

Marshall County Airport Board Minutes

Tuesday December 19th, 2023

1. Call To Order and Roll Call

President McKee called the meeting to order at 6:32 PM. Roll call was taken and members present were: Mr. Flanigan, Mr. Kenyon, and President McKee, Also, in attendance, Mr. Gauwitz County board chairman, Mr. Carboni from GreenWing Aviation and the Airport Manager, Mr. Troglio.

2. Minutes of Last Meeting

The minutes from the November 9th, 2023 meeting were distributed to and reviewed by the members. Mr. Kenyon motioned to approve the minutes as printed, Mr. Flanigan seconded the motion. The motion carried.

3. Public Input

Mr. Gauwitz had a question about the overlay project of Runway 13/31 that was unfunded for 2024. Mr. Troglio stated that the FAA didn't have the funds to move forward with the project in 2024 and the project will go out for bid again in the spring of 2024 for an estimated start date in 2025.

4. Financial Report

The MCA Financial Report was presented by Mr. Troglio. Mr. Troglio discussed the end of Fy23 with Income for the year was 77% of the budgeted amount, the majority of the short fall was the federal grant offset and, on the Expense, side was 67% of the budgeted amount leaving a net income of \$6272 for the year. President McKee asked about the State Aviation Tax rebate that was not shown in the yearly report. Mr. Troglio advised the board that the state was still holding the Tax rebate and should be released in the 1st quarter of 2024. The estimated amount is \$40,000. Mr. Kenyon motioned to approve the financial report as presented, Mr. Flahaven seconded the motion. The motion carried.

Airport account balances at the end of November 2023 were:

Regular fund balance	\$333,476
Airport fuel fund balance	\$54,635

5. Approval of Invoices

Mr. Troglio presented the invoices and bills paid since the November 2023 board meeting. Flahaven motioned to approve the paid invoices in the amount of \$30,765, Mr. Sloan seconded the motion. The motion carried.

6. Airport Managers Report

- **Fuel Sales:** Mr. Troglio reported the fuel sales for December were 1500 gallons at the price of \$6.00/gallon. Mr. Troglio noted that MCA sold 1100 gallons at the same time last year.
- **Snow Removal:** One day in November no issues with plowing. The snow was mostly gone the next day.
- **2019 Ram Truck:** The sheriff's department sold the truck to the airport for \$12,500 it will be used for a new courtesy vehicle and backup plow truck.
- **EAA:** EAA yearly meeting was held December 5th and a list of events was approved for 2024. Young Eagles events will be held the third Saturday of the month starting in April running thru October. For a total 7 events for 2024. The Annual Father's Day breakfast will also continue in 2024 with more events to be placed on the schedule in 2024.

- **Fuel Deliver:** The Airport received 4000 Gallons of 100LL in November new price is \$5.15 per gallon.
- **Underground Utilities Plan:** The plan was updated after Ameren gas installed new gas lines and Meters in the Lobby and FBO buildings.
- **Airport Fuel:** Fuel tank was moved next to the maintenance building. The Unleaded fuel tank is now empty and a gas card will be used to fuel gas vehicles moving forward. FS delivered winter blend diesel fuel.
- **Motioninfo ADSB System:** The reporting systems has been moved to the new managers office in the lobby with updated antennas. This system is used to track airplanes in and out of the airport. The system will now be able to track airplanes that use 1090 and 978 transponders the system gives real-time aircraft operations and aircraft data available 24/7. It will only track airplanes that have ADSB installed in their aircraft.

7. Project Reports

- **13/31 Runway:** Mr. Troglia talked with Lindsay from Hanson Professional Services about concrete vs asphalt and her advice was to continue using asphalt due to the added costs and downtime on the runway project.
- **Fuel Tank & Payment System:** The pump has been updated with a new motherboard and relay switch. Still waiting on one more part to get it operational. This part should be installed after the first of the year.
- **FBO Change Over:** January we will be cleaning the FBO and installing new LED overhead lighting in the hangar. The floor will be deep cleaned and evaluated for refinishing at a later date.
- **Lobby generator:** The highway department donated a Generac 20KW generator to the airport and it will be installed in January. This generator will provide a backup power source for the Lobby and Maintenance Shed.

8. Old Business

- **Discuss Revisions/Changes to Hangars/FBO Lease:** The Lease between MCA and GreenWing Aviation has been negotiated and both sides have come to an agreement. Mr. Kenyon made a motion to extend a contract for 23 months to GreenWing Aviation & Welding Co. to lease the current FBO space at MCA known as **Aircraft Maintenance and Repair Facility No.1**. The terms of the lease will expire on December 31, 2025 unless 120 days prior notice is given by either party prior to December 31, 2025. Mr. Flanigan. Seconded the motion. The motion carried. The contract was signed by President McKee, Mr. Flahaven the board secretary and Christian Carboni from GreenWing Aviation and Welding Co.
- **Board Meeting dates and location for FY24:** The 2024 Board meeting scheduled was presented by Mr. Troglia. A motion to adopt the 2024 scheduled as written by Mr. Sloan and Mr. Flanigan seconded the motion. The motion carried.

9. **Executive Session if Necessary** - Mr. Kenyon made a motion to go into Executive Session under 5ILCS 120/2(c) (5), and the motion was seconded by Mr. Flanigan at 7:10 PM. The motion carried. The MCA Meeting returned to regular business 8:04 PM.

10. New Business – No new business

11. Adjournment- Mr. Flanigan motioned to adjourn, Mr. Kenyon seconded the motion. The motion carried. The meeting adjourned at 8:15 PM.

Attest:

Secretary

Date

President

Date