

Marshall County Airport Board Minutes

Thursday June 8, 2023

1. Call To Order and Roll Call

President McKee called the meeting to order at 6:30 PM. Roll call was taken and members present were: Mr. Flanigan, Mr. Flahaven, Mr. Kenyon, and President McKee. Excused, Mr. Sloan. Also in attendance were Airport Manager, Mr. Troglio and County Board member, Mr. Gauwitz.

2. Minutes of Last Meeting

The minutes from the May 11, 2023 meeting were distributed to and reviewed by the members. Mr. Flahaven motioned to approve the minutes as printed, Mr. Flanigan seconded the motion. Motion carried.

3. Public Input – County Board member Mr. Gauwitz reported that Mr. Troglio attended the May 2023 County Board Meeting and provided an update on Marshall County Airport for the County Board.

4. Financial Report

The financial report was presented by Mr. Troglio. Mr. Kenyon motioned to approve the financial report as presented, Mr. Flahaven seconded the motion. Motion carried.

Airport account balances at the end of May 2023 were:

Regular fund balance	\$306,784.93
Airport fuel fund balance	\$42,336.31

5. Approval of Invoices

Mr. Troglio presented the invoices and bills paid since the May 2023 board meeting. A short discussion was held about recent updates to LED lighting at the the FBO and the West Hangars. New parts and wiring were required for this lighting project, and were purchased at Menard's. Additional funds were spent on the FBO for plumbing work, provided by Kroeschen Plumbing & Heating.

Mr. Flanigan motioned to approve the paid invoices in the amount of \$4,367.77, Mr. Flahaven seconded the motion. Motion carried.

6. Airport Managers Report

- **Fuel Sales:** Mr. Troglio reported the fuel sales for May 2023 were 1920 gallons at the price of \$5.75/gallon. Mr. Troglio noted that MCA sold 1158 gallons at the same time last year.
- **Father's Day Breakfast:** An inventory dry-run for the breakfast occurred on May 19th, and the EAA finalized plans at their June 6th meeting. Supplies are being gathered by the club, and President McKee stated that his rotary griddle is ready for the event.
- **Fuel Delivery:** 4000 gallons of fuel will be delivered on June 12th.
- **AWOS Weather System:** The AWOS went out of service on June 6th due to a power supply issue. The technician servicing it stated the new parts will take 4-6 weeks to arrive and install. A NOTAM has been issued.

7. Project Reports

- **West Tee Hangar Overlay project:** MCA received a letter from the state stating Advanced Asphalt, was the lowest bidder. Mr. Troglio is working with the state on the next stages of the project.

- **13/31 Runway project:** The state will open the bids for the runway project on June 16th 2023. The project is estimated to start in the Spring of 2024.
- **Phase 1,2 Apron project:** Phase I: The caulking and resealing have been estimated and the caulk is on order. Phase II: The striping was completed on June 5th. A few landscaping items are still needed to complete this phase (dirt, grass seed, rock).
- **MCA Property Updates:** LED lighting was updated for safety in the West Hangar #1 to eliminate a dark area. Lighting outside the FBO was updated with LEDs. A new light for the flag pole at the main entrance was installed. Additional lighting around the airport will be installed in the future. The main entrance sign will be updated by the end of August.
- **Fuel Tank & Payment System:** MCA is waiting for an estimate on the price to clean the tank. The payment system will be updated to eliminate the dial-up system, which will reduce the time of the authorization process for credit card purchases.
- **Alternative Fuel Options:** Research to provide 94UL at MCA is underway.

8. **Old Business** - no old business

9. **New Business** – no new business

10. **Executive Session if Necessary**

There was no need for Executive Session.

11. **Adjournment**

President McKee motioned to adjourn; Mr. Flanigan seconded the motion. Motion carried. Meeting adjourned at 7:05 PM.

Attest:

Secretary

Date

President

Date