

Marshall County Airport Board Minutes

Thursday September 14th, 2023

1. Call To Order and Roll Call

President McKee called the meeting to order at 6:32 PM. Roll call was taken and members present were: Mr. Flahaven, Mr. Flanigan, Mr. Kenyon, and President McKee. Excused: Mr. Sloan. Also in attendance were the Airport Manager, Mr. Troglia, Marshall County Board member, Mr. Gauwitz, and from GreenWing Aviation, Mr. Carboni.

2. Minutes of Last Meeting

The minutes from the August 10, 2023 meeting were distributed to and reviewed by the members. Mr. Kenyon motioned to approve the minutes as printed, Mr. Flahaven seconded the motion. The motion carried.

3. Public Input

Mr. Carboni from GreenWing Aviation gave an informal presentation on his interest in running an FBO at the MCA. Mr. Carboni talked about his background and experience in aviation. He would like to be considered for the open FBO space starting in early 2024.

Mr. Gauwitz reported that he will be the new Chairperson of the Marshall County Board. He stated that going forward, the makeup of the committees for the Marshall County Board may be changing. The 2024 Marshall County budget is almost complete, and no concerns were shared from other County Board members on the FY24 MCA budget.

The Board thanked Mr. Carboni and Mr. Gauwitz for their comments.

4. Financial Report

The MCA Financial Report was presented by Mr. Troglia. Mr. Flanigan motioned to approve the financial report as presented, Mr. Flahaven seconded the motion. The motion carried.

Airport account balances at the end of August 2023 were:

Regular fund balance	\$316,270
Airport fuel fund balance	\$32,427

5. Approval of Invoices

Mr. Troglia presented the invoices and bills paid since the August 2023 board meeting.

Mr. Kenyon motioned to approve the paid invoices in the amount of \$23,696.01, Mr. Flanigan seconded the motion. The motion carried.

6. Airport Managers Report

- **Fuel Sales:** Mr. Troglia reported the fuel sales for August were 1263 gallons at the price of \$6.00/gallon. Mr. Troglia noted that MCA sold 1703 gallons at the same time last year.
- **FY2024 MCA Budget Meeting:** was held August 15, 2023 at the courthouse. There were no issues with the proposed MCA budget for FY2024.
- **Fuel Delivery:** 4000 gallons of fuel was delivered on August 17, 2023. The price per gallon has increased since the last shipment.

- **AG Flying:** Spraying by AG Flying has been completed for the year: 11,000 acres were sprayed, generating \$2700 in revenue for MCA.
- **FBO Lease:** Notice was given to Mr. Cook that the Board will not be renewing its lease with him for the FBO at the end of December 2023.
- **EAA:** The Young Eagles event was held on Sept. 9, 2023 at MCA. 6 young people from the area participated. The EAA Club is planning to set their 2024 event calendar at their October 2023 meeting.
- **Elections:** The MCA will be a polling place in 2024 for both the Hopewell and Richland Townships.

7. Project Reports

- **West Tee Hangar Overlay project:** The preconstruction meeting was held Sept 1, 2023. The project will begin on 9/18/23 and will take approximately 44 working days. All of the tenants were notified by postal mail. MCA will store the asphalt millings at the West end of the property.
- **Phase 1,2 Apron project: Phase 1:** This phase is complete. Approximately 40% of the joints were replaced, and the caulking is complete. **Phase 2:** A few landscaping items still need to be completed for Phase 2.
- **MCA Property Updates:** The MCA sign at the main entrance sign has had new LED lighting installed, and the sign imaging has been replaced. The mounting frame has been improved and painted.
- **Fuel Tank & Payment System:** Howard Lee & Sons has cleaned the fuel tank. They reported it is in excellent shape and ready to receive fuel. Illinois Oil Marketing will finish repairs on the fuel pump and test it.

8. Executive Session if Necessary - No executive session requested.

9. Old Business – The MCA Board discussed whether a formal RFP for interest in renting the FBO was required. President McKee asked Mr. Troglio to research this issue and report back to the Board.

10. New Business – No new business to discuss.

11. Adjournment- Mr. Flanigan motioned to adjourn, Mr. Flahaven seconded the motion. The motion carried. The meeting adjourned at 7:23 PM.

Attest:

Secretary

Date

President

Date