

Marshall County Airport Board Minutes

Monday, March 25, 2024

1. Call To Order and Roll Call

President McKee called the rescheduled meeting to order at 6:30 PM. Roll call was taken and members present were: Mr. Flahaven, Mr. Flanigan, Mr. Kenyon, and President McKee. Mr. Sloan was excused. Also in attendance, Mr. Gauwitz, County Board Chairman, Mr. Carboni from GreenWing Aviation and the Airport Manager, Mr. Troglio.

2. Minutes of Last Meeting

The minutes from the January 11, 2024, meeting was distributed to and reviewed by the members. Mr. Flanigan motioned to approve the minutes; Mr. Kenyon seconded the motion. The motion carried.

3. Public Input

None

4. Financial Report

The MCA Financial Report was presented by Mr. Troglio for the months of January and February. Mr. Flanigan motioned to approve the financial report as presented, Mr. Flahaven seconded the motion. The motion carried.

Airport account balances at the end of February 2024 were:

Regular fund balance	\$323,205
Airport fuel fund balance	<u>\$90,513</u>
Total	\$413,719

5. Approval of Invoices

Mr. Troglio presented the invoices and bills paid since the January 2024 board meeting for the months of January and February. Mr. Kenyon motioned to approve the paid invoices in the amount of \$10,645.59 for January and \$9,612.17 for February; Mr. Flanigan seconded the motion. The motion carried.

6. Airport Managers Report

- **Fuel Sales:** Mr. Troglio reported the fuel sales for January were 258 gallons at the price of \$5.15/gallon. Mr. Troglio noted that MCA sold 433 gallons at the same time last year. The fuel sales for February were 805 gallons at the price of \$5.15/gallon. Mr. Troglio noted that MCA sold 672 gallons at the same time last year.
- **Snow Removal:** During the 2023-24 snow season, the airport plowed a total of 6-7 days. The tractor is being prepared to transition to the mowing season.
- **EAA:** The monthly EAA gathering was held on Tuesday, March 5, 2024. 10 people attended the meeting. Money for the chapter was earned from Young Eagles flights in 2023 and that money was used to purchase a TV for the MCA Lobby.
- **Kilo Aviation:** Kilo Aviation is still occupying a T Hangar in the west end and is preparing their C195 for flight. No issues with their transition.
- **FBO:** GreenWing Aviation moved into the FBO on February 1, 2024.

- **FAA:** NOTAM training has been completed. MCA can now issue NOTAMs using a web page, eliminating the need to make a call to flight services to issue one. It will be easier to issue NOTAMs and they can be issued for longer timeframes.

7. Project Reports

- **Generator for the Lobby Building:** ESCO from Toluca installed the generator for the Lobby and it has already been used due to severe storms in February. This generator will provide a backup power source for both the Lobby and maintenance shed.
- **New FBO Lease:** In late January 2024, the airport staff completed the cleaning to the FBO, and installed new LED overhead lighting in the hangar, office and storage area. ESCO from Toluca installed a 100-amp sub panel in the SW corner of the FBO.
- **REILs:** The pre-planning meeting was held on March 20, 2024. This project will replace the existing REILs on the end of 13. The project is scheduled to start in the Spring of 2025.
- **Rwy 13/31:** Bid-letting has been scheduled for April 26, 2024.

8. Old Business – Airport Rules and Regulations: Some minor changes were requested by Mr. Flanigan to the rules. Mr. Troglio will revise the rules for review at the April 2024 meeting.

9. Executive Session if Necessary – None Needed

10. Adjournment- Mr. Flanigan motioned to adjourn; Mr. Flahaven seconded the motion. The motion carried. The meeting was adjourned at 7:14 PM.

Attest:

Secretary

Date

President

Date