
   5. Community Survey promotion out in the community. 6
   6. Coalition Assessment Tool 7
5. Adjournment 10:00

Next meeting scheduled for November 12th @9:00 in the Delany Building.

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|  | Action Item | Owner(s) | Deadline | Status |
| 1 | Mission Statements | Chelsey Eaton | November 12th, 2019 | Not Started |
| 2 | CYF Logo | Chelsey Eaton | November 12th, 2019 | Not Started |
| 3 | Jeff McCann Present | Doug Johnson | When program acquired. | Not Started |
| 4 | Member Binders | Chelsey/Kelsy | November 12th, | Not Started |
| 5 | Recruitment | All Members | Each Meeting | Not Started |
| 6 | Community Surveys | All Members | December 15th, 2019 | In Progress |
| 7 | Coalition Assessment | All Members | October 31st, 2019 | 7/10 |

\*please let me know if you have any additional action items or amendments to the minutes.