**HOA Meeting Minutes**

**March 16, 2018**

1. New Members- Mr. Gildas Kinigi and Ms. Marlene.
2. President’s Report- Treasurer (Doug Risk) and Secretary (Rosa Gutierrez) were added to the HOA bank account. Mr. Brandon will contact Mr. Williams (web developer) and other web developers in efforts to hire one to develop a website for the association.
3. Treasurer’s Report- Mr. Risk provided a bank statement, which has a total of $17, . A printer and supplies were purchased. An invoice for 2017 and 2018 was presented and approved. Also a brief notice with covenant regulations will be inserted with the invoice. Property liens will be imposed for all residents who do not pay their HOA fees. The invoice will be mailed out in the month of March.
4. Secretary’s Report- It was determined by a land surveyor that there is not an additional lot in the subdivision, there was not a fee. A speed bump study was conducted; we are waiting for the results. Dependable Electrical Services will be hired to rewire the electrical system at the entrance for $751. Clayton Irrigation will be hired to fix/replace the irrigation system at the entrance with a start service call of $125. Mr. Meliton who is the current HOA landscaper, he has been hired to cut/remove bushes, pressure wash the stone and monument wall, clean and paint the current sign.

Item for the secretary to do- continue looking for sign companies to add a letter sign on the stone wall. Call Gwinnett county water department and start a new account. Call Clayton Irrigation and placed a service call. Call Jackson Electric to set up services. Call Dependable Electrical Services and have them come and install a new electrical system. Continue looking for sign companies to add a letter sign on the stone wall.

1. Next meeting: April 20, 2018 at 6:30 pm.