

## ICDOC Class Fees and Credits

Class Contact hours	Members		Non-members' Fee	Instructor Credits	Helper Credits
	Fee	Credits Used			
7	\$42	7	\$84	84	42
6	\$36	6	\$72	72	36
5	\$30	5	\$60	60	30
4	\$24	4	\$48	48	24

### Instructor and Facility Credits:

- Classes with 5 or fewer students are presumed to have just one instructor, who will earn credits according to the schedule above.
- An instructor may arrange for a co-instructor or helper for classes with 6 or more students. When there are two or more instructors, there will be a maximum of 126 cash credits (prorated for shorter classes). The instructors will decide amongst themselves and notify the points keeper how the instructor credits will be divided.
- When instructor credits are used toward taking a class at the reduced rate, no work credits will be deducted from the member's balance.
- Facility credits will be prorated based on the length of the class.

### Class Length and Fees:

- Instructors are encouraged to offer 7 week classes when possible. It is not mandatory that classes meet in consecutive weeks (particularly if skipping a week makes it possible to offer a 7 session class).
- There are no refunds on class fees. At his/her discretion, an instructor may recommend to the Treasurer that a student who is not able to complete a class for which s/he has paid (e.g., due to injury) receive credit toward a future class.
- With the instructor's permission and if space is available, students may join a class in progress. In such instances, class fees will be prorated.