

RULES AND REGULATIONS OF THE MARSHALL COUNTY AIRPORT

Adopted 11 April, 2019, Revised 11 April, 2024

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SECTION 2 – GENERAL PROVISIONS

2.1 DEFINITIONS.

- a. “Manager” means the Airport Board, County Board, the Airport Manager, or his designee.
- b. “Airport” means the Marshall County Airport including all property and facilities.

2.2 SCOPE.

All Persons shall be governed by the Rules and Regulations set forth in this document while on or occupying the Airport. All Persons shall comply with the orders and instructions of the Manager relative to the use and occupancy of Airport Property and Airport Facilities.

2.3 MANAGER’S AUTHORITY.

The Manager may remove or evict from the Airport premises any person who knowingly or willfully violates (or who causes the Airport to be in noncompliance with) any rule or regulation as set forth in this document, or any rule or regulation in effect by the FAA, IDOT, Division of Aeronautics, County of Marshall, or any orders or instructions by the Manager.

2.4 LIABILITY.

The County of Marshall or the Marshall County Airport assumes no liability for aircraft using the Airport. Nor do they assume any liability for injuries to persons on the Airport. Nor do they assume any responsibility for any loss from fire, wind, storms, flood, earthquake, vandalism, theft, collision, act of God, war, or terrorism.

SECTION 3 – MOTOR VEHICLES

3.1 GENERAL RULES.

No person may operate a motor vehicle on the Airport without a valid driving license.

Except for vehicles operated by Airport employees as part of their official duties no vehicles shall be on or operated on any operational area, ramp, taxiway, runway, storage area, grass, or farmland area, without permission from the Manager.

No person shall park any motor vehicle in any area where parking is prohibited. Permission may be obtained from the Manager for temporarily parking in such areas for the loading and unloading of luggage, cargo, equipment, etc., but no such permission is hereby given or implied.

3.2 RULES OF OPERATION.

No person shall operate a vehicle in excess of 20 m.p.h. on Airport property. All vehicles on Airport property shall yield the right of way to aircraft and pedestrians. No person shall park a vehicle in any area other than a designated parking lot without consent of the Manager. On a temporary basis the Manager may designate additional areas where parking is allowed or prohibited due to construction, hazards, or snow removal.

SECTION 4 – AIRCRAFT AND AIRPORT OPERATIONS

4.1 AERONAUTICAL ACTIVITIES.

All aeronautical activities at this Airport, and all flying into, out of, or above this Airport, shall be conducted in accordance with all statutes, laws, rules, or regulations of the FAA, Marshall County, the State of Illinois and this document.

4.2 REGISTRATION AND LICENSING.

No person shall operate an aircraft on, into, or from the Airport that is not fully registered, licensed, and certified by the FAA and State of Illinois.

No person shall operate an aircraft from the Airport that does not have a valid pilot license and meets all FAA requirements.

4.3 PAYMENT OF FEES.

Failure to make payments for the use of the Airport facilities, hangar rent, fuel bills, or other charges levied by the Airport or its Manager shall be deemed a violation of these Rules and Regulations.

4.4 REFUSAL OF CLEARANCE.

On any occasion where the Manager has reasonable grounds for such action and feels it is in the best interest of the Airport or the safety of others the Manager may delay, restrict, cancel, or ground any flight, aeronautical activity, or any other operation at the Airport.

4.5 CLOSING OF THE AIRPORT

In the event the Manager determines the conditions of the Airport runways, taxiways, or any part of the Airport to be unsafe for take-off, landing, or any aeronautical activity it shall be within the Managers authority to close any part of the Airport. This may be done by NOTAM, in writing, or verbally.

4.6 IMPOUNDMENT OR REMOVAL OF AIRCRAFT.

The manager may immediately and without notice, move any disabled or damaged aircraft or parts thereof, at the owner's or operator's expense if an aircraft creates a hazard to persons or property. Manager will not be responsible or liable for damage which may result in the course of moving said aircraft or subsequent to such movement when at the discretion of the Manager an aircraft constitutes a hazard to persons or property.

4.7 TAXIING RULES.

No person shall operate any aircraft in a careless or unsafe manner. No person shall taxi an aircraft at a speed that is not reasonable or safe.

No person shall start or run any aircraft engine(s) or taxi unless a licensed pilot or A&P mechanic is in the aircraft attending the engine controls except for an apprentice mechanic who has been trained by the FBO and approved by the Manager may start and taxi an aircraft.

No person shall run the engine(s) of any aircraft at any location in such a manner as to cause damage to other aircraft or property or constitute a hazard to persons or property.

No person shall operate an engine where prop-wash is striking a building or structure or turn an aircraft so the prop blasts towards or into a hangar, building, vehicle or aircraft.

No person shall fuel, load, or unload an aircraft while the engine is running. Turbine Ag planes with proper permits are excluded from this rule.

4.7 LANDING AND TAKEOFFS

The FAA has determined the patterns to be used at the Airport for takeoff and landing. A standard left hand pattern will be used for runways 18/36 and runway 13. Runway 31 is right traffic only. After takeoff from runway 31 turn right as soon as practical but without creating a hazard. If your aircraft has a radio we request you use it. Be aware of aircraft that operate out of this Airport without electrical systems or radios.

Not using the correct traffic pattern will be considered creating a hazard.

Pilots shall utilize procedures that will result in minimum noise to surrounding residential areas. This includes but is not limited to, avoiding noise sensitive areas and low altitude approaches, takeoffs, and maneuvers.

SECTION 5 - BUSINESS OR COMMERCIAL ACTIVITY

5.1 CONDUCT

No person shall engage in any business or commercial activity of any nature whatsoever on Airport property except with the written approval of the Airport and under such terms and conditions as may be prescribed.

No person shall solicit charges, fares, or fees, for any purpose, on the Airport without written consent of the Airport.

No building may be erected, modified, remodeled, leased, sub-leased, or occupied without written consent of the Airport.

Any person engaging in commercial activity shall be solely responsible for all the operational and financial responsibilities of its commercial activity and shall defend, indemnify, and hold harmless the Marshall County Airport, Marshall County Illinois, the Airport Board, and any of its employees from any and all costs, including reasonable attorney fees and damages, losses, claims, demands, suits at law and/or inequity of any kind, nature, or extent whatsoever to such person and/or to any third party relating directly or indirectly to such operations.

5.2 INSURANCE

Any person or business engaging in any business, commercial activity, flight instruction, aircraft sales, maintenance, storing or hangaring of aircraft on the Airport shall obtain and maintain, at such person's expense, an insurance policy or policies appropriate for their operation and in amounts approved by the Airport.

Any person or business with a presence on the Airport operating an FBO or any business with employees shall provide the Airport a current certificate of liability insurance and proof of workman's compensation insurance. Such certificates of insurance shall provide that the insurance cannot be canceled or materially altered without thirty (30) days written notification.

Certificates of insurance shall name the Marshall County Airport and Marshall County Illinois as additional insureds. Updated certificates of insurance must be presented to the Manager yearly or whenever requested.

SECTION 6 – FUELING OPERATIONS STORAGE, AND WASTE DISPOSAL

6.1 STORAGE

No person or business shall keep or store any flammable liquids, gasses, or other similar materials in a hangar, or in any building on the Airport.

No person or business shall keep or store excessive containers of lubricating or waste oils, dopes, paints, solvents, or acids, in or about the hangars, unless such materials are kept in containers specifically designated for such in accordance with all applicable codes, statutes, laws, ordinances, rules and regulations and with consent of the Manager.

6.2 FUELING OPERATIONS

No fueling or defueling of any aircraft or vehicle will be done inside a structure or building or within 40 feet of any building or structure.

No person shall fuel or defuel an aircraft or vehicle while the engine is being warmed by applications of exterior heat.

No person shall smoke within 100 feet of an aircraft while being fueled or defueled.

No person shall operate any radio, switch, electrical device, electronic device, or telephone while fueling or defueling an aircraft.

Aircraft must be grounded to a point of zero electrical potential when fueling or defueling.

All hoses, funnels, and appurtenances used in fueling and defueling operations shall be equipped with a grounding device to a point of zero electrical potential to prevent ignition of flammable liquids and gasses.

No person shall fuel or defuel an aircraft while passengers are on board.

No person shall drive or park a fueling or defueling vehicle, truck, trailer, or tank of any kind on the ramp area, taxiway, runway, or any area on the airport without the written consent and permission of the Manager. Commercial Ag spraying operations will be allowed to bring Jet A in approved containers on the ramp if they have obtained a permit from the Manager. The permit will establish fees charged to the operator to conduct a commercial business on the Airport.

No persons other than a commercial Ag spraying operation using Jet A in turbine aircraft and properly permitted may fuel an aircraft while the engine is running.

No person shall use flammable liquids for cleaning purposes.

Oily rags and any item that could create a fire hazard are to be removed from the property immediately after use or stored in a metal container outdoors to avoid spontaneous combustion.

No fuel, oil, dopes, paints, solvents, or acids shall be disposed of or dumped in drains, on pavements, grass areas, catch basins, ditches, or elsewhere on the airport.

No persons shall conduct any open-flame operations in any hangar, building, or on Airport property unless specifically authorized by the Manager.

SECTION 7 – PUBLIC AND TENANT USE

7.1 PRESERVATION OF PROPERTY

No persons shall damage, destroy, injure, deface, or disturb in any way any building, sign, equipment, marker, light, pavement, structure, tree, lawn, plant, or other property on the Airport.

Any person damaging any light or fixture shall immediately contact the Manager and shall be fully responsible for any costs to repair or replace the damaged light or fixture.

No person shall alter, make additions to, or erect any building or sign, or make any excavations on the Airport without written consent from the Manager.

7.2 SMOKING

No smoking is allowed inside any building, service area, shop, or hangar. No smoking on the ramp or within 100 feet of an aircraft is allowed.

7.3 EQUIPMENT AND MISCELLANEOUS IN APRON AREA

No equipment, vehicles, aircraft, trailers, fuel tanks, or property of any kind may be kept on the apron, ramp, or any part of the Airport without the Managers consent and a proper permit.

7.4 TIE-DOWN AREAS AND HANGARS

Designated tie-down areas and hangars shall only be used for the storage of aircraft and aircraft related materials.

No fuel or flammable liquids shall be stored in tie-down or hangar areas except in the fuel tanks of aircrafts regular fuel system. No fuel may be transferred from one aircraft fuel tank to another aircrafts fuel tank on Airport property.

Tenants, FBO's, and all persons shall keep the hangars in a neat, orderly, and hazard free condition at all times.

SECTION 8 – VIOLATIONS

8.1 VIOLATION OF RULES AND REGULATIONS

Any person, business, or entity violating these Rules and Regulations of the Marshall County Airport may be subject to the following:

- a. Suspension of or revocation of the privilege of using the Airport.
- b. Loss of hangar lease.
- c. Loss of tie-down space.
- d. Loss of any permits that would otherwise be valid.
- e. Removal or eviction from Airport property.

Approved this 11th day of April, 2024

Airport Board President

Airport Manager