

## Marshall County Airport Board Minutes

Thursday May 9, 2024

### 1. Call To Order and Roll Call

President McKee called the rescheduled meeting to order at 6:30 PM. Roll call was taken and members present were: Mr. Flahaven, Mr. Flanigan, Mr. Kenyon, and President McKee. Mr. Sloan was excused. Also in attendance, Mr. Gauwitz, County Board Chairman, Mr. Carboni from GreenWing Aviation and the Airport Manager, Mr. Troglio.

### 2. Minutes of Last Meeting

The minutes from the April 11, 2024, meeting were distributed to and reviewed by the members. Mr. Kenyon motioned to approve the minutes; Mr. Flanigan seconded the motion. The motion carried.

### 3. Public Input

Mr. Gauwitz was asked by other County Board members about the bid letting for RWY 13/31. Mr. Troglio informed Mr. Gauwitz that the runway bids were open April 26, 2024, and 2 companies bid on the job and both bids were under the estimate. The state will need a few months before the job is awarded.

### 4. Financial Report

The MCA Financial Report was presented by Mr. Troglio for April 2024. Mr. Kenyon inquired about placing some of funds from the Airport regular fund balance in a CD or another type of investment. Mr. Troglio stated that he was waiting for the runway project bid to be completed and this would give the airport an idea of money they would need for operating expenses for the rest of 2024-2025. Now that those numbers are in, the airport can go ahead and move some money to achieve a better rate of return. Mr. Flahaven motioned to approve the financial report as presented; Mr. Kenyon seconded the motion. The motion carried.

Airport account balances at the end of April 2024 were:

Regular fund balance	\$317,772
Airport fuel fund balance	<u>\$ 63,132</u>
Total	\$380,903

### 5. Approval of Invoices

Mr. Troglio presented the invoices and bills paid since the April 2024 board meeting. Mr. Troglio discussed credit card fees with the board and stated that the credit card processor used for aviation fuel transactions, Heartland, charged last year an average rate of 6.1% to process our credit card sales. For the airport to provide a discount on fuel for hangar tenants, the airport would save money by doing our own billing. Mr. Troglio also stated that there are other options for the credit card processing. One option would be selling branded fuel. President McKee would like some more information on branding fuel for the airport and invited Titan Fuels to give a presentation at the June meeting. Mr. Flanigan motioned to approve the paid invoices in the amount of \$22,756. Mr. Flahaven seconded the motion. The motion carried.

## 6. Airport Managers Report

- **Fuel Sales:** Mr. Troglia reported the fuel sales for April were 1429 gallons at the price of \$5.59/gallon. Mr. Troglia noted that MCA sold 1203 gallons at the same time last year.
- **Car Show:** Was held on May 4, 2024 from 11am-5pm. An estimated 800 people attended the event with 250 cars in the event. The organizer was grateful to the airport for allowing them to use the airport again this year. Overall, it was a positive event for the community.
- **EAA:** The EAA hosted a Young Eagles event April 19, 2024, and flew 14 youths. Ongoing planning for the 2024 Father's Day event was discussed at the monthly meeting.
- **Fuel Discounts:** 63% of tenants have signed up for the fuel pin user's agreement, enabling them to receive a discount on aviation fuel. The program went online on May 1, 2024 and has been going well without any major problems. The plan is to promote the new UL94 with mailers and flyers to local aircraft owners and EAA Clubs.

## 7. Project Reports

- **Fuel Pump:** Swift UL94 has been delivered and put into service as of May 1, 2024 using the pump formerly used for 100LL. The old Jet A pump has been converted to service with 100LL. Both pumps have been remark labeled and have been working for the past several weeks without incident.
- **RWY 13/31:** The runway bids were open April 26, 2024, and 2 companies bid on the job and both bids were under the estimate. The state will need a few months before the job is awarded. This job will start in the spring of 2025. The airport will be responsible for 5% of the costs.
- **REILs (Runway End-Identifying Lighting System):** Laser Electric tested the wire between the vault and the REILs and the wire tested good. This means that the wire will not need to be replaced. As a result, the job costs to replace the REILs will be greatly reduced. The airport is still waiting on a bid date.
- **West Hangar Pavement:** The striping has been completed. The final walk thru is expected in the coming months.

## 8. Old Business- None

## 9. Executive Session if Necessary – None Needed

## 10. Adjournment- Mr. Flanigan motioned to adjourn; Mr. Kenyon seconded the motion. The motion carried. The meeting was adjourned at 7:30 PM.

Attest:

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Secretary

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Date

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President

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Date