

## Marshall County Airport Board Minutes

Thursday July 13th, 2023

### 1. Call To Order and Roll Call

President McKee called the meeting to order at 6:30 PM. Roll call was taken and members present were: Mr. Flanigan, Mr. Sloan, Mr. Flahaven, Mr. Kenyon, and President McKee. Also in attendance were Airport Manager, Mr. Troglio and County Board member, Mr. Gauwitz.

### 2. Minutes of Last Meeting

The minutes from the June 8, 2023 meeting were distributed to and reviewed by the members. Mr. Kenyon motioned to approve the minutes as printed, Mr. Flanigan seconded the motion. Motion carried.

### 3. Public Input – County Board member Mr. Gauwitz reported that the first tax payment was paid to the airport on July 3<sup>rd</sup> with more payments anticipated in the coming months. Mr. Gauwitz also committed that the County board approved another 3-year term for board members President McKee, Mr. Kenyon, and Mr. Flahaven. Their term will run through June 30, 2026.

### 4. Financial Report

The financial report was presented by Mr. Troglio. Mr. Flahaven motioned to approve the financial report as presented, Mr. Sloan seconded the motion. Motion carried.

Airport account balances at the end of May 2023 were:

Regular fund balance	\$297,780.54
Airport fuel fund balance	\$35,021.10

### 5. Approval of Invoices

Mr. Troglio presented the invoices and bills paid since the June 2023 board meeting. The Board had discussion on the payment to the Illinois Division of Aeronautics for the West hangar overlay project. Mr. Flahaven motioned to approve the paid invoices in the amount of \$84,659.08, Mr. Flanigan seconded the motion. Motion carried.

### 6. Airport Managers Report

- **Fuel Sales:** Mr. Troglio reported the fuel sales for June 2023 were 1784 gallons at the price of \$5.50/gallon. Mr. Troglio noted that MCA sold 2062 gallons at the same time last year.
- **Father's Day Breakfast:** Mr. Troglio provided an update. The 53<sup>rd</sup> Annual Event was successful with over 800 people attending. The event had been postponed the previous three years due to the Covid pandemic.
- **Safety Meeting:** Mr. Troglio provided an update about the IDOT Aviation Safety Training, hosted on 6-19-23 by Roger Finnell. Mr. Finnell hosted a talk, "Runway marking and lighting...what could possibly be interesting about that?" 12 participants attended the event and it was well-received.
- **Fuel Delivery:** 4000 gallons of fuel were delivered on June 12, 2023.
- **AWOS Weather System:** Mr. Troglio noted that the AWOS is back in service. It has had a new power supply and new rain sensor installed.

**7. Project Reports**

- **West Tee Hangar Overlay project:** MCA received a letter from the state stating Advanced Asphalt was awarded the bid and all of the paperwork has been completed. The airport portion of the payment will be sent in to the state on July 14, 2023.
- **13/31 Runway project:** The state opened the bids for the runway project on June 16, 2023. Advance Asphalt Company was the responsive low bidder for the amount of \$1,626,986.05. The airport will be responsible for paying 5% of the total costs. The project is estimated to start in the Spring of 2024.
- **Phase 1,2 Apron project:** Phase 1: The caulking and resealing has arrived and now waiting on the contractor to schedule a time to complete the project. Phase 2. A few landscaping items are still needed to complete this phase (dirt, grass seed, rock).
- **MCA Property Updates:** LED lighting was finished on the West Hangar #1 on the West and South side of the hanger. This was completed to improve visibility and safety.
- **Fuel Tank & Payment System:** MCA has one estimate for the cleaning. Mr. Troglia has contacted other vendors and is awaiting their response.

**8. Old Business** - no old business

**9. New Business** – no new business

**10. Executive Session if Necessary**

Mr. Sloan made a motion to go into executive session under 5ILCS 120/2(c) (5) 7:00 PM Motion carried. Returned to regular business 7:30 PM

**11. Adjournment**

Mr. Flanigan motioned to adjourn; Mr. Flahaven seconded the motion. Motion carried. Meeting adjourned at 7:35 PM.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date